

# MASON COUNTY HOUSING AUTHORITY MINUTES

MINUTES OF THE REGULAR MEETING OF THE BOARD OF COMMISSIONERS OF THE HOUSING AUTHORITY OF MASON COUNTY (MCHA) HELD AT 9:00 A.M. **October 2, 2019**, AT THE MASON COUNTY HEALTH AND HUMAN SERVICES DEPARTMENT, 415 NORTH SIXTH STREET, SHELTON, WA 98584

1. **CALL TO ORDER AND ROLL CALL:** Commissioner Haigh called the meeting to order at 9:04 a.m.
2. Roll call was as follows:

**Present:**

Commissioner Kathy Haigh  
Commissioner Gary Yando  
Commissioner Gary Gordon

**Guests:**

Todd Parker- Mason County Public Health  
Karrie Fruen-Cascade Management  
Debra Frontino-Cascade Management

3. **MINUTES:**

Motion was made to approve the September 4, 2019 minutes by Commissioner Gordon and seconded by Commissioner Yando. **Motion passed**

4. **APPROVAL OF WARRENTS:**

Gary Gordon made a motion to approve a warrant for Cogent Construction for \$35,000 for roofing work at Pine Garden. Gary Yando seconded the motion. **Motion Passed**

Gary Gordon made a motion to approve a warrant for contemporary Decks for \$10,937.98 for the final payment on the Cove deck replacement. Gary Yando seconded the motion. **Motion Passed**

Gary Gordon made a motion to approve a warrant for Cogent Construction for \$15,000 for more rood repairs at Pine Garden. Gary Yando seconded the motion. **Motion Passed**

5. **CHAIR/COMMISSIONER COMMENTS:**

Kathy is stilling working on getting the \$45,080 from the Capital Budget. Kathy has made a request for the audit of The Coves. The tour with the BOCC went very well.

**6. APPOINTING OF OFFICERS:**

Gary Yando made a motion to appoint Kathy Haigh as Chair, Gary Gordon seconded the motion. **Motion passed**

Gary Yando made a motion to appoint Gary Gordon as Vice Chair, Gary Gordon seconded the motion. **Motion passed.**

**7. CASCADE MANAGEMENT:**

There was a discussion on the financial shape for all the complexes. There needs to be a capital assessment of The Coves and Pine Garden. Debra will work on getting an assessment done on all the complexes. She will talk to Bill at Rural Development about as assessment on Kneeland Park.


There was a discussion about a new play structure being done at Fairmont. Karrie is working on getting bids for work the needs done at Goldsborough Cove.

**8. ADJOURN:**

ADJOURNED @ 10:50 a.m.

**9. NEXT MEETING:**

November 6, 2019

  
Clerk of the Board      10/31/19  
Date

  
Chair      11/6/19  
Date

SEAL:

