

**TRANSPORTATION IMPROVEMENT PROGRAM
CITIZEN ADVISORY PANEL**

MEETING MINUTES OF November 10, 2010

Panel Members In Attendance: Drew Noble, Chair; Glen Hudson; Ken Van Buskirk; Gale McGrath; George Rickle, Daisye Orr; Daniel Michener.

Panel Members Not in Attendance: Ken Van Buskirk, excused; Ken Wilson.

Mason County Representatives: Charlie Butros, PW Director; Hans Cregg, Transportation; Kathy Cari, Minutes.

Agenda Item – Introductions/Sign in Sheets: Sign in sheet was passed around and introductions were made of the TIP CAP panel, and Public Works Staff.

Agenda Item: Approval of Minutes. There was discussion of some missing information in the minutes regarding the motion of the 6-year TIP. This was clarified and will be added to the minutes. Mel Williamson would like an additional item added to the monthly minutes in regards to attendances of the members. He would like to see the absences of panel members shown as an excused absence or no indication if there is a no-show from a member. He explained it would keep track of members who communicated they could not attend. This did not draw or need a motion. The members agreed that this is acceptable in Roberts Rules of Order and they would agree to see this in the TIP CAP minutes. Glen asked Drew to clarify his statement in the minutes in regards to Sand Hill and why the project was not done in the summer.

A motion was moved and seconded to approve the September 2010 minutes with minor changes. All were in favor.

Charlie Butros encouraged the TIP-CAP Panel to attend the County Commissioners hearing on Tuesday, November 16 and hear the adoption of the 6-Year TIP and the 2011 Annual Construction Program, testify and make comments at that time. There was a discussion and several members said they would attend. They agreed it was important to represent the TIP CAP committee with as many members as possible.

Glen Hudson asked Charlie what was Public Works' stand on restoration and repair of Elfendahl Pass Road. Charlie explained that a figure of approximately \$1.5 million dollars to repair the road and approximately \$6 million to replace and Public Works recommended repairing Elfendahl Pass Road. Charlie explained the true nature of the road's existence and what it provides to the community. He stated was a viable alternative route Mason County would like to maintain. By not repairing this road it would set us backwards by reducing an optional road for travel. He added that was aware that it could provide us with a lot of maintenance risk as well. Drew was concerned that repairing this road would take away repair from other roads that were in need of maintenance as well.

This was not the recommendation of the TIPCAP panel. Glen responded that he just wanted the road to be abandoned.

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Agenda Item: Discussion with Hans – In response to numerous requests to understand ADT (Average Daily Traffic) vs ESAL (Equivalent Single Axle Load) Hans gave a handout and lead an informational discussion on this topic. Hans outlined the formula showing the amount of damage cars **verses** trucks (of different sizes and axles) can place on a road. He explained how the counter placed with hoses in a traffic lane could count and identify vehicles by their axles and their spacing. Daniel Michener asked about the ADT counter measuring the timing of axles particularly on “drop down” axles. Hans would have to do a little research to answer Daniel’s questions. **NOTE:** Hans’s reply: “The ADT instrument counter will adjust for dropped axle vehicles”.

Agenda Item- Appreciation of Panel – Charlie Butros thanked the members for serving on this panel this year. He updated them on the 2011 Budget and said if all goes smoothly the Commissioners are looking to approve the budget on Monday, December 6, 2010.

Other Discussions:

Mel inquired if it were known that any other counties had community members serve on a transportation committee to assist their County in recommendations like Mason County does. Charlie was not aware of any other Counties that have a panel like TIPCAP.

Agenda Item: A motion was made and 2nd to adjourn due to no further business. Meeting was adjourned at 8:10 pm.

Next Meeting: The next meeting for 2011 is scheduled for January 12 at 6 p.m.

Minutes respectfully submitted by

Kathy Cari, Administrative Assistant
Mason County Public Works