



Mason County TIP-CAP Minutes

Meeting Date: June 10, 2015
Time: 6:00 -8:20 pm
Location: Mason County Public Works, Conference Room

Attendance Roster

<u>TIP-CAP Members</u>	<u>Yes/No/Excused</u>	<u>Public Works Staff</u>
1. Jeff Carey	Y	Kathy Cari
2. Mark Carlson	Y	Loretta Swanson
3. Jack Johnson	Y	Melissa McFadden
4. James Naismith	Y	
5. Mike Oliver	Y	
6. Neal Winders	Y	
7. Philip Wolff	Y	

<u>Guest Name</u>	<u>Contact Information</u>
-------------------	----------------------------

No guests in attendance.

Welcome and Introductions

Loretta Swanson started the meeting when everyone arrived and said she wanted to talk about Goals and Policies.

What are the Transportation Goals and Policies and how do they translate to our 6 year TIP?

Last meeting we also discussed how to get further public involvement in developing the 6 year TIP by providing feedback.

Tonight she hopes to revisit the schedule to make sure TIPCAP is on track to make recommendations to the Board of Commissioners in September. Hope is to also gather input from the community to use for

next year's 6 year TIP, noting that too much time has passed this year to make any new changes to the 6 Year TIP by September. There may be some minor things that the group can "tweak" on the current list, and the group can accept this TIP as is if they want and be better informed and prepared for next year.

The Panel read the minutes and all were satisfied they reflected the June meeting content.

A motion was made for acceptance of the May 2015 TIP CAP minutes.

They were seconded. All were in favor as written. Motion passed, minutes approved.

Agenda Item 1. Existing Transportation Goals and Policies

Each member has a copy of Resolution 53-14 amending a previous Resolution 35-10, adopting a Transportation Improvement Program Citizen Advisory Panel for Mason County.

In a handout titled Shelton UGA, Loretta pointed out to the panel some pages that described how the roads in Allyn, and Belfair were re-established and what their plans were for each area and how they wanted to get to that vision. There is a transportation recommendations page, dated 2003 that provides information on relevant transportation issues in the Belfair UGA. There was some discussion on this.

Questions - Is there any law that says that there has to be a certain amount to spend on transportation?

Answer – There is nothing to dictate that.

Question- What is "traffic calming"?

Answer – Traffic calming is different types of road tools to make drivers slow down. Sometimes they are subtle like chevron lines or pavement markers, signs, etc. Sometimes they are more obvious like small center islands or circles and chicanes.

If the TIP-CAP wants to make a recommendation to the Commissioners that would cost money, then that would need to go on the 6 year TIP.

Jeff spent some time talking about the Wheelwright Road situation. Jack suggested we delve into it more at the next meeting. He will write something up to present to TIP-CAP for the next meeting.

Loretta asks if the Mason County Comprehensive Plan is getting us what we need. The Goals and Policies are covering bicycles, pedestrians, transit and a host of other policies. Can we sharpen this up do we need to write something different? Loretta is impressed with the Washington State Comprehensive Plan and will get a copy to all the members to get an idea of what they can do to help the Mason County Comp Plan.

Jack asked if we should go page by page of the current Comp Plan and Loretta suggests a "generic" Goals and Policies that can apply to all areas and one or two specific to the UGA. Jack said maybe they could dedicate of whole meeting for this task.

We should always consider the Shelton incorporated areas as well. We can always recommend but it doesn't mean it will always be adopted. It was mentioned that the Comp Plan should address things besides automobiles, such as waterway access and also using the road ends and identifying those for alternative transportations like kayaking but also for emergency egress and ingress. It would be nice to have those identified.

It was noted that the TIP-CAP committee should have a goal statement as well. The goals would be drivers to meet the initial vision statement. Sort of a “how do we get there from here?” This committee was created by Resolution. There was discussion of why we would need goals.

Mark mentioned that instead of building new, we need to maintain what we have since we are so far behind. Melissa stated that we are placing a lot of money in maintenance on Matlock Brady Road because the road bed is failing. We need to build a new road bed. There is a culvert that needs to be replaced as well.

Jack has concerns that the committee won't have enough time to accomplish all the things that have to be done with September being the due date for the committee's recommendations. He asks how can we accomplish all the work we see that needs to be done when we only meet once a month. Jeff feels we need all twelve months to get the work done.

Loretta talked about the committee prioritizing and what their goals are and how did you get to that? What is your goal and how are you going to get there? Your number one goal is to preserve what we have.

It is agreed that they will meet to make a goal statement for this committee. There is a Resolution (93-99, amending Resolution 35-10, and is now Resolution 53-14 that does set goals the Board of Commissioners approved. Melissa read the current resolution. Loretta suggested the committee comes up with a vision of what the transportation would look like in 5 and 10 years, The resolution doesn't have your vision.

Whiteboard suggestion: Maintenance, projects and development. Each member put their thoughts under each subject with their areas in mind and brainstorm. Eliminate what not everyone is agreeing on and go forward with the ones that all agree on.

As in last month's meeting there was a discussion about the Road Levy Shift. Jack suggests that maybe the Sheriff come to a TIP-CAP and explain where the money goes.

Neal's comments that the goals of the TIP-CAP are in the Resolution 53-14, listed A – E, would be a good place to start filling in the blocks of what TIP-CAP needs to accomplish.

Jeff would like to see some real progress, no matter how small, come to fruition rather than try to tackle big things that make not work at all or would take too much time and still have nothing to show for it. Just make the small steps and keep moving forward.

The group was reminded that the 6 year TIP are Capital Projects.

Agenda Item 2. Options for Public Outreach and Input

Loretta spoke to the Board about what is required from the TIP-CAP committee. The Commissioners wanted a connection between the Comp Plan and the TIP-CAP. You as a group wanted to go out and get friends, colleagues and neighbors input about what they see is a need for our County roads.

Jack would like to see the committee vote in a Chair, Vice-Chair, and get representation in all the districts, not have Loretta or Melissa have to run the meetings and eventually take the time to get small meetings organized in Belfair, Hoodspport, Allyn and invite the public, inform them of what we have for a 6 year TIP and ask for input from them. We should be laying out our own framework so we can be perpetual for future TIPCAP committees. Spending this time would be very valuable for TIPCAP and the public and can make the TIPCAP give informed recommendations to the Commissioners in the Fall. There was a discussion on how they could go about doing this and the amount of time that it could take to do so and that it would take everyone to be involved.

They agree the communities need to be educated and this would be a good way to do it.

Loretta asks are you advocating as individuals or a consensus as a group. The committee agrees the only way to do these small group meetings is to advocate as a group.

The group was asked by Mark if they are all agreeable on structuring the TIP-CAP Committee with a Chairman, Vice-Chair? It would require more discipline on the committees' part. It takes a lot of coordination and plenty of help from Loretta and Melissa.

There was some clarification on how they would run the public meetings. One meeting in each District would be suffice. One meeting every year. A sort of "did you know" show. Invite the Commissioner from that district and/or a Public Works Rep for that area (Road Supervisor?) It would be a beginning of the year type of meeting. This would help TIPCAP to be able to make informed recommendations to the Board.

Melissa stated that the 6 year TIP is a "planning" document and if the committee decides to scrap the last three years after all their planning meetings with the public and the TIPCAP meetings that met in the beginning of the year, then that is what you recommend to the Commissioners in the Fall. This committee IS the citizen input.

Phillip said he would volunteer to make a Power Point presentation that could be shared at each of the little public meetings. That way he feels all members are giving the same information. Also present it to the Commissioners as well so they know what information is being passed out from TIPCAP.

Loretta handed out the 2006 Citizen Survey that TIP-CAP did. It shows the questions and public input.

Jack asked if Loretta could ask the Commissioners to fill those two TIP-CAP positions. She replied that the application is still open. We need one from Commissioner Dist 2 - Rural and one rural activity Center for Hoodspport/Union.

Agenda Item 3. Updated Schedule

The July meeting will be bumped up to July 15.

Neil will be absent in August.

Loretta suggests she may be able to do August meeting by email.

September will take the final recommendations to the County Commissioners.

Follow-Up Actions

Loretta will send members copies of the Washington State Transportation Plan.
Loretta will send members copies of the 93-99 TIP-CAP Resolution.

Meeting Adjourned - 8:20 pm

Meeting Handouts

Shelton UGA – Pieces of the Shelton, Belfair and Allyn UGA and Transportation Plan.
Mason County TIPCAP 2006 Citizens Survey

These meetings minutes were recorded and the recording and the handouts are available upon request.

Minutes approved with changes by TIP CAP July 15, 2015.

**Next TIP-CAP Meeting:
WEDNESDAY, JULY 15, 2015 6-8 PM**