

AGENDA

MEETING OF THE BOARD OF COMMISSIONERS HOUSING AUTHORITY OF MASON COUNTY

AUGUST 13, 2021
9:00 AM

VIA ZOOM

Join Zoom Meeting

<https://us02web.zoom.us/j/6681471544?pwd=YlljSkc1WTRhVlhZN1hPRjRLOGQ4Zz09>

Meeting ID: 668 147 1544

Passcode: frank

One tap mobile

+12532158782,,6681471544#,,,,*418191# US (Tacoma)

+13462487799,,6681471544#,,,,*418191# US (Houston)

Dial by your location

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 669 900 9128 US (San Jose)

+1 646 558 8656 US (New York)

+1 301 715 8592 US (Washington DC)

+1 312 626 6799 US (Chicago)

Meeting ID: 668 147 1544

Passcode: 418191

Find your local number: <https://us02web.zoom.us/j/kwizqhsZ6>

1. CALL TO ORDER:

2. ROLL CALL:

3. PUBLIC COMMENT:

4. COMMISSIONER COMMENTS/REPORTS:

5. NEW BUSINESS

- 5.1 Create a position of Executive Director/Secretary as defined in attached position description.
- 5.2 Authorize the Chair to appoint an interim Executive Director/Secretary.
- 5.3 Authorize the Chair to request from the Mason County Board of County Commissioners, financial assistance under RCW 35.83.050 to cover the cost of a new management structure to include:
 - 5.3.1 CPA service to prepare 2017' 18' 19' & 20' financial statements, audit the records of Cascade Management, Pine Gardens, Kneeland Park and Cove Apartments and prepare a 2021 annual report - \$29,000.
 - 5.3.2 Fund the position of Executive Director/Secretary for a two year period to be re-evaluated at the end of one year, \$50,000 annual salary plus taxes and benefits.
 - 5.3.3 Cover the cost of Clerical Assistance under contract with the Mason County Public Health Department \$3,969.
 - 5.3.4 In-Kind assistance with laptop computer, monitor, printer and phone

6. ADJOURN

Attachments: Position Description for Executive Director/Secretary