

**TRANSPORTATION IMPROVEMENT PROGRAM**  
**CITIZEN ADVISORY PANEL**  
MEETING MINUTES OF Sept 12, 2007

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**Panel Members In Attendance:** Drew Noble, Chair; Gale McGrath; Daniel Michener; Norm Eveleth; Mel Williamson; Ken Wilson; Joe Spaulding.

**Guests Speakers:** Eric Yates, WSDOT, Design Team Leader/Belfair By-Pass; Karen Boone, WSDOT Assistant Project Engineer/Belfair By-Pass.

**Mason County Representatives:** Bill Tabor, County Engineer; Charlie Butros, PW Director; Bret Miller, Hans Cregg, Kathy Van Denver, Minutes.

**Public Attendance:** Tim Barnett, California Road; Barbara Levette

**Drew Noble opened the meeting at 6:02pm.**

**Agenda Item – Introductions/Sign in Sheets:** Sign in sheets were passed around and introductions were made of the TIP CAP panel, Public Works Staff & Audience.

**Agenda Item – Agenda/Minutes Discussions:** *Motion to accept July 2007 minutes. All were in favor.*

**Agenda Item – Belfair By-Pass Presentation:** Eric Yates and Karen Boone gave a power point presentation on the various alternatives for the Belfair By-Pass North and South Connections to SR3. They said there will be a definite decision at the end of September and the results will be included on the WSDOT website.

**Agenda Item – US101/Lynch Rd (Simmons Rd):** A Value Engineering Study Report was handed out. There was discussion. Mel thanked Bill for passing out the study and presenting it on the agenda. Mel wanted to convey that he was against the plan for the Bridge over US 101 and wanted to meet with WSDOT when appropriate.

**Agenda Item – Policy/Procedure on Acceptance of Private Road as County Roads:** A yellow DRAFT copy of the Procedure for Acceptance of Private Roads into the County Road System was handed out to all members. The TIP CAP Board was expected to read it over, make any comments, changes or deletions at this meeting so it would be passed on to the Commissioners. Mel would like to change the word “may” to “shall” on the second paragraph, second word under Construction Inspection. This change has been noted. Gayle commented on road standards and Bill T emphasized that the road standards must be followed. Dan inquired about where the responsibility lays when it comes to maintenance, fire, etc. There was a discussion clarifying this answer. *A motion/second was made for TIPCAP to support the Draft Procedure for Acceptance of Private Roads into the County Road System. All were in favor.*

**Agenda Item – Draft 6-Year Tip:** Bill Tabor discussed the preliminary 6-Year TIP and the Annual Construction Program. Projects added since the last meeting included the Razor Road extension and Newkirk Road Extension. After some discussion *a motion/second was made for TIPCAP to accept the 6-yr TIP and Annual Construction Program for 2008.*

**Agenda Item – Other Business:** Tim Barnett, California Road is requesting Public Works for speed signs, dust control and other services for his road. At this time California Road (a “primitive road”) has only basic maintenance. Mr. Barnett suggested that creating a “Tsunami Route” (which he feels very strongly is imperative for Mason County) might bring some Federal funds to California & Eells Hill Road for disaster preparedness.

Dan Michener said his neighbors wanted to find out how the County Road Maintenance evaluates existing asphalt roads for chip sealing. Bill T explained the process and that it was a preventative maintenance procedure to extend the life of the asphalt. Dan said he would pass this information on to his neighbors.

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**Public Comment:** Barbara Levette inquired about the TIP CAP's support on the Belfair By-Pass. Drew had a conversation with her about this since it was already discussed at the beginning of the meeting.

**Agenda Item:** Next meeting: November 14<sup>th</sup>, 2007 at 6:00 p.m. Last meeting for 2007.

Due to no other business, *a motion was made and seconded to adjourn at 8:15 p.m. All were in favor.*

Minutes respectfully submitted by  
Kathy Van Denover

**LAST TIP-CAP  
MEETING OF 2007  
(YOU KNOW WHAT THAT MEANS)  
WEDNESDAY  
November 14, 2007 - 6:00 PM  
PUBLIC WORKS  
Conference Room  
415 N 6<sup>th</sup> Street  
Building 8  
360-427-9670 ext. 450**