

**TRANSPORTATION IMPROVEMENT PROGRAM**  
**CITIZEN ADVISORY PANEL**  
MEETING MINUTES OF MARCH 8, 2006

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**Panel Members In Attendance:** Drew Nobel, Chair; Norm Eveleth; Joe Spaulding; Richard Knight; Cliff Hall; Ken Wilson; Steve Van Denver; Jack Nicklaus; Gale McGrath; Dan Michener; Mel Williamson

**Public Works Representatives:** Bill Tabor, County Engineer; Dave Whitcher, Transportation Engineer; Kathy Van Denver, Minutes.

**Planning Advisory Committee:** Terri Jeffreys; Wendy Ervin; Jay Hupp; Steve Clayton

**Mason County Representative:** Emmett Dobey, Director Community Development; Steve Goins, Planning.

**Public:** David Overton; Jeff Carey.

Bill Tabor opened the meeting at 6:02pm.

**Agenda item – Introductions/Sign in Sheets:** Sign in sheets were passed around and introductions were made of the TIP CAP and PAC Advisory panels, Public Works Staff & guests in attendance.

**Agenda Item – Agenda Discussions.** Bill T talked about the TIP CAP meeting schedule and goals for 2006 and gave a hand out. A *Motion to accept January 2006 minutes was moved & seconded. All were in favor*

**Agenda Item: Distribution and Collection of Citizen Surveys:** After all attendees were given a copy of the survey Bill Tabor spoke about how we may be able to more efficiently survey Mason County citizens regarding the roads. That a mail out would be extremely costly and that Press release, web site, TIP CAP members hand-outs, libraries for distribution, etc would be much better. He explained that the survey is to assist in prioritizing the 6-year TIP.

Ken Wilson felt that there were too many ways for the surveys to be “skewed” and thought that polling by phone calls would be a more efficient way to get true opinions. Cliff inquired to Ken as to why he thought the survey stands to “be cheated on”.

Discussion of a “survey monkey” a software program that would aid in collecting survey information.

Mel Williamson said he would hand out surveys to people out at Fawn Lake at their next community meeting. It was mentioned it could be a “lopsided” survey if small groups fill them out.

Ken Wilson and Cliff Hall agree that question #6 was in accurate and small discussion ensued.

Richard Knight commented that he thought the mail out cheaper than hiring telephone people.

Mel W. asked for more clarification on question #2. Dave Whitcher responded.

Norm E. says that maybe we could look at the cost of a professional survey.

More discussion on different ways to survey people and what the survey displays to the public.

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Wendy Ervin made a statement about what has to happen with Growth Management to put roads in the UGA.

A discussion ensued regarding Wendy's statement by Dan Michener and Drew Noble.

Drew asked if there was any more discussion regarding Tim Wings letter then spoke of maintenance.

Tim suggested there be a committee or sub-committee to figure out where the roads could go in the UGA.

Drew said that Tip Cap can stay as it is, a panel and the sub-committee can deal with developing guidelines and standards for the UGA.

More discussion, no action at this time.

Richard Knight suggested a couple of extra meetings to discuss UGA and those who want to attend can.

Discussion on how TIP CAP can help expedite roads in the UGA area.

Bill T explained that TIP CAP is the mechanism to identify needs, expand transportation for the future and look towards better communication with other departments such as planning. We need to see the big picture.

More discussion with several attendees regarding TIP CAP'S job. We look to this group for guidance on policy and the transportation network for the county.

Discussion on development fees.

Pretty much just hashed out what the PAC and TIP CAP committees do and how they can work together.

Richard Knight inquired as to what was decided on the TIP CAP survey.

Drew said that phone calling would be astronomical and Emmett Dobey would work with Charlie on presentable questions and how to go about doing it.

For the next meeting: Richard Knight will do a presentation to TIPCAP for about 20 minutes on the concept for the Allyn road network that was developed. Steve Goins gave some insight on this topic.

Wendy Ervin was inquiring as to whether this was a good time to talk about bike trails on the survey. She talked about Thurston Counties bike trails as being "donor lanes" and has a serious objection to having the lanes put in Mason County.

More discussion on the trails in Mason County.

Terri Jeffreys spoke about re-zoning and the decision criteria and impacts on services. As PAC receives landowner's applications a decision has to be made whether to go from one designated use to another. She asks if TIP CAP would take some of the applications and review and specifically address what impact that particular re-zone would have on the roads. Is there a limit of service standards. PAC is asking for TIP CAP'S input. She would also encourage the TIP CAP to read the transportation element of the Comprehensive Plan as it may help give clear idea of what is expected from the Commissioners. There are 6 applications. She is looking for input.

Drew responded that at the next meeting they could have that excerpt for TIP CAP.

Jay Hupp asked about the Standards for Road. Dave Whitcher responded that Local Agency guidelines deal with rural and urban standards.

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Dave W. spoke of funding of roads in regards to construction and maintenance and TIP CAP's job as a panel. To prioritize where the monies are spent. Bill T added that the funding is all geared to safety and maintenance.

More discussion on the planning of roads and the funding and how PAC and TIP CAP can work together to make things happen.

**Agenda Item:**            *Other Business*

Cliff said at the next meeting he will talk about Policy and the Washington State Transportation Plan.

Discussion about speed grooves ensued.

It was agreed by both groups that that this meeting was useful and informative and they should meet again.

A motion was made and seconded to adjourn at 8:00 pm.

Minutes respectfully submitted by  
Kathy Van Denver

**NEXT TIP-CAP  
MEETING**

**WEDNESDAY**

**May 10, 2006 - 6:00 PM**

**PUBLIC WORKS**

**Conference Room**

**415 N 6<sup>th</sup> Street**

**Building 8**

**360-427-9670 ext. 450**