

TRANSPORTATION IMPROVEMENT PROGRAM

CITIZEN ADVISORY PANEL

MEETING MINUTES OF NOVEMBER 9, 2005

Panel Members In Attendance: Norm Eveleth, Chair; Dan Michener; Mel Williamson; Gale McGrath; Drew Nobel; Joe Spaulding; Ken Wilson.

Public Works Representatives: Bill Tabor, County Engineer, Charlie Butros, PW Director; Dave Whitcher, Transportation Engineer.

Guests: Bill Bullock, Barbara Levette, Jeff Carey.

Norm opened the meeting at 6:15pm. The Panel and staff enjoyed pizza and beverage in a celebration to bringing closure of 2005 for this Panel and the work they have done.

Agenda item – Introductions/Sign in Sheets: Introductions were made to Advisory panel, Public Works Staff & guests in attendance.

Agenda Item – Approval of September 2005 minutes. Change the spelling of Dave Whitcher's last name. An "H" was omitted two different entries. *A motion was moved & seconded. All in favor.* Motion to accept September 2005 minutes w/correction.

Agenda Item: Agenda Discussions: Mel Williamson stated that he had an agenda item to add into the meeting towards the end regarding the intersection of Cole and Lynch Roads. He will bring it up at Agenda Item: Other Business.

Agenda Item: Projects submitted to PRTPO – Handouts were given and Bill Tabor spoke about the different projects. Drew inquired about Kamilche – Golden Pheasant being on this list. A discussion of access, roads and non-compliance of drivers finished this agenda item. ***PRTPO stands for Peninsula Regional Transportation Planning Organization.***

Agenda Item: Revisions to 2006 – 2011 6 yr. TIP – Johns Prairie Walkway #13 will be moved to a lower priority. There was some discussion about the City of Shelton's part in this project and it looks as though they don't have the funding and they may be annexing this walkway into the City Limits.

Agenda Item: Impacts of Hood Canal Bridge Closure – Dave Whitcher handed out a second sheet and explained the numbers he had compiled. This sheet is an attachment to one he handed out last meeting.

Agenda Item: TIPCAP Membership Policy – Bill Tabor asked if maybe the terms should be longer, should there be a rule regarding too many absences that member should resign and many other ideas to "rejuvenate" this Panel. Originally the membership (Mason County Res. 93-99) was to be a group of 12, with 4 members coming from each Commissioner district. The panel has agreed to keep the 4 members of each district, notification to any panel member that misses 3 or more meetings and the term be kept to year to year, starting with Jan 1st until Dec. 31st. The panel expressed that they would like to see new people but they like the experience of the 2-year or more members. All agreed that it takes at least until the 2nd year to get up to speed on TIPCAP. There was some reminiscing between the members about the starting of TIPCAP.

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Agenda Item: Discussion of Mail Out Survey -

A recommendation of a “blanket” survey to be sent out to the public would enable the TIPCAP Panel and Commissioners work better toward a goal of road priority. There was discussion on the workings and intentions of a mail out survey.

Agenda Item: Photo Presentation of 2005 - Kathy Van Denover presented the 2005 Completed Construction Projects – A slide show of 132 pictures.

Agenda Item: Other Business – Mel brought up the intersection he wished to discuss at an earlier time in this agenda and Public Works will look into his request to re-design the signage for better visibility.

Meeting Adjourned at 8 pm.

Minutes respectfully submitted by
Kathy Cari Van Denover

FIRST TIP-CAP MEETING FOR 2006

6:00 PM – January 11, 2006

Public Works
Conference Room
BLDG. 8

415 6th Street, Shelton
360-427-9670 ext. 450