

Belfair Sewer Advisory Committee

Meeting Minutes – Thursday, May 29, 2014

http://www.co.mason.wa.us/ac/belfair_sewer/

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Regular meeting called to order on May 29, 2014, at 6:03 pm by Jack Johnson, Chair.

Members: Jack Johnson, Judy Scott, Rob Drexler, Bob Harris, Greg Waggett, Lee Swoboda

County staff: Tom Moore, John Cunningham

Guests: Jeff Carey, Jerri Harris

Motion: Judy moved to accept the minutes as emailed. Rob seconded. Motion passed.

Discussion item: Tom reminded us the Committee's authorization by the BOCC is for one year. Since the Committee's first meeting was July 10, 2013, our warrant ends July 10, 2014, so we either need to present our findings to the BOCC before that date or ask for an extension.

Discussion item: What format and process are we going to use to present our findings to the BOCC? The BOCC's resolution forming the Committee directed us to provide recommendations, so a report rather than a formal resolution seems the most appropriate. The sense of the Committee is to submit a bound hardcopy document to the BOCC containing our recommendations with supplemental material in appendices.

Action item: Discuss with the BOCC secretary the proper section of the BOCC meeting agenda for presenting the Committee's recommendations. **Action:** Tom

Discussion item: The "best" target for presenting the Committee's findings is the June 24, BOCC meeting, which is an evening meeting. The schedule for the chain of events to support that date is:

- June 16 - Tom present the draft recommendations at the staff briefing to the Commissioners
- June 18 - Submit the final recommendation document
- June 24 - Include the recommendations in the BOCC meeting agenda

Motion: Rob moved the Committee schedule a special meeting June 5 at 4:00 pm and, if required, another special meeting on June 12 at 4:00 pm to finalize Committee recommendations. Judy seconded. Motion passed.

Discussion item: Lee presented a working draft of Committee recommendations based on the list of items the Committee approved at our May 15 meeting.

Action item: Review the working draft and bring recommended additions, changes and deletions to the June 5 meeting. **Action:** All

Public comment: Jeff expressed concern that CFC (Capital Facilities Charge, for example connection fees) charges not be used for other costs, which seems to violate MCC Title 13¹. Tom said the code allows CFC charges be used to offset capital costs, but cannot be used for general obligations. He suggested that could be addressed in the Committee's recommendation on Title 13 review.

Meeting adjourned at 7:10 pm

Next meeting June 5, 2014, at 4:00 pm at the Port of Allyn meeting room.

Respectfully submitted,
Judy Scott, secretary

¹ Mason County Code Title 13 Utilities - APWA Standards Specifications for Municipal Public Works