

Mason County SWAC Meeting Minutes (draft)

June 16, 2016

1. **Roll Call:** The meeting was called to order by Melissa McFadden at 10:01 a.m. Other attendees – Rik Fredrickson, Jason Dose, Eric Nelson, Maria Machado, Steve Gilmore, and Cheryl Williams.
2. **Public Comment:** Steve Gilmore (representing Republic Services) discussed the upcoming (July 22, 2016) trip to the Roosevelt Landfill for SWAC members and other interested guests. Republic Services (Republic) will provide transportation to and from the site along with lunch at the landfill. An item of interest during the tour will be the new ash processing facility which recovers ferrous and non-ferrous metals from the incoming industrial waste ash. Republic projects that it will recover approximately 100,000 tons of metal over the next 10 years. Other items of interest to tour will be the inter-modal facility and the gas to energy plant which burns the methane gas collected from the landfill. Current plans are for all tour participants to meet at the Public Works Department building at approximately 7:00 a.m. and return at approximately 6:30 p.m.
3. **Meeting Minutes:** Melissa clarified item 5.1.6 of the May 26, 2016 minutes concerning disposal of disaster waste. She is currently in the process of developing a Debris Management Plan, which will be coordinated with the County Disaster Plan prepared by the Department of Emergency Management, so there is no need to discuss disaster waste with the Board of County Commissioners. In regard to “White Goods”, discussed in item 5.1.1 Melissa noted that the County charges \$25.00 for white goods disposal that are processed by a local business for no fee to the County. Usually citizens are referred directly to the local white goods processor to save them the disposal fee. For item 5.1.2 Melissa followed up with her action to check with the IT Department (who controls the website content) however she has gotten no response yet and will take a continuing action the check back with them. Other than these clarifications there were only minor grammatical changes so the minutes were accepted as corrected/clarified.
4. **Agenda Approval:** The meeting agenda was approved as prepared.
5. **Business Agenda:**
 - 5.1. **Finalizing Review of Chapter 2:** Before beginning Melissa reported on her follow-up actions for the “Enforcement” section. In E6 there was a question on the Solid Waste Plan Fund number, i.e. 401 or 402, Melissa checked on this and confirmed that the correct number is 402. She also checked on the “abatement” question in E2. She discovered that there is a County Resolution (118) for Building Code Enforcement that provides funding for abatement, but use of the fund for illegal dumping enforcement is not specifically called out. The fund is administered by the Department of Community Development. After discussion it was agreed to leave E2 as currently changed (“earmark” was changed to “seek”). Discussion of Chapter 2 began on page 16 with an early decision to use “Eells Hill Transfer Station” in place of “Central Transfer Station”. There was a question concerning the annual operational review noted in STS 1. It was noted that the Health Department conducts an annual inspection of the Transfer Stations, but this is only a compliance review (**NOTE:** Debbie Riley reported on Health Department inspections during the SWAC Meeting on February 10, 2016 – see minutes. She also provided a copy of the inspection

checklist (not appended to the minutes). Melissa took an action to locate past annual operational review documentation. There was a question concerning any “surprises” in WAC 173-350 that are not being implemented in the current Operational Plan – Melissa has seen the plan, but has not performed a comprehensive review to ensure compliance with WAC 173-350. (**NOTE:** the facilities upgrade review by Parametrix should identify any gross non-compliance issues). During the discussion of “Administration and Management”, Melissa noted that besides the incorporated City of Shelton, there are Urban Growth Areas (UGA), e.g. Belfair, and Rural Activity Centers (RAC), e.g. Allyn. Activity AM 6 was changed to read that SWAC members would be recruited from each commissioner’s district (as noted in SWAC Bylaws) instead of from “municipalities.” With that, Chapter 2 review was complete and Cheryl took an action to send the revised Chapters 1 & 2 to all SWAC members.

- 5.2. **Review of Chapter 3:** The March 16, 2016 copy of the revised Chapter 3 is the basis for review. Review of 3.1 will be deferred until the Parametrix report is available (mid-July?) . It was agreed that pictures of the facilities and equipment would be useful for the final version of the chapter. Melissa will take pictures during tours of the facilities with the Parametrix inspection team which could be used for this purpose.

3.1.2 – There was a discussion of handling Moderate Risk Waste and Medical Waste. It was decided to revise the wording to state that the rural drop boxes cannot accept all moderate risk wastes – the reader will be referred to Chapter 5 “Moderate Risk Waste Management” for further details.

3.1.3 – The highlighted note was discussed – Maria took an action to retrieve the list of closed County landfills while Jason will provide an updated status of the C Street dump closure activities. Melissa will contact staff at Green Diamond to gather information on their closed landfill.

3.1.4 and 3.1.5 – there were no changes.

3.2.1 – Jason took an action to update the two paragraphs on the City of Shelton.

3.2.2 – There were some minor changes to sections 3.2.2.2 and 3.2.2.3. The last paragraph deals with “flow control” and was discussed extensively. Since flow control has far reaching implications, it needs to be discussed with the Board of County Commissioners (BOCC). There was also a discussion of the flat rate for Household Hazardous Waste (HHW) paid to Kitsap County. The old idea of a mobile HHW collection unit should be reviewed as part of the discussions of the Parametrix final report. The final report may also be the basis for providing the BOCC with an “information briefing” on flow control. Actions on these items will be deferred until the final report is available with projected costs of improvements and repairs.

6. **New member Update:** Melissa has issued a press release seeking five new SWAC members. Dani Madrone will continue as the representative for the Indian tribes (term originally due to expire in July).
7. **Date/Time for Field Trip to the Roosevelt Landfill:** See #2 above.

8. **Next Meeting Agenda Items:** Continue review of Chapter 3 (start at section 3.2.3); Melissa to give an update on the Parametrix review and progress.

9. **Next Meeting Date and Times:** The next meeting will be July 7, 2016 at 10:00 a.m. Following that the following meeting would be July 21, 2016 and repeat on two week intervals. The meeting adjourned at 11:44 a.m.

10. Action Items

10.1 Follow up with the IT Department for website update - Melissa

10.2 Locate documentation on past annual operational reviews (STS 1) – Melissa

10.3 Incorporate changes to Chapter 2 and send Chapters 1 & 2 to all SWAC members - Cheryl

10.4 Take pictures of waste system facilities and equipment during the Parametrix tour –
Melissa

10.5 Update post-closure status of the C Street Dump (section 3.1.3) – Jason

10.6 Provide the Health Department list of closed County landfills in Mason County – Maria

10.7 Check with Green Diamond staff on the status of their Matlock landfill (section 3.1.3) –
Melissa

10.8 Update the two paragraphs describing City of Shelton waste services (section 3.2.1) – Jason

10.9 (Deferred action pending Parametrix report) Informational briefing with the BOCC
concerning flow control -Melissa

Submitted by: E.A. Nelson, PE, 6/20/2016.