

TRANSPORTATION IMPROVEMENT PROGRAM
CITIZEN ADVISORY PANEL
MEETING MINUTES OF July 11, 2007

Panel Members In Attendance: Drew Noble, Chair; Gale McGrath; Steve Van Denver; Daniel Michener; Norm Eveleth; Mel Williamson.

Mason County Representatives: Bill Tabor, County Engineer; Kathy Van Denver, Minutes.

Drew Noble opened the meeting at 6:01pm.

Agenda item – **Introductions/Sign in Sheets:** Sign in sheets were passed around and introductions were made of the TIP CAP panel, Public Works Staff & Audience.

Agenda Item – Agenda/Minutes Discussions: Motion to accept May 2007 minutes. All were in favor. Mel Williamson would like to add a discussion to the Other Business part of the agenda. He would like to discuss SR3/101 Southbound. This will added to the agenda.

Agenda Item – SR 3/N. Bay Road Intersection: Bill Tabor spoke of issues the Town of Allyn had. And let everyone know the Commissioners had approved a speed reduction to 35mph.

Agenda Item – SR101/Lynch Rd (Simmons Rd): The consultants have met the County, Squaxin Island Tribe, and Taylor Shellfish. The design stage is still in the 30% range. There is a well that is causing some concern. Citizen Meeting from June 27th brought in about 20 citizens. Their main concerns were about the intersection being so close to the intersection to the HWY, delays and traffic back-up. Taylor Shellfish is planning some improvements for their facility, but that should not interfere with construction plans. Another Citizen meeting will be scheduled in September, with the date to be announced.

Mel Williamson asked how to be informed of this and other meetings. Notice will be in the local newspaper or on the radio. Ross Gallagher is Commissioner for this District.

Bill went on to talk about the rising cost of this project. The vertical curve and poor sight distance problems are adding about \$500,000 more to the cost.

Agenda Item – Motion by Mail results: Steve Van Denver thanked TIP-CAP for responding to the motion by mail. He talked about past discussions of TIP-CAP and believes TIP-CAP truly needs to lend their voice to making positive transportation issues.

Daniel Michener did not care to have a motion in the mail, as he did not feel it was fairly discussed and believes TIP-CAP should have special meetings to do this. In the future a special meeting will be called for similar issues.

Agenda Item – Belfair ByPass: Bill Tabor spoke about the Southern connection with SR3. Bill and Charlie had met on June 5th with DOT and the Skillings Connelly designers for a “brainstorming” session to address the future extension of Razor Road. DOT is looking at options north of the high school. Another meeting is scheduled for the next week to discuss what DOT and Skillings Connelly have come up with.

Mel Williamson then read an article regarding the SR3/SR 101 Intersection.

Agenda Item – Adoption of Private Roads to County Roads: Bill Tabor talked about how often the County is approached by citizens to do this. There has never been a clear policy to adopt private roads. A policy draft was then handed to the panel, listing the procedures that may work to be able to adopt the roads. Bill then asked TIP-CAP to read the draft, and bring their comments and suggestions to the next meeting. The goal is to consider private roads if there is a real need or benefit. Mason County does not need to spend citizens’ money unnecessarily.

Daniel Michener asked if contractors/developers had to have some sort of perimeters to build new roads in new housing developments. He also asked who does a citizen call when there is development going on? Answer-call the Planning Department.

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Mel Williamson wondered what is the County's responsibility on the "Primitive Roads"? Bill says just signage is enough per RCW, if the road is unpaved and the ADT is less than 100 yds.

Agenda Item – Priority Array for Future Roads: Bill Tabor discussed the handout and asked TIP-CAP to help in making the prioritization. He would like to see TIP-CAP provide input on the point system and factor in what is really important. Drew suggested that the staff continue to work on priority array.

Agenda Item – Draft 6-Year Tip: Bill Tabor discussed the first drafts of the 6-Year TIP and the Annual Construction Program. Draft copies need to be approved at the next meeting for submittal to the County Commissioners by October 1, 2007.

Agenda Item – Other Business:

- Drew Noble noted the Chip seal crew is doing an excellent job and is covering a lot of territory.
- Will need to invite DOT to the September 12th meeting for a presentation on the Belfair By-Pass.
- Mel Williamson spoke about the SR3/101 Southbound project. There was discussion with questions and answers that he needed some clarification. He gave a copy of an article from the Shelton-Mason Journal regarding WSDOT's part in the project.

Public Comment: N/A.

Agenda Item: Next meeting: September 12th, 2007 at 6:00 p.m.

Due to no other business, *a motion was made and seconded to adjourn at 7:50 p.m. All were in favor.*

Minutes respectfully submitted by
Kathy Van Denver

**NEXT TIP-CAP
MEETING
WEDNESDAY
September 12, 2007 - 6:00 PM
PUBLIC WORKS
Conference Room
415 N 6th Street
Building 8
360-427-9670 ext. 450**