

TRANSPORTATION IMPROVEMENT PROGRAM
CITIZEN ADVISORY PANEL MEETING MINUTES OF July 11, 2012

1. **Introductions/Attendance Sheet:** An attendance sheet was passed around
 - 1.1 Panel Members in Attendance: Gale McGrath, Mel Williamson, Elizabeth Avery, Larye Parkins.
 - 1.2 Mason County Representatives: Hans Cregg, Transportation; Kathy Cari, Minutes.
 - 1.3 Guests: Ralph Wessels, "Ride Around Puget Sound"; Brian Walsh – WSDOT Roundabouts
 - 1.4 Agenda item – Introductions_Sign in Sheets: Each Panel member was asked to introduce themselves. Public Works Staff introduced themselves.

2. **Agenda Discussions:**
 - 2.1 No additions to the agenda.
 - 2.2 Approval of Minutes-
A motion was made by Libby and seconded by Mel to approve the May 2012 minutes. All were in favor. Motion passed.

3. **New Business:**
 - 3.1 There was no change to the 6-Year TIP and Annual Construction Program.
A motion was made at May's meeting by Mel and seconded by Gale to approve the 2013-2019 6-year TIP and 2013 Annual Construction Program. The motion had passed.
 - 3.2 – 2 Year Terms – TIP CAP is able to extend the Panel membership to a 2 year term starting 2013. All returning and new applications will be for a 2 year term.
 - 3.3 - Brian Walsh – WSDOT Roundabouts – Slide show and presentation about roundabouts.

4. **Old/Other Business-**
 - 4.1 - Sent January minutes to Ken Van Buskirk and Pat Loudin per their request.
 - 4.2 - Gale brought in DRAFT By-laws for Tip Cap. We will work on them next year.
 - 4.2 - At this time the panel is unsure whether we need to meet in September.

5. **Additional/Deleted/Revisions to the Agenda**

Ralph Wessels – Biking and TIP CAP in Mason County – Ralph announced that The "Ride Around Puget Sound" will be Aug 25/26. Appreciates Mason County's hospitality and encourages the County to find some areas of needs for bike paths and signage and add it to the 6 yr TIP.

6. **Public Comment and Questions**
 - 6.1 There was no comment or questions from the Public.

Due to no other business, a motion was made and seconded to adjourn at 8:00 p.m.

Minutes respectfully submitted by,

Kathy Cari,
Administrative Assistant
Mason County Public Works