



MASON COUNTY

PLANNING ADVISORY COMMISSION

MASON COUNTY COMMUNITY SERVICES

615 W. ALDER STREET, SHELTON, WA 98584

Meetings held at: Commissioners' Chambers

411 N. 5th Street Shelton, WA 98584

REGULAR MEETING

September 18, 2023

MINUTES

1. CALL TO ORDER AND ROLL CALL

At 6:00 p.m. Commissioner Wilkerson, Planning Advisory Commission Vice Chair, called the meeting to order. The following commissioners were in attendance:

Mac McLean	Brad Carlberg
Bob Wilkerson	Jeff Carey
Terri Arcieri	

Absent: Tim Opelia

Staff: Kell Rowen – Community Development Director

Marissa Watson – Mason County Long Range Planner

Mariah Frazier – Clerical

Guest: Carol Holman – Department of Commerce Senior Planner

2. REGULAR BUSINESS

A. APPROVAL OF MEETING MINUTES

Commissioner Carey made a motion to approve the June 26, 2023, regular meeting minutes as presented. Motion was seconded by Commissioner McLean.

Vote:

6 in favor

0 opposed

Motion passed

B. CHANGES TO THE AGENDA

None.

C. CONFLICT OF INTEREST

None.

D. NEXT REGULAR MEETING(S)

October 16, 2023

E. COMMITTEE/STAFF UPDATES

This is a short summary of the action that took place during the meeting. The audio recording of the meeting can be found on the Planning Advisory Commission page of the Mason County website.

Marissa mentioned she would be bringing forward a rezone to the October meeting and possibly another in November. She stated she's working on finalizing the contract with SCJ Alliance for the Comp Plan Update and expects a few deliverables to be met prior to the end of the year.

Kell informed everyone that Commissioner Meyers had resigned from PAC as he moved out of state. She will be briefing the BOCC and putting out a news release to fill the position.

F. OTHER BUSINESS

None.

3. PUBLIC COMMENT ON NON-AGENDA ITEMS – 6:06 p.m.

None.

4. Workshops –

WA Department of Commerce Presentation: 2025 Comprehensive Plan Periodic Update Proses. Presented by Carol Holman, Department of Commerce Senior Planner – 6:06p.m.

Carol Holman, Department of Commerce Senior Planner introduced herself and gave a presentation on the upcoming 2025 Periodic Update to the Comprehensive Plan. She discussed the Growth Management Act and what a Comprehensive Plan is before moving on to discuss the requirements and resources available for the periodic update. She also covered some new housing focused legislation that may affect the update.

Wrapping up, Marissa updated everyone on the status of Mason County's grant application. Marissa stated it had been submitted and as it's a non-competitive grant, is just waiting to hear back. Commissioner Carlberg asked for some clarification on HB1110. Carol gave a quick overview stating cities of certain sizes would be required to allow for multiple units per lot, but she wasn't sure on the specifics for Mason County. Kell then gave a quick Planning 101 for Mason County explaining the Urban Growth Areas and how higher densities are only allowed in those areas.

Mason County Capital Facility Planning Presentation: Presented by Marissa Watson, Mason County Senior Planner – 7:01p.m.

Marissa gave a presentation on the Capital Facilities Plan covering what it is, its main goals and priorities, and what Mason County needs to update. She discussed the requirements for the Capital Facilities Plan mandatory by law and the importance of working with other departments and junior districts to create a plan with the most accurate vision of future capital facility projects and development. She then discussed some of the issues with the current plan, including addressing levels of service and expanding on special districts before briefly going over an outline for the update and what she hopes they can accomplish.

Commissioner Carey expressed his excitement to begin working on the CFP and said he would like to see reconciliation of the previous plan with what was accomplished as they discuss each department moving forward.

5. ADJOURN

With no further discussion, Commissioner Wilkerson called the meeting adjourned at 7:44 p.m.