

TRANSPORTATION IMPROVEMENT PROGRAM
CITIZEN ADVISORY PANEL
MEETING MINUTES OF JULY 12, 2006

Panel Members In Attendance: Drew Noble, Chair; Joe Spaulding; Richard Knight; Cliff Hall; Ken Wilson; Steve Van Denver; Bill Hrbecek; Gale McGrath; Mel Williamson.

Public Works Representatives: Bill Tabor, County Engineer; Charlie Butros, Director; Dave Whitcher, Transportation Engineer; Kathy Van Denver, Minutes.

Guests: Christina Ellis, Rasor Road resident.

Drew Noble opened the meeting at 6:10pm noting that the meeting was late getting started.

Agenda item – Introductions/Sign in Sheets: Sign in sheets were passed around and introductions were made of the TIP CAP panel, Public Works Staff & guests in attendance.

Agenda Item – Agenda Discussions. Ken Wilson asks the Chair if the panel can address his letter. Drew has placed that discussion under “Future Transportation Network”.

Agenda Item –Acceptance of Minutes: Ken Wilson asked for an amendment in the May 2006 minutes referencing the Allyn Community Plan Proposal to add to the last sentence “until the delivery of the Allyn Action Plan”. With one correction a *motion to accept January 2006 minutes was moved & seconded.*
All were in favor

Agenda Item - Correspondence : TIP-CAP received correspondence from the following:

Email from Ken Wilson regarding the “no action taken” in the minutes. (Handout A)

Letter from the Mason County Democrats – Adopted resolutions and sent us a copy. (Handout B)

Letter from Dave Whitcher w/attached Transportation Infrastructure document from Planning (Ex. C)

Letter from Ken Van Buskirk requesting TIP CAP minutes of March 8, names of TIP CAP panel and Planning Advisory committee members and many of their documents regarding Mason County Future Roads project #25, Union River Bypass. (Handout D)

Letter from Rasor Road residents with signed petition. (Handout E)

Email from Steve Goins, Mason County Planning Dept with amendments to a recent PAC meeting. (Ex. F)

Email from Glenn Zimbeck regarding Rasor Road chip seal. (Handout G)

Mel Williamson asked the Chair if it was okay to have a discussion about Rasor Road now rather than at the end of the agenda. The Chair agreed it was okay. Mel had a concern as to the ownership of Rasor Road. It was explained that the County maintains Rasor Road West and Rasor Road E is private and not maintained by the County. Mel inquired about the ROW maintenance. Bill Tabor explained how it worked.

The panel asked Bill Tabor to discuss with the Commissioners what they would like TIPCAP to do about impact fees, development standards and the parameters the Panel needs to stay within.

Agenda Item - 2006 Construction Update – (Handout N) Bill Tabor briefed on each of the ongoing construction projects to keep the panel updated. A spreadsheet was handed out titled “Contract Time Frames 2006”.

Agenda Item – WSDOT Policy & Transportation Plan – (Handout M) Cliff Hall spoke briefly of an overview of WSDOTS 20 year plan and gave a handout. There were some Q & A’s.

Agenda Item – Project Priorities – Bill Tabor led the panel in a discussion about the TIPCAP citizen survey and what was asked and gave a synopsis of the survey answers. Drew asked if we are considering traffic circles. Ken Wilson mentioned that there is only one pullover area between Belfair & Shelton. Mel inquired as to what Bill

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Tabor would like from the panel as a response to the citizen survey. Dave Whitcher announced there would be an update on the Transportation Plan at the September meeting.

Agenda Item – Preliminary 2007 –2012 6 yr. TIP – (Handout O) Bill Tabor took the John’s Prairie Walkway off the last 6 year TIP. Its jurisdiction predominantly falls under the City of Shelton for now.

Agenda Item – Preliminary 2007 Annual TIP (Handout P) There was discussion on some of the other projects listed. One of the discussions was about 101 and Lynch Road (Simmons) and Bill gave some facts regarding this upcoming project. Dave Whitcher brought out a TOPO of the area and spoke of safety dollars on the 6 yr TIP.

Agenda Item: Other Business - It was suggested that the survey results be put on the website for all the Mason County residents to read.

Joe Spaulding gave a Traffic Accident count to Bill Tabor. They discussed his Fire Departments responding to these accidents. Dave W would like to see that Fire Districts department send a monthly statement of many accidents they respond to and the “S” curves will be taken into consideration on the 6 yr TIP. Bill Tabor has instructed Kenny Howard of the PW sign shop to buy chevron markers and put them up when they get them.

Ken Wilson spoke regarding the PAC letter and the changes in the revised PAC handout. PAC would like TIPCAP to participate with new road networks. He feels we need to discuss this as a panel. If TIPCAP decided to be involved in this there would have to be more time spent, more meetings. Does TIPCAP want to do more than decide on maintenance for the roads? If so, they could be meeting during the in-between months. The basic question is “Does TIPCAP want to take this on?” Another entity could do it if TIPCAP doesn’t choose to. Dave Whitcher made some comments.

Mel suggests inviting the Commissioners to the TIPCAP panel and telling us what they want us to do.

A motion was moved and seconded to invite the County Commissioners to the next meeting to advise us of the provisions of the PAC request, for TIPCAP’S involvement of new road networking & infrastructure and to make a recommendation of TIPCAP to be a part of the process. ***All were in favor.***

NEXT MEETING – September 13, 2006 at 6pm. TIPCAP has to adopt the 2007-2012 6 year TIP. Bring your ideas or changes to be able to give to the Commissioners by October 1, 2006. A motion was made and seconded to adjourn at 8:00 pm.

Minutes respectfully submitted by
Kathy Van Denver

**NEXT TIP-CAP
MEETING**

WEDNESDAY

Sept 13, 2006 - 6:00 PM

PUBLIC WORKS

Conference Room

415 N 6th Street

Building 8

360-427-9670 ext. 450