

TRANSPORTATION IMPROVEMENT PROGRAM

CITIZEN ADVISORY PANEL

MEETING MINUTES OF September 14, 2011

Panel Members In Attendance:, Ken Wilson; Glen Hudson; George Rickle; Randy Neatherlin; Drew Noble, Gale McGrath; Mel Williamson.

Panel Absent: Ken Van Buskirk, excused; Daniel Michener.

Mason County Representatives: Brian Matthews, County Engineer; Hans Cregg, Transportation; Kathy Cari, Minutes.

Agenda Item – Introductions/Sign in Sheets: Sign in sheet was passed around and introductions were made of the TIP CAP panel and Public Works Staff.

Agenda Additions: Mel Williamson gave us an update on a report he received from Representative Fred Finn regarding a \$350,000 study fund on the Lynch Rd & US 101 Highway.

Agenda Item – Approval of Minutes- A motion to approve July 2011, with changes, minutes was made. It was seconded and all were in favor. Motion carried.

Agenda Item – Brian led a discussion about TIPCAPS's role in the recommendation of the 6 yr TIP and the Construction Program. He discussed the changes, additions and deletions to the list.

Brian also attended a South West Regional County Road Administration Board conference and one of the things that CRAB would like to do is have RAP funding include Intersections and Drainage. Nothing formal has come down yet. It is still being worked on. Brian and Hans will let the Panel know when that does or does not happen.

Randy expressed the importance of the Panel being as well as informed as possible when it came to recommending the 6 Year Tip to the County Commissioners. He believes that we would probably need to take the whole 1st 5 meetings to make a clear understanding of each project, why it is on the list and how the priority array applied to it.

Ken Wilson suggested that this Panel approve the 6 Year TIP with the caveat that the Panel begin a process to review the projects, old and new, before recommendations.

A motion was made to "Accept the 6 year TIP with updates that Brian and Hans will be making with 2 caveats: 1. *Send the revised list to all Panel members*, 2. We use the standards of the Priority Array and start to process and re-familiarize in January, all the current projects on the 6 Year TIP list so they can make better informed recommendations to the County Commissioners in September 2012. **This motion was seconded. Motion carried.**

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Brian would like to spend November's meeting how to conduct the 2012 TIPCAP meetings.

Drew would like to see all Panel members get a copy of the Transportation Planning booklet as current as possible. (This will be mailed to all members)

Agenda Item: *Next meeting:* Wednesday, November 9, 2011 at 6:00 p.m. at the Public Works Facility. This will be the last meeting of the year. There will be refreshments.

Due to no other business, a motion was made and seconded to adjourn at 7:30 pm.

Minutes respectfully submitted by,

Kathy Cari, Administrative Assistant