

TRANSPORTATION IMPROVEMENT PROGRAM

CITIZEN ADVISORY PANEL

MEETING MINUTES OF January 12, 2011

Panel Members In Attendance: George Rickle, Randy Neatherlin, Ken Van Buskirk, Gale McGrath, Glen Hudson, Drew Noble, Mel Williamson, Ken Wilson (newly appointed).

Panel Absent: Daisye Orr, excused; Daniel Michener, excused.

Mason County Representatives: Brian Matthews, County Engineer; Hans Cregg, Transportation; John Keates, Parks, Kathy Cari, Minutes.

Agenda item – Introductions/Sign in Sheets: Sign in sheet was passed around and introductions were made of the TIP CAP panel, Public Works Staff.

Agenda Item – Agenda Discussions: A motion was made to appoint Drew Noble to act as Chair to the TIPCAP panel for 2011 by Gayle McGrath. The motion was seconded by Glen. Gayle McGrath nominates Mel, Mel declines. A motion was moved by Mel and seconded by Randy to appoint Gayle McGrath as Vice-chair to serve in the Chair's absence. Gayle McGrath accepts the nominations. All in favor. Both motions approved- Aye.

Agenda Item – No additions to Agenda.

Agenda Item – Approval of Minutes- A motion was approved and seconded with changes regarding attendance.

Purpose of TIP-CAP – Mason County Resolution No. 93-99 – This Resolution was handed to the panel for their information. The 2010 TIP CAP Panel had made some minor changes to it.

Agenda Item: - Schedule for 2011 TIP-CAP Meetings – Glen mentioned the amount of people in each district. We will get one more in District #1 with the Commissioners' appointment of Ken Wilson.

Ken W. mentioned that the League of Women Voters are looking at how the committees, boards and panels under the County Commissioners are made up and how they operate in Mason County. They will be attending the TIP CAP meeting sometime soon.

Agenda Item: John Keates – Parks & Trails: John displayed a presentation and spoke of the North Bay Trail. He talked of funding and that there was progress being made to procure it. Parks and Trails was successful in acquiring the Coulter Creek property.

John spoke of future ideas, a visitor HUB, a view site and how Parks & Trails eventually wants a connection from Coulter Creek to Sgt Oyster in the future, linking Allyn, Belfair, Lakeland Village, Theler Center and Romance Hill.

Agenda Item: Review of Existing Goals & Objectives- Brian Matthews spoke of what we have accomplished and what is going to be done this year. Brian addressed Mel's inquiry to the Solar Lites that are non-functioning. Randy suggested bigger panels since we are low on light/sunlight in the winter. There was discussion with several panel members suggesting what the county could do to fix them. Brian Matthews was asked what the street light criteria is in Mason County. He would like to run ideas by the TIP-CAP Panel.

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Glen Hudson inquired as to the purpose and placement of the landscaping and monument in the small triangle located on Harstine Island. He wants to know who put it up? What exactly is it? There was some discussion to help answer his question. PW Staff will research the answer and bring it to the next meeting.

Ken V asked in regards of the process of the 6 yr TIP: How do you get a project on the list?

Randy asked what the formula is for roads to be put on the 6 year TIP? He suggested also that a column to show traffic count be placed on the 6 yr TIP.

Brian will be talking in March about funding: How, where, when, why, who, what, etc..... Brian was asked how many projects on the Annual list are a go this year and he discussed these issues.

Mel asked how to get the Simmons Road/Lynch Road improvements pushed up the list. There was discussion about Simmons Road/Lynch Road's history.

Agenda Item – *New Issues*- No new issues.

Agenda Item – *Other Business* – Randy requested some 2010 meeting minutes to review.

George Rickle stated that the 2004 I-5 North Bridge, South side, Puyallup River Bridge has some different sort of asphalt substance. George would like to know what it is and would Mason County be interested in using it as well. Brian will be looking into this issue.

Agenda Item: *Next meeting: Wednesday, May 11, 2011 at 6:00 p.m.* at the new Public Works Facility.

Next Agenda - Priority Array and Funding sources, Lighting criteria for streets.

Due to no other business, a motion was made and seconded to adjourn at 7:50 p.m.

Minutes respectfully submitted by
Kathy Cari