

## Mason County SWAC Meeting Minutes (Draft)

Date: December 8, 2016

1. **ROLL CALL:** The meeting was called to order by Melissa McFadden at 10:03 am. Other attendees were Bart Stepp, Jason Dose, Steve Gilmore, Eric Nelson, Delroy Cox, Rik Fredrickson and Cheryl Williams.
2. **PUBLIC COMMENT:** There was no public comments.
3. **MEETING MINUTES:** There was a quorum of SWAC members. The October 27, 2016 and November 10, 2016 minutes were approved.
4. **APPROVAL OF AGENDA:** The agenda was approved as presented.
5. **BUSINESS AGENDA:**
  - 5.1. **Review action items from prior meeting:** (NOTE: completed action items will be shown on the table for two meeting then be “dropped”).

Action Item Number	Task Description	Responsible Person	Comments/Resolution
061616-A	Follow-up with IT Dept to update Utilities' web page	Melissa	Melissa prepared a document with suggested updates. Will be approved after all information is available. (12/08) Open
061616-G	Update the two Chapter 3 paragraphs describing the City of Shelton waste services (section 3.2.1)	Jason	Reviewed at 10/27 meeting. Needs revision. Open
070716-C	Establish definition of garbage vs. refuse	Eric	Verbal description provided 07/21/16; needs to be written for use in CSWMP glossary: No action this period. Open
070716-D	Establish requirements/authorization for new or expanded facilities	Melissa	Proposed change to County Code 6.72.010(b) refers to WAC-172-350-700. Need new code and approval of BBOC. Open
070716-F	Compare 2011 version of MC plan on Recycling etc. with GH plan Chapter 4	Eric	Melissa, Rik, and Jason have responded to Eric's Questions. CLOSE
090116-A	Review and update all facility Operating Plans after the CSWMP is revised	Bart	All facilities have copies of the existing Operations Plan. Open
090116-B	Develop a centralized filing system for all completed facility Operational Review documents (needs revised CSWMP to complete)	Bart	A search of records has not turned up any completed Operational Reviews or inspections of facilities (WAC 173-304-405). Open
090116-F COMPLETE	Propose changes to the County Code	Melissa/Maria	Maria & Melissa have proposed a change to CC 6.72.010 (b). Close 10/27
091516-A COMPLETE	Add paragraph to Chapter 3, Sec 3.3	Delroy	Discussed at 10/27 meeting – still needs clarification. CLOSE

092916 – E COMPLETE	Drop box and transfer station operations/contracting requirements under UTC (2 <sup>nd</sup> paragraph Section 3.3)	Delroy	Operation covered under RCW36.58. Part of AI 091516-A discussion. Check RCW/ Thurston Co. CSWMP for why the paragraph is needed. CLOSE
092916-G	MSW Composition (consistent with GH plan pages 32-35)– need information specific to Mason County	Bart/steve	10/27 Melissa still gathering available information. Open
102716-A	Web Site Updates	Bart	Suggested Changes discussed at 12/08 meeting. Melissa will review with IT. Open
102716-B	Public Health Web Page needs link to Solid Waste page (Related to 061616-A	Maria	Handout of proposed changes presented at 11/10 meeting. Open
102716-C COMPLETE	Solid Waste Disposal paragraph 3.3	Bart	12/08 – paragraph needs revision to clarify information. Close
102716-D	Draft Chapter 3	Bart	Will ask administration staff to type chapter changes for SWAC review. Open
102716-E	Amend CC 6.72 (Solid Waste and Biosolids Handling and Facilities Regulations) to comply with CSWMP for permitting. Revise CSWMP Chapter 3.3 to reflect change	Melissa/Bart	Action Item was not included on 10/27 AI update. Open
111016-A COMPLETE	Incorporate Mason County information in Grays Harbor document.	Melissa	Use Grays Harbor document and insert current Mason County information. 12/08 CLOSE
111016-B	Identify regulations applicable to asbestos disposal	Eric	Disposal authority should be identified and included on Health Website. 12/08. ORCA/DOE- Open
111016-C	Identify regulation applicable to animal burial near domestic water wells	Maria	Cite Department of Health regulations 11/10 - Open
120816-A	Chapter 4, Waste Reduction, Reuse, revise third paragraph, page 1.	Rik	Research and update language. 12/08 Open
120816-B	4.2.1 Existing Practices, City of Shelton	Jason	Update and correct information for the City. 12/08 - Open
120816-C	4.2.2 Needs and Opportunities	Jason	Will update services - Open
120816-D	4.2.2 Mason County first paragraph needs to be revised.	Rik	Review and revise information. 12/08 - Open
120816-E	4.4.1 needs to be updated	Jason	Jason will address current practices. 12/08 - Open

**5.2. Review of revised Chapter 4, WASTE REDUCTION, REUSE AND RECYCLING:** Rik will research language to update third paragraph, page 1.

5.2.1. 4.2 RECYCLING, delete first paragraph.

5.2.2. 4.2.1 Jason will update the information for the city of Shelton.

- 5.2.3. 4.2.2 City of Shelton, paragraph needs to be updated. Mason County, the first paragraph the third paragraph relating to a pilot curbside program, County Ordinance 68-09 addressing Recycling needs to be updated.
- 5.2.4. 4.3 Composting, updated second paragraph to reflect current State direction. Under Existing Practices, City of Shelton delete last sentence. 4.4 Public Education a fifth bullet was added to use the County Website to promote Waste reduction by Reuse, Reuse and Recycling.
- 5.2.5. 4.4.1 Existing Practices, City of Shelton Jason to update information. 4.4.2 That section under Note: all information addressing Alternatives and Evaluation, City of Shelton and Mason County, Advantages and Disadvantages were deleted.

5.3. **Section 3.3 PERMITS REQUIRED AND ADMINISTRATION METHODS:** After discussing the latest language proposed by Delroy the committee approve the First paragraph and the previous proposed paragraph be replaced with the new language.

5.4. **Begin review of Chapter 6:** Review continued to next meeting.

6. **Other Items:** We discussed Meeting dates and time. The committee decided to move the meetings Wednesday at 10:00 am.

7. **Next Meeting Agenda Items:**

- 7.1. **Review Chapter 3 updates.**
- 7.2. **Continue Chapter 6 review/revision**
- 7.3. **Update web page progress**

8. **Next Meeting Date and Time:** January 4, 2017 at 10:00 a.m. Meeting adjourned at 11:55 a.m.

9. **New Action Items:**

- 120816-A Revise third paragraph of Chapter 4 "Waste Not Washington" Act (ESHB 1671) – Rik
- 120816-B Update existing Recycling information – Jason
- 120816-C Provide updated information – Jason
- 120816-D 4.4.2 update Mason County information – Rik
- 120816-E 4.4.1 update existing practices - Jason

Submitted by Delroy Cox 1/1/2017