

**Mason County Parks and Trails
Advisory Board Meeting
August 19th, 2021
MCRA Administration Office
100 Public Works Drive
Shelton, WA 98584
5:15 p.m.**

CALL TO ORDER AND ATTENDANCE

- **Meeting Called to Order:** 5:03 PM
- **Present:** Andrew Kinney, Jeanne Robinson, Mary Miller, Mendy Harlow and Ross McDowell

- **Excused:** Mike DiMatteo
- **Guests:** Bob Droll, Dan Penrose and Chris Overdorf

- **Approval of Minutes:** The minutes from the July 29th, 2021 meeting were approved unanimously.

- **Agenda:** The agenda for the August 19th meeting were approved unanimously.

- **Public Comment:** (Up to 5 minutes available per person for citizens to address the Parks and Trails Advisory Board.) NONE

- **Business Items:**
Introductions: Introductions were made, Parks Board and SEJ Alliance

Comp Plan: Bob Droll explained that the Comp Plan is updated every 6 years and that RCO need to approve it by March 2022 therefore we need to have project plans completed by December 2021. Input will be required from both the Parks Advisory Board and the public so a plan can be submitted with cost of new projects and cost of improvement to current facilities. Dan said he had just finished the Comp Plan for the City of Shelton and Andrew requested a copy of that. The Scope of Services and inventory done in 2018 needs to be updated. Also, look at the condition of existing parks and see what needs improvement and repair. Bob and Chris will do an assessment.

Survey: Dan will put together a survey using community outreach and virtual meetings. Three meetings will be scheduled, one in North Mason, one in South Mason and a third that will be a combined public workshop that includes the Parks Advisory Board. It is important that the board members attend. Athletic groups should be encouraged to attend these meetings. Surveys may be sent with PUD utility billing, and notices in Church bulletins,

A Demand and Needs analysis is critical in the eyes of RCO. The need for grant funding must be demonstrated. Documentation showing how many parks, ballfields, play grounds etc. per population. The more public input the better.

The board will need to decide the needs from the survey results and public input and develop a strategy. Bob also mentioned that they would look at other counties and what their level of service is.

Projects: Andrew mentioned that he has been asked about the County getting cooling stations, a regional playground and a radar shooting range. He also thought the cooling stations might be funded through FEMA. Mendy would like to see existing concepts included such as an inside sports complex and the Sweetwater project. She will send the design for the Belfair to Allyn trail to Bob.

Meeting Time: There was a motion that the starting time for Parks Advisory board meetings be changed from 5:15 to 5:00 p.m. The motion passed unanimously.

- **Correspondence/Good of the Order:** : None
- **Meeting Adjourned:** adjourned at 6:15 pm.
- **Next Meeting:** The next scheduled Parks Advisory Board Meeting will be September 23rd, 2021 at 100 Public Works Dr. Shelton.