

**MASON COUNTY PUBLIC HEALTH & HUMAN SERVICES  
HOUSING AND BEHAVIORAL HEALTH BOARD**

415 N 6<sup>th</sup> STREET, SHELTON, WA 98584

Zoom Meeting held

**Regular Meeting Minutes  
April 26<sup>th</sup>, 2023**

**1. CALL TO ORDER**

Meeting was called to order at 9:00 am by Peggy VanBuskirk

**2. ROLL CALL:**

**Board Members:**

- Beau Bakken, Citizen
- Peggy VanBuskirk, MC Board of Health
- Eric Onisko, Mayor City of Shelton
- Amanda Gonzales, Citizen
- Mark Freedman, BH Administrative Service Organization (ASO)

**Staff Members:**

- Todd Parker, MC Public Health
- Melissa Casey, MC Public Health
- Haley Foelsch, MC Public Health
- Christina Muller-Shinn, MC Public Health
- Cheryl Craig, MC Public Health

**Guests/Public:**

- **Sarah Lindsley**, GS Consulting
- **Jaycie Osterberg-Brown**, Quixote Communities
- **Melanie Webber Lightbody**, Crazy Love Ministries
- **Athena Ayres**, Community Lifeline

**3. PUBLIC COMMENTS: None**

**4. APPROVAL OF THE AGENDA:**

Motion was made by Mark Freedman and seconded by Beau Bakken to approve the agenda. Motion carried unanimously.

**5. APPROVAL OF THE MINUTES:**

Clarification needs to be made on whether the special meeting minutes from March were dispersed. Motion made to move forward and revisit the minutes in the next meeting carried, unanimously.

**6. Meeting Topics:**

- a. **GS Consulting Rural Technical Assistance – Affordable Housing**

Sarah Lindsley and Jaycie Osterberg-Brown introduced themselves to the group and reviewed the PowerPoint training notes on the affordable housing process and a way to access HUD funding specific to Mason County. They were also set to review a survey of different non-profits in Mason County and nearby resources with open availability and interest in establishing or contributing to housing in the county.

The presentation concluded that 14 providers were interviewed, with 11 being potential housing developers. Out of the 14 interviewed, 11 expressed interests in developing or continuing work in the affordable housing process.

**b. Community Lifeline Bed Count**

Melissa covered this topic, showing a consistent range of 30-35 bed occupancy over the last month, and giving resources to any turn-aways.

**c. Request For Applications**

**i. Prep and/or Questions**

After a question concerning RFP's, it was clarified that this meeting was to review the RFP scoring process, and the actual group scoring would occur in a future special meeting with the date to be determined.

**ii. Schedule Special Meeting for Scoring**

Melissa discussed scheduling a special meeting for group scoring and intended to make a doodle for respondents to reply with a best time for the meeting, and Haley or Todd can construct the Zoom meeting if Melissa is out on vacation in the time agreed upon.

**7. GOOD OF THE ORDER:** Called by Peggy VanBuskirk

**8. CLOSURE-** Meeting adjourned at 10:25 am.

**9. NEXT MEETING—** May 24<sup>th</sup>, 2023