

MASON COUNTY HOUSING AUTHORITY MINUTES

MINUTES OF THE REGULAR MEETING OF THE BOARD OF COMMISSIONERS OF THE HOUSING AUTHORITY OF MASON COUNTY (MCHA) HELD AT 2:30 P.M. ON **September 21, 2022**, VIA ZOOM

1. **CALL TO ORDER AND ROLL CALL:** Chair George Blush called the meeting to order at 2:39 p.m. Roll call was as follows:

Present:

Commissioner George Blush
Commissioner Kathy Haigh
Commissioner April Pooler
Commissioner Allan Emmons
Commissioner Dale Elmlund
Randy Neatherlin, Ex-Officio Board Member

Absent:

Others Present:

Dan Armstrong
Debbie Taylor
James Barrett

2. **PUBLIC COMMENT:** None
3. **CHAIRMAN COMMENTS:** None
4. **COMMISSIONER COMMENTS/REPORTS:** None
5. **AGENDA:** Kathy Haigh approved the agenda and Allan Emmons seconded it.
6. **MINUTES:** April Pooler approved draft of August 17, 2022 minutes, Kathy Haigh seconded it

NEW BUSINESS:

- a) Kathy Haigh recommended George Blush be President and Alan Emmons Vice Chair, George Blush recommended Frank Pinter as Secretary/Treasurer/ Executive Director. All seconded by Dale Elmlund and voted on and approved unanimously by the Board Members.
 - b) Bank Account setup. Resolution to approve using Columbia Bank as banker and set up 11 accounts KPK – Operating, Reserve and Trust Deposits, Coves - Operating, Reserve and Trust Deposits, PG - Operating, Reserve and Trust Deposits, MCHA Operating and Payroll Accounts. Establish Signature requirement on all checks with two authorized signatures from either the Chairperson or the Vice Chairperson, and the Executive Director. All checks shall require the Executive Director’s live signature and any check over \$9,999.99 shall require two live signatures unless they are for recurring payments previously approved by the Board for insurance premiums, mortgages, monthly utility bills or recurring contract payments. Motion to approve by Kathy Haigh Seconded by Dale Elmlund and unanimously approved by the Board Members
7. **FUTURE MEETINGS:** The next meeting will be on Oct 19, 2022, at 2:30 PM via ZOOM
 8. **ADJOURN:** Meeting adjourned by George Blush and seconded by Allen Emmons at 3:35 p.m.