

Mason County SWAC Meeting Minutes (Draft)

Date: March 21, 2016

1. **ROLL CALL:** The meeting was called to order by Melissa McFadden, Deputy Director/ County Engineer, interim replacement for Brian Matthews at 10:09 a.m. In attendance was Ric Fredrickson, Delroy Cox, Eric Nelson, Conley Watson, Steve Gilmore, Cheryl Williams and Melissa McFadden.

Melissa McFadden introduce herself as Brian Matthews's interim replacement. After the introduction of committee members and guest we discussed how the committee functioned and what its purpose was. The committee works with the county's staff and report to the county commissioners. It was pointed out the authority of the committee was advisory only. We discussed the committee is in the process of updating the SWMP, reviewing current conditions and recommend changes to the solid waste system and programs. We discussed the possibility of privatizing all or part of the county's solid waste system. The question of hiring a consultant to evaluate the current solid waste system addressing recommended upgrades, changes and estimate the cost of system needs. It was pointed out the system evaluations need to happen before privatization of the system can be evaluated. Melissa related the request was given to the commissioners and was in their hands. The committee commented, they thought the \$10,000 estimate to hire a consultant seemed low.

2. **PUBLIC COMMENT:** There was no public comment.
3. **MEETING MINUTES:** The minutes for January 28th and February 10, 2016 were approved as written.
4. **AGENDA APPROVAL:** After a brief discussion the agenda was approved.
5. **BUSINESS AGENDA:** The committee discussed the importance of continuing work on the update of the SWMP. After discussing where we were when Brian and Erika left it was decided to review and make final changes to chapter 1 and 2. Eric had made notes and corrections to the two chapters which were to be passed on to another member for their comments. In the effort to save time it was decided to make copies of the chapters with Eric's notes and give each members to provide their comments which would be given to Cheryl to prepare a final draft of the two chapters

It was decided moving forward it would be more productive if each committee member noted their suggestions and changes to the chapter to be reviewed. Then at the SWAC Meeting the committee would go through the chapter page by page making changes and updates.

Melissa made copies of Chapters 1, 2, and 3 dated March 16, 2016. Copies of 1 and 2 were given to everyone to be reviewed and returned at the next meeting for Cheryl to revise. Chapter 3 be prepared to discussed at the next SWAC Meeting.

6. **OTHER ITEMS:** There was a discussion of Staff and SWAC member duties. Melissa question of who directs the meetings. The issue was discussed pointing out the By-Laws state staff directs the meeting providing information to the committee to review and make recommendations. Minutes are to be prepared by staff but due to lack time and staff Eric and Delroy trade off drafting the meeting minutes. Melissa related normally there is a chair and vice chair to conduct meetings and provide direction. It was suggested the committee review the By-Laws.
7. **NEXT MEETING ACTION ITEMS:** (1) SWAC members to make changes to Chapters 1 and 2 and return to Cheryl to prepare final draft. (2) Review By-Laws for discussion.
8. **NEXT MEETING DATE AND TIME:** April 14, 2016, 10:00 a.m. PW Office.
9. **MEETING ADJOURNED:** 11:05 a.m.

Submitted by: Delroy Cox, 4/4/2016

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