

TRANSPORTATION IMPROVEMENT PROGRAM
CITIZEN ADVISORY PANEL MEETING MINUTES OF May 9, 2012

1. **Introductions/Attendance Sheet:** An attendance sheet was passed around
 - 1.1 Panel Members in Attendance: Gale McGrath, Drew Noble, Mel Williamson, Elizabeth Avery, Larye Parkins.
 - 1.2 Mason County Representatives: Hans Cregg, Transportation; Kathy Cari, Minutes.
 - 1.3 Guests: Ken Van Buskirk
 - 1.4 Agenda item – Introductions/Sign in Sheets: Each Panel member was asked to introduce themselves. Public Works Staff introduced themselves.

2. **Agenda Discussions:**

- 2.1 One addition to the Agenda: Drew wanted to report on Lower Cloquallum Road.
- 2.2 Approval of Minutes-
A motion was made by Libby and seconded by Mel to approve the March 2012 minutes with one minor change (date of next meeting was wrong). All were in favor. Motion passed.
- 2.3 – Approval of Amended January 2012 minutes:
A motion was made by Mel and seconded by Libby to approve the revised January 2012 minutes. All were in favor. Motion passed.
- 2.4 - Correspondence: Emails from Pat Loudin and Ken Van Buskirk were read to the Panel. Both made reference to items they believed should have been reflected in the January 2012 minutes. This business was taken care of and the minutes were approved (Agenda 2.3) to reflect these changes.

3. **New Business:**

- 3.1 Term length of TIPCAP Panel members – There was discussion on extending the length of term for TIP CAP to 2 years. Kathy will survey other groups and ask how they deal with 2 or more years of terms.
- 3.2 - The 6-Year TIP and Annual Construction – Due in July 2012. Discussion- Newkirk will be done this year. There was some funding for Preliminary Engineering, CRP 1827. Newkirk will be taken off for 2013.
A motion was made by Mel and seconded by Gale to approve the 2013-2019 6 year TIP and 2013 Annual Construction Program with the 2013 deletion of Newkirk Road. The motion passed.
- 3.2 – ByLaws – The Panel was asked if they would be interested in supporting By-Laws for TIP CAP. There was some discussion and Gale volunteered to look into By-Laws of other groups and re-write them to fit TIP CAP.

4. **Old/Other Business-**

- 4.1 – Does the Panel want to make a motion to rescind sending the letter to Commissioners regarding Randy Neatherlin” A motion was made and 2nd and the letter ended up not being presented to Commissioners with TIP Cp support. If they chose to, the Panel needs to take action to rescind the motion.
A motion was made by Gale and seconded by Larye to rescind the action. All were in favor. Motion passed.

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4.2 – Railroad Crossings – Hans handed out a list of all the railroads and their owners in Mason County. This was a request of Larye Parkins at March 2012 meeting. He stated he may be able to get some speakers to talk to TIPCAP about bicycling in Mason County.

4.3 – Mel suggested that we ask Brian Walsh to come to TIPCAP to educate us on roundabouts. Hans will look into calling him to see if it is possible for Bryan to attend our July 2012 meeting.

Mel also would like to have the numbers of accidents at 101/Lynch. Hans will do this. There was a short discussion about 101/Lynch Roads intersection by the Panel.

5. Additional/Deleted/Revisions to the Agenda

5.1 – Drew reported that he notice a lot of serious erosion on Lower Cloquallum Road and the erosion happening under the road. Hans will go out and take a look.

6. Public Comment and Questions

6.1 There was no comment or questions from the Public.

Agenda Item: Next meeting: Wednesday, July 11, 2012 at 6:00 p.m. Public Works Facility.

Due to no other business, a motion was made and seconded to adjourn at 7:45 p.m.

Minutes respectfully submitted by,

Kathy Cari,
Administrative Assistant
Mason County Public Works

Handouts: Railroad Crossing List
Amended Jan 2012 Minutes
Roundabout Information
Correspondence – email From Ken Van Buskirk
Correspondence – email from Pat Loudin
Mason County Boards and Commissions Handbook
By-laws Example