

Mason County SWAC Meeting Minutes (draft)

May 5, 2016

1. **Roll Call:** The meeting was called to order by Melissa McFadden at 10:01 a.m. Attendees – Rik Fredrickson, Jason Dose, Eric Nelson, Maria Machado, Debbie Riley, Dani Madrone, and Cheryl Williams. Melissa thanked the SWAC members for their participation in revising the CSWMP and passed out an “Award of Achievement” certificate to each SWAC member. The certificates were signed by G. Ross McDowell, DEM Manager, Mason County Support Services, and Terri Jeffreys, Chairperson, Mason County Commissioners
2. **Public Comment:** There were no members of the general public in attendance so there were no opening public comments.
3. **Meeting Minutes:** The draft minutes from the April 14, 2016 meeting were approved with minor comments. Melissa stated that she has found electronic files for all chapters of the current Mason County CSWMP so the last sentence of the Minutes #4 was deleted. . Melissa also stated that the new Solid Waste Director has been hired and will start work on May 16, 2016.
4. **Agenda Approval:** The meeting agenda was approved as prepared.
5. **Business Agenda:**
 - 5.1. **Finalizing Review of Chapter 2:** Before starting review of Chapter 2, a minor change was made to the Plan Goals in Chapter 1 – the time period was changed from 5 years to 6 years to correspond with WAC requirements and Delroy’s suggested change to goal #4 was accepted. Review of Chapter 2 began with the “Enforcement” section. There was a discussion of illegal dumping . Debbie noted that 20% of CPG funding goes to the Local Health Jurisdiction for its enforcement programs. They also receive \$1.50/ton from tipping fees for matching the CPG funding which amounts to total of about \$40k/yr (the CPG funding is about \$96k/biennium). Melissa took an action to check on the amount of abatement funding in the County budget and determine what it can be used for. It was decided that when a “Definitions” section is developed for the CSWMP, a definition for the County (Mason) will be inclusive of the City of Shelton. In E6 there was a question on the Solid Waste Plan Fund number, i.e. 401 or 402, Melissa will check on this. There was a lengthy discussion of the Wood Waste section which resulted in just modifying activity O2 in Organics to include wood and deleting the Wood Waste section from the revised Mason County CSWMP. Rik will check with Delroy to find out why the Grays Harbor Plan had this section. Chapter 2 review concluded after a discussion of Bio-Solids so we could move on to agenda item #6. Melissa passed out copies of the existing Chapters 5 and 6 which will be the new (per Grays Harbor format) Chapters 8/9 and 6.
6. **Request for Qualification (RFQ) – Review of Current Solid Waste System Operations:** Melissa gave a quick overview of the RFQ progress – there were three responders (CH2M HILL, Maul, Foster & Alongi (MFA), and Parametrix) and they will participate in telephone interviews at 2:00 p.m. today. Melissa stated that there was an old letter from DOE detailing deficiencies in the Solid Waste System – most, if not all, of them have been corrected, but Melissa will provide a copy of the letter to the successful consultant. Melissa gave an overview of the final consultant selection process and still

has concerns that the allotted \$10k will not be enough to get an adequate system review – she may have to request additional funding to prevent deleting necessary scope of work items.

7. **Other Items:** Melissa gave an update on the status of “missing” SWAC members. Curt Bennett can’t attend morning meetings so he suggested getting a replacement; Janet O’Connor couldn’t be reached by e-mail, but Rik will give Melissa her phone number; Adrian will resign because of health issues. Rik suggested contacting the Skokomish tribe for SWAC participation so Melissa will contact them.
8. **Next Meeting Agenda Items:** Complete review of Chapter 2 and move on to Chapter 3.
9. **Next Meeting Date and Times:** The next meeting will be May 26, 2016 at 10:00 a.m. The meeting adjourned at 11:37 a.m.

10. Action Items

- 10.1 Determine the amount budgeted for “abatement” and what it is to be used for - Melissa
- 10.2 Determine the correct Solid Waste Plan funding identification number – Melissa
- 10.3 Determine the reason for a Wood Waste section in the Grays Harbor CSWMP – Rik to call Delroy
- 10.4 Contact the Skokomish Tribe to determine if they are interested in participating in the SWAC meetings – Melissa
- 10.5 Prepare solicitations for new SWAC members - Melissa

Submitted by: E.A. Nelson, PE, 5/15/2016.