



MASON COUNTY

PLANNING ADVISORY COMMISSION

MASON COUNTY COMMUNITY SERVICES

615 W. ALDER STREET, SHELTON, WA 98584

Meetings held at: Commissioners' Chambers

411 N. 5th Street Shelton, WA 98584

REGULAR MEETING (4th Monday via Zoom)

February 28, 2022

MINUTES

1. CALL TO ORDER AND ROLL CALL

At 6:00 p.m. Commissioner Johnston, Planning Advisory Commission Vice Chair, called the meeting to order. The following commissioners were in attendance:

Isaiah Johnston

Mac McLean

Terri Arcieri

Bob Wilkerson

Excused: Tim Opiela

Absent: Joseph Myers

Staff: Kell Rowen – Planning Manager

Marissa Watson – Long Range Planner

Mariah Frazier – Clerical

2. REGULAR BUSINESS

A. APPROVAL OF MEETING MINUTES

Commissioner McLean pointed out some typos before making a motion to approve the December 6, 2021 Special Meeting minutes with corrections. Motion was seconded by Commissioner Wilkerson.

Vote:

4 in favor

0 opposed

Motion passed

B. CHANGES TO THE AGENDA

None

C. CONFLICT OF INTEREST

None

D. NEXT REGULAR MEETING(S)

March 21, 2022

E. COMMITTEE/STAFF UPDATES

Marissa mentioned staff would be bringing forward amendments to Title 16 at the March meeting. Kell stated the Belfair EIS was approved by the BOCC and will take effect on April 2, 2022.

F. OTHER BUSINESS

This is a short summary of the action that took place during the meeting. The audio recording of the meeting can be found on the Planning Advisory Commission page of the Mason County website.

Election of Chair and Vice Chair- Commissioner Johnston asked if anyone was interested in volunteering for either position. With no response, Commissioner Johnston said he would volunteer as Chair, and Commissioner McLean volunteered as Vice Chair.

Vote:

4 in favor

0 opposed

Motion passed

3. PUBLIC COMMENT ON NON-AGENDA ITEMS – 6:05 p.m.

None.

4. PUBLIC HEARING - 6:06 p.m.

Capital Facilities Update – Marissa Watson, Long Range Planner, presented proposed updates to the Capital Facilities Plan. She stated this is a minor update and a larger update is in the works for later in the year. She explained that the reasoning for pushing through this minor update now instead of including it all in the full update later this year is due to several projects funded through ARPA that are required to be included in the CFP in order to receive those funds.

She noted the sections that had been updated. She explained that the water, wastewater, and stormwater worksheets were not updated, however the previous data spanned through 2027 and was retained. The only comments received were from PUD3 and were noted as generalized information about system capacity and coordination. PUD and other stakeholders will be more involved in the larger update.

Wrapping up, Marissa gave a “CFP 101” rapid course to help explain what will be happening as the full update comes around and stated this update is really only informational as the projects in the CFP have already been approved by the BOCC. Commissioner McLean asked how this update differs from the larger update as he noticed some recently approved projects like the Belfair EIS were included, while others weren’t. Marissa stated that the CFP can be updated annually with the budget to include projects with specific funding requirements, but also in a larger capacity to update and accommodate growth projections.

With no further questions, Commissioner Wilkerson made a motion to recommend approval to the BOCC. Motion was seconded by Commissioner McLean.

Vote:

4 in favor

0 opposed

Motion passed

5. ADJOURN

Commissioner Johnston called the meeting adjourned at 6:32p.m.