

# Belfair Sewer Advisory Committee

Meeting Minutes – Thursday, October 9, 2014

[http://www.co.mason.wa.us/ac/belfair\\_sewer/](http://www.co.mason.wa.us/ac/belfair_sewer/)

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Regular meeting called to order on October 9, 2014, at 6:02 pm by Jack Johnson, Chair.

**Members:** Jack Johnson, Jennifer Hines, Judy Scott, Bob Harris, Greg Waggett, Lee Swoboda. Not present: Rob Drexler, Annetta Knight

**County staff:** Brian Matthews, John Cunningham

**Guests:** Jeff Carey

**Motion:** Greg moved to accept the minutes from the September 25 meeting as emailed. Jennifer seconded. Motion passed.

**Motion:** Judy moved to accept the agenda as amended. Greg seconded. Motion passed.

**Discussion item:** Lee contacted the BOCC staff inquiring about any additional BOCC instructions to the Committee when they extended our term. The response was that the only change in our charter was the extension of the term of the Committee to 7/31/15<sup>1</sup>. Since the bylaws already provided for a term "until...the Committee is disbanded by the Commission," the sense is that the current bylaws are adequate for the extended Committee without modification.

**Discussion item:** Jack alerted the Committee to the article "Belfair sewer committee recommendations spread costs around" in the 10/9 KitsapSun<sup>2</sup>. He also advised that he had been contacted by Rep. Derek Kilmer's office in response to the article. They requested a copy of our recommendations and an opportunity to meet with Jack to discuss the Committee's recommendations.

**Action item:** Forward the Committee's recommendations to Rep. Kilmer's office. **Action:** Jack.

**Discussion item:** Annetta sent an email on 9/27 resigning from the Committee because she was no longer a member of the North Mason Chamber of Commerce Government Affairs Committee. However, the BOCC specifically appointed her to the Committee at their 7/8 meeting.

**Action:** Undetermined action on Annetta's Committee membership.

**Discussion item:** The Committee discussed strategies for proceeding. The sense of the Committee is that the first three groups categorized at our 9/25 meeting were the highest priority and the most effective way of proceeding was to form a subcommittee for each group to formulate proposals for the Committee to review.

**Action item:** Lee will prepare a draft of a letter to the BOCC regarding the Group 1 recommendations for review at our next meeting. **Action:** Lee.

**Action item:** Judy (chair), Jennifer, Lee and Jack, with assistance from Jeff will prepare a proposal for the Group 2 recommendations. The subcommittee will meet 10/20 at 6:00 pm at a location to be determined. Since this subcommittee includes a quorum (re Bylaws §5) a public announcement and agenda are required. **Action:** Judy.

**Action item:** Jack (chair) and Gregg will prepare a proposal for the Group 3 recommendations. Meeting date to be determined. **Action:** Jack.

## Staff update

- Brian said he also received a contact from Rep. Kilmer's office about whether the recommendations were posted on the County website. Our agendas and meeting minutes are posted at

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<sup>1</sup> See action item 8.3 of the BOCC 7/8/14 meeting minutes

(<http://www.co.mason.wa.us/commissioners/minutes/2014/2014-07-08.REG.pdf>)

<sup>2</sup> [http://www.kitsapsun.com/news/belfair-sewer-committee-recommendations-spread-costs-around\\_78123546](http://www.kitsapsun.com/news/belfair-sewer-committee-recommendations-spread-costs-around_78123546)

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*[http://www.co.mason.wa.us/ac/belfair\\_sewer/index.php](http://www.co.mason.wa.us/ac/belfair_sewer/index.php)* as required by the Open Meetings/Documents Act. He will post the recommendations.

**Action item:** Post the Committee's recommendations and appendices on the Committee's website.  
**Action:** Brian.

- Brian suggested adding staff update to the Committee agenda.

**Action item:** Add an agenda item for staff update. **Action:** Jack.

- Brian summarized some of the initiatives his department is taking to make operation of County-owned utilities more efficient and facilitate future development.
- Brian advised the Committee that Erika Schwender has been hired as Tom Moore's replacement. She will be the Committee liaison and should be available for our next meeting.

Meeting adjourned at 7:40 pm.

**Next meeting:** November 13, at 6:00 pm in the Port of Allyn conference room.

Respectfully submitted,  
Judy Scott, secretary  
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