

**Mason County Parks and Trails
Advisory Board Meeting
July 25, 2024
MCRA Administration Office
411 N 5th St.
Shelton, WA 98584
4:00 p.m.**

CALL TO ORDER AND ATTENDANCE

- **Meeting Called to Order:** 4:02 PM
- **Present:** Bill Long, Jeanne Robinson, Mendy Harlow, Shawn Fontane, Kathy Geist, Steve Payne
- **Guests:**
- **Absent:** Dennis Hamilton

- **Approval of Minutes:** Minutes for the June 27, 2024, meeting was approved unanimously.
- **Agenda:** The agenda for the July 25, 2024, meeting was approved unanimously.

- **Public Comment:** (Up to 5 minutes available per person for citizens to address the Parks and Trails Advisory Board.)

- **Business Items:**

Budget Requests: The board would like to recommend a Maintenance 1 position again for 2025 and will be collaborating on a letter regarding this to be presented to the Commissioners in an upcoming budget meeting during the public comment period.

Park Tour: Final tour will be scheduled for September 7th at 9am. Cassidy will arrange transport once Steve communicates a desired route via email.

Maintenance Report: Baseball season is over and now we can focus on park improvements. The Union Park restrooms have been restored/updated. Our next project will be the renovation of the cook shelter at Walker Park to include a new roof, structural upgrade, and new LED lighting. Then we will move the fence back from the drop off down to the beach. We also still need to keep up on the mowing and trail maintenance at all other parks as our seasonal staff are done for the year.

Union Park: Kathy will gather feedback from the Union improvement group regarding Union Park in October – The Board would like to discuss basketball court update and reconfiguration of ballfield area to save time and funds needed to upkeep.

By-laws: On the first page of the Parks Board Operations and By-laws under the 2nd section, “Meetings”, an alteration will be made to allow call/zoom in participation for regular attendance status and meets quorum requirements.

Public Comment: (Up to 5 minutes available per person for citizens to address the Parks and Trails Advisory Board.)

- **Correspondence/Good of the Order:** Jeanne notifies that the water fountain located at MCRA near the turf fields 6 & 7 is defective. Cassidy will report this to the maintenance crew.
- **Meeting Adjourned:** adjourned at 4:34 p.m.
- **Next Meeting:** The next scheduled Parks Advisory Board Meeting will be at 4:00 p.m. August 22nd at 411 N 5th Street, Shelton, 98584.