



Mason County TIP-CAP Minutes

Meeting Date: June 14, 2017

Time: 5:30 pm

Location: Mason County Public Works, Conference Room A

Attendance Roster

<u>TIP-CAP Members</u>	<u>Yes/No/Excused</u>	<u>Public Works Staff</u>
Jeff Carey	Y	Loretta Swanson
Mark Carlson	Y	Dave Smith
Jack Johnson	Y	Kathy Cari
Mike Oliver	Y	Melissa McFadden
Philip Wolff	Y	Sarah Grice
Mary Jo Cady	Y	
Don Pogreba	Y	

<u>Guest Name</u>	<u>Contact Information</u>
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Frank Pinter, Mason County Support Services Director.

Agenda Item 1. – Roll Call and Guests Comments

Jack Johnson, Chairman, called the meeting to order and completed the roll call.

Agenda Item 2. – Welcome and Guests Comments

Loretta introduced Frank Pinter and spoke of what he will be sharing with the group tonight.

Agenda Item 3. - Review and Adopt May 17, 2017 Minutes

With no changes, additions or deletions to the minutes for May 17, 2017 a motion was moved and seconded to accept them as is. All were in favor. ***Motion passed.***

Agenda Item 4. – Agenda – Review and Adopt

A motion was made and seconded to approve tonight’s Agenda as it stands. All were in favor. ***Motion Passed.***

Agenda Item 5. – Mason County Action Items/Reports

5a. – Budget Outlook – 2018 and Beyond – Presented by Frank Pinter- Frank expressed there is a cash shortfall at the end of 2017 which makes Mason County budget short. There are no hard numbers. By July 10 the County Departments will have instructions to have presented to the Board of County Commissioners, their Revenue and Expenditure projections. This will give the picture for 2018 including possible Traffic Diversions, levy shift, conversations around Lid Lifts is up to the Commissioners. Frank will have presented the options to the

Commissioners that are available to them such as Revenue options and Expenditure cuts. He spoke more on the budget; the funds used from the Public Works fund regarding diversion and Levy shifts and answered a couple of questions from the members.

Frank ended saying that in September and Dec 30th, the Commissioners negotiate with the Department Heads/Elected Officials on the revenue/expenditure numbers to balance the budget for next year.

5b. - US 101/Lynch Road Safety Project Update - Loretta

DOT held an open house with residents and local vendors at Skookum Hall and brought gathered information from several on-line surveys and sub-meetings with Tribe, business owners, etc discussing the options on the 101/Lynch Road interchange for safety. There were three very clear options they will present to the DOT Committee (comprising of all the regional administrators from WSDOT, Legislators, Regional Maintenance people, Construction staff, they are the decision-makers etc.) in regards to the results of this meeting. The options are:

- Flashing Warning Signs along Hwy 101 north and south directions, warning of slowing, lanes changes to the slow lane, congested area, warning drivers about the area.
- A diversion road that would lead south bound traffic to cut off at Brewer Road down the frontage to Lynch Rd. Rather than come to the current intersection there would be a cut off from the Hwy 101 to Brewer. There would be more space on lane development. This would increase the safety and would still be a county road.
- Simmons Road construction from Lynch to Old Olympic Hwy by the KTP Express gas station.

Mark about an overpass. Loretta replied that it would be about \$25 million dollars and not in any one budget to afford. DOT spoke of a possibility of an overpass at Fredson/Ryan roads off Hwy 101 in the long term future.

5c. - 2-17 Construction Program Project Status – Trails Rd, Clifton Sidewalk, Cloquallum, Matlock Brady.

› Sarah began with Trails Road – She states this is a slide area and they are looking into a couple ways that could assist with keeping the slides from happening using Geo-Tech information. This may be done with Day Labor (Public Works staff) or if not, she would build a contract and go out for bid with a Contractor.

› Clifton Lane sidewalk is starting June 19th with mobilizing and clearing and grubbing. It is a 15 day schedule.

› Cloquallum Road –Sarah thanks TIP Cap for their survey. They have decided to delay the Matlock-Brady project until 2018 and we still need to acquire of the right-of-way needed. We awarded the Cloquallum road to the low bidder, Active Construction of Tacoma. The construction will begin July 17th.

Mike asked the distance of the work. Sarah replies ¾ of a mile.

Loretta asked if anyone had any questions about the current Arcadia Road project going on now. Don commented that it seems to be going well in his opinion.

5d. Planning Update – Allyn and Belfair, Railroad Ave/Shelton-Matlock Corridor
Allyn Study –

Dave is waiting for the draft to be sent to him by the end of this week. He clarified what the study included:

- › Develop a circulation and waterfront access plan.
- › Improve mobility for cars, bikes and pedestrians traveling in Allyn.
- › Enhance access to waterfront amenities.
- › Cultivate a sense of place in central Allyn.
- › Develop a circulation and waterfront access plan

Jack asked if TIP CAP will be able to see the draft. Dave said when the final is approved then it will go public.

Loretta expressed that she thinks the TIP CAP group would like to get their comments in on the draft when it is sent to Dave, if that is possible.

Belfair Study–

Dave shared that the consultant is gathering the available working maps of environmental & topographic constraints on which we've laid ideas and recommendations from previous plans. It is information they wanted as they start talking with community members.

Public Works has sent information from traffic counts to further define which roads and intersections need further analysis. The consultant is getting crash data on the local roads for analysis.

Consultant is developing an engagement strategy and overall approach, as well as specifics on community stakeholders to be included in the initial outreach.

Agenda Talking Points for the Belfair Study

- › Evaluate traffic patterns throughout the Belfair UGA and evaluate existing and future land patterns
- › Likely traffic shifts when the Belfair Bypass opens in the early 2020's
- › Identify the right mix of local infrastructure, standards, and signage
- › Identify elements to improve multimodal mobility throughout Belfair to ensure the vibrancy of its business district when the bypass is constructed

Railroad Ave/Shelton –Matlock Corridor –

Dave reported the study is complete and will be made available to the public on Monday the 19th of June

The study was broken down into 4 parts:

- 1st to 12th streets,
- 12th street to Sr-101,
- Evergreen Square,
- And Post Office Park area

The study looked at what is there now and how to improve it constrained by the 40 foot ROW.

5e. Bridge Report –

Sarah presented the 2017 Bridge Report, copies went to TIPCAP. Highlights on the report were: Now have 3 bridges that were low graded for special use vehicles with multi axles. They are Rossmeier, Stretch Island and Eddy Evers Bridges.

There were several bridges slated to be inspected this year and then by 2021, all the bridges will have inspections again. We will definitely meet this deadline.

Jack spoke and said that the fire districts are to inspect the private bridges. He asked if Stretch Island Bridge can support the fire trucks. Sarah replied it would.

Mary Jo inquired about Eddy Evers Bridge and what work was done on it. Sarah replied it was a painting project to help preserve the wood.

Agenda item 6. – FIRST DRAFT 6-Year TIP and 2018 Annual Construction Program

Sarah reminded everyone present that this was the 1st DRAFT for both documents. It was open to any comments or suggestions from TIP CAP.

She went over the budget on each and what that figure represented and fielded questions from the TIP CAP members.

Sarah spoke of the funding we will receive over the next 2-4 years.

Agenda item 7. - Items for next month

7a – TIP-CAP advisory panel review of By-Law questions – Jeff will send out the draft By-Laws for discussion. There are some items that need clarification or resolution.

7b – Update report on the County wide culvert review project

7c – John’s Prairie Rd & Hwy 3

7d – Allyn

Agenda 8 – Close Meeting

Jack read Ken Buskirks’ email of June 13, 2017, and had forwarded it to each TIP CAP member. Everyone acknowledged that they had received and read his email.

After no further business, Jack declared we end the meeting. All were in favor and meeting was adjourned.

Next TIP-CAP Meeting: July 12, 17, 2017 – 5:30 PM