

**MASON COUNTY PUBLIC HEALTH AND HUMAN SERVICES
HOUSING AND BEHAVIORAL HEALTH ADVISORY BOARD**

415 N 6th STREET, SHELTON, WA 98584
Zoom Meeting held

Regular Meeting
June 26, 2024

MINUTES

1. CALL TO ORDER:

Kevin Shutty called meeting to order at 9:00 am

2. ROLL CALL:

Board Members:

- Kevin Shutty, BoCC
- Lindsay Sapp, City of Shelton
- Peggy VanBuskirk, Board of Health

Staff Members:

- Melissa Casey, Public Health & Human Services
- Haley Foelsch, Public Health & Human Services
- Todd Parker, Public Health & Human Services
- Kaela Moontree, Public Health & Human Services

Guests:

- Mark Neary, County Administrator, Mason County
- Jessica Simon, Department of Commerce
- Kirsten Jewell, Department of Commerce
- Henry Bennett, Department of Commerce

3. PUBLIC COMMENT:

None

4. ADOPTION OF THE AGENDA:

Unable to formally adopt agenda due to lack of quorum

5. APPROVAL OF THE MINUTES:

Unable to formally approve minutes due to lack of quorum

6. MEETING TOPICS:

a. **Department of Commerce Housing Unit Presentation**

Kirsten Jewell, Housing Policy Manager, and Jessica Simon, CHG Program Team Manager, presented to the Board about Commerce Organization (Housing Division Re-

org and Local Government Division), Homelessness Response Roles, and Affordable Housing. The presenters answered questions from the Board specific to affordable housing, compliance monitoring, and compliance/monitoring technical assistance.

- b. **Update: Emergency Housing Fund & Temporary Inflationary Relief Fund Program RFQ**
Melissa Casey provided an update on the awards from the Emergency Housing Fund and Temporary Inflationary Relief Fund Program RFQ's. The purpose of these funds is to maintain current levels of homeless subsidies and services and stabilize the homeless service provider workforce. Eligibility for these funds were current providers contracted with Mason County through the Homeless Respond Funds: Consolidated Homeless Grant, Local Document Recording Fees, and Emergency Housing Fund. Quixote Communities was awarded \$7,131; Shelton Family Center was awarded \$458,035; and Crossroads Housing was awarded \$484,480.
- c. **Update: RFP for additional CHG Funds (CHG Supplemental and LDR Support)**
Melissa provided an update on the Special NOFO. Applications are due Friday, June 28th. Will likely need to schedule a special HBHAB meeting to review and score applications; will send a Doodle Poll to reschedule July meeting to the second or third week of the month.
- d. **Public Health Staffing Update**
Melissa provided update re: Haley Foelsch, whose last day is Friday, June 28th. The position will be posted in the next week, seeking a replacement for a Community Health Specialist I, II, or III (0.5 FTE Housing & Homelessness and 0.5 Behavioral Health). In the interim, please direct any questions re: the Homeless Crisis Response System to Todd Parker, Treatment Sales Tax to Melissa Casey or Christina Muller-Shinn, and the Law Enforcement Assisted Diversion (LEAD) Program to Melissa Casey.

7. GOOD OF THE ORDER

None

8. CLOSURE:

The meeting was adjourned at 10:35 a.m.

9. NEXT REGULAR MEETING: July 24, 2024