

TRANSPORTATION IMPROVEMENT PROGRAM
CITIZEN ADVISORY PANEL
MEETING MINUTES OF January 11, 2012

Panel Members in Attendance: George Rickle, Ken Van Buskirk, Gale McGrath, Drew Noble, Mel Williamson, Elizabeth Avery, Larye Parkins.

Panel Absent: Mel Williamson, excused.

Mason County Representatives: Brian Matthews, Engineer; Hans Cregg, Transportation; Kathy Cari, Minutes.

Public/ Guest in Attendance: John Whalen, Jr. and Pat Loudin.

John Whalen wanted to speak about an issue he has with some signage by his house on North Shore Road. Pat Loudin was interested in attending the meeting to get an idea how TIP CAP worked.

Agenda item – Introductions/Sign in Sheets: Sign in sheet was passed around each Panel member was asked to introduce them and give others a bit of insight as to why they wanted to be on the Tip Cap Panel. Public Works Staff introduced themselves.

Agenda Item – Chair- Co-Chair Appointment

A motion was made by Gayle McGrath was seconded by George to appoint Drew Noble to act as Chair to the TIPCAP panel for 2012. Drew accepted the nomination. All were in favor of Drew Noble seated as Chair for 2012. Motion passed.

A motion was made by Gale McGrath and seconded by George Rickle to appoint Ken Van Buskirk as Co-chair to serve in the Chair's absence. Ken Van Buskirk accepted the nomination. All in favor of Ken Van Buskirk seated as Co-Chair to the Tip Cap Panel. Motion passed.

Agenda Item – Approval of Minutes-

A motion was made and seconded to approve the November 2011 minutes with two additions. All were in favor. Motion passed. (Note: only the addition of Glen Hudson announcing he would not be re-applying to TIPCAP will be included in these minutes. Inaccuracy was discovered after the meeting on the other addition and cannot be included in the change).

Agenda Item: - Schedule for 2012 TIP-CAP Meetings – A draft schedule was handed out.

Agenda Item: Review of Existing Goals & Objectives- Brian Matthews spoke of what we need to accomplish and the time frame he would like to see it done in. For the benefit of the new appointed Panel members he explained the purpose of TIP CAP. Brian stated that all construction and maintenance issues are money driven. New roads with new money are not being considered. He would like to see input from the panel members on some roads they may know that need attention and that the Panel may want to submit their own "TIP" to the Commissioners and make recommendations to include some or all of them in the 6 Year TIP and Annual Construction program. Brian would like to shorten the amount of meetings and be done at the July meeting. If the Panel needed more time, they could meet in September for their final recommendations. The Commissioners need the 6 yr TIP recommendations by Sept/Oct 2012. He wants the TIP CAP Panel to decide their agendas, establish procedures to get the work done, and have their recommendations to the Board of Commissioners on the 6 year TIP and Construction Program by September.

Ken V expressed that North Mason citizens are only represented by 1 TIP Cap member, himself. He would like to see more representation.

There was some discussion among the panel and our citizen guest (Pat Loudin of Newkirk Road) on the why, what & where of the 6 Yr TIP.

TRANSPORTATION IMPROVEMENT PROGRAM

CITIZEN ADVISORY PANEL

MEETING MINUTES OF January 11, 2012

Agenda Item – Priority Array – Introduction – Hans gave a handout (2012 ADT & ESAL County List for FFC 07 & 08 Roads) gave an explanation of what the information means and how it is obtained. Then he asked the panel to decide if the priorities on page 16 of the booklet “Transportation Planning in Mason County) are all acceptable or should there be additions like hospitals or aged care facilities and to review the entire array and update it. He will be sending a document by email to the Panel to help them make these decisions. There was a short question and answer discussion. Another handout (2012 Identifying Road Issues) was given to the Panel for them to do some “homework”.

Ken V suggested the County put it on the Mason County website, under the TIPCAP section so other citizens can solicit input on areas they see need some safety measures. This would have to be decided by Brian.

Agenda Item – Additions to the Agenda:

Guest citizen John Whalen spoke about moving the 35 mph sign reducing the speed limit on a portion of North Shore Road in the area of his property. He explained what the condition of the road was being there was no shoulder, no fog lines and no signage to properly warn drivers of the road conditions. Brian said he will meet with Mr. Whalen on-site.

Other Business - After some discussion the Panel would like to recommend to the Commissioners a change of the length of service to 2 years for TIP CAP members. It is currently 1 year. Members feel that it takes 2 years to feel situated and be fairly knowledgeable in the TIP CAP meetings.

A motion by Ken V was made and seconded by Libby to recommend to the Commissioners that there be a change of length of service from the current 1 year of service to 2 years of service as a TIP CAP Panel member. All were in favor. Motion passed.

Discussion: After a discussion brought to the Panel by Ken Van Buskirk regarding Commissioners not allowing Randy Neatherlin into the Panel because of a late application admission.....

A motion by Ken V was made and seconded to request, by a letter signed by the Chair of TIPCAP, to the County Commissioners to SUPPORT Randy Neatherlin to be accepted on to the TIP CAP Panel. Two panel members excused themselves from voting because they felt they were too new on the panel and wasn't aware of the situation. The rest of the panel was in favor. Motion passed.

Agenda Item: Next meeting: Wednesday, March 14, 2012 at 6:00 p.m. at the new Public Works Facility.

Due to no other business, a motion was made and seconded to adjourn at 8:50 p.m.

Minutes respectfully submitted by,

Kathy Cari

Handouts:

Agenda - Resolution 35-10

Identifying Road Issues Form -2012 TIP CAP Draft schedule

2012-2017 6 Year TIP - 2012 Construction Program

2012 ADT & ESAL County List for FFC 07 & 08 Roads - November 9, 2011 minutes