



## Mason County TIP-CAP Minutes

Meeting Date: September 13, 2017

Time: 5:30 pm

Location: Mason County Public Works, Conference Room A

### Attendance Roster

<u>TIP-CAP Members</u>	<u>Yes/No/Excused</u>	<u>Public Works Staff</u>
Jeff Carey	Y	Loretta Swanson
Mark Carlson	Y	Kathy Cari
Jack Johnson	Y	Dave Smith
Mike Oliver	Y	Jerry Hauth
Philip Wolff	Y	
Mary Jo Cady	Y	
Don Pogreba	Y	

#### Agenda Item 1. – Roll Call and Guests Comments

Jack called the meeting to order and completed the roll call.

#### Agenda Item 2. – Welcome and Guests Comments

There was one guest, Ken Van Buskirk. (He arrived later into the meeting).

#### Agenda Item 3. – Review and Adopt Minutes

Jeff asked to re-word the Agenda Item (Page 4, Agenda Item 8) to reflect that the group had not received the reviewed copy of the By-Laws from Loretta. A motion was moved and seconded to be approved with change. All were in favor. **Motion passed.**

#### Agenda Item 4. – Review and Adopt Agenda

A motion was made and seconded to approve tonight's Agenda with the change of the meeting date at the top. All were in favor. **Motion Passed.**

#### Agenda Item 5. – Jerry Hauth, Director Discussion

Jerry said he wants to challenge the TIP-CAP to do something that would be advantageous to the TIP, Commissioners and citizens. He brought a book titled "Transportation Planning in Mason County, Circa 2004-2009) of projects with very detailed information about each project that was developed a few years ago by the

Public Works Staff and TIP-CAP. The book includes details of each project such as: a photo, map, priority array ranking, TIP ranking, funding, and basis for the project as well as much more information on how a County Road Project is developed to be on the 6-Year TIP. Jerry described how the book was developed and how he feels it could help TIP-CAP in many ways. Jerry fielded a few questions from the members.

He went on to say that there are projects listed in the book that were apparently dropped off the list because they “were too tough”. A project may cost more than the benefit, but he feels “too tough” is not a good reason to drop projects off a list. He went on to describe the Belfair-Tahuya road project as one example of a project that was dropped. This was on the list when he was Director the first time around many years ago. He feels it makes a lot of sense to get this project done to relieve traffic congestion on North Shore in a major way. He used this as an example and feels the Commissioners need TIP-CAP input, thoughts and consideration in developing another list or book.

Dave has been tasked to go through previous versions to see what projects were completed and which were not. The ‘left off the list’ projects can then be brought forward for TIP-CAP to look at and make recommendations to the Board as to whether to include on the 6-Year TIP.

Mark inquired as to how TIP-CAP starts this process. Jerry replied that he will get a list of the projects from Dave that had not been finished or dealt with and bring back to review with this group. Mark asked how many projects would there be? Jerry replied that no more than 10 as it will fill an entire meeting with just that many.

Jerry also wanted to share with the group there may be a levy shift to divert road funds to the Sheriff’s office or somewhere else. As a citizens advisory panel, he hopes that TIP-CAP is aware of and we could talk about it more if they want to. This could have an impact on what we are and what we are doing. There was some discussion as to whether this was in fact a levy shift or a voter-approved levy increase.

Phil was saying that signage to celebrate the victories of projects finished would be a good idea so that citizens know who did what work. He referred to the Clifton Lane sidewalk and that because it coincided with the WSDOT work, most citizens thought they also did the sidewalk when in fact Mason County Public Works did it. Jerry said that Public Works is going to start some signage to bring the good work we do to the attention of the tax-paying citizens. He noted that Public Works used to do that in the past.

Jack spoke up about the list of projects that TIP-CAP started as a group. He explained that TIP-CAP agreed to do some outreach information public meetings to use them to talk about projects that had been done and projects that are coming in the future and asking the public for their input as well for areas they seem to be a transportation problem of any kind. He asked Jerry if that was a good idea.

Jerry agreed it was a great idea if TIP-CAP holds 3-4 meetings a year within each Commissioner district. People will show up that have good thoughts and bad thoughts, and we may be able to turn the bad ones around. Jerry has asked a former TIP-CAP member, Pete Butkis, a Harstene Island resident and former TIP-CAP member, to come to TIP-CAP as his focus is Harstene Island Bridge. Jerry says we need to be thinking about maintenance and repair to this bridge in the future. Pete is also interested in joining TIP-CAP again.

Jack added that the TIP-CAP resolution would probably have to be changed from what it is right now. The resolution speaks to the specific areas the Commissioners set up for membership. He is all in favor of having interested people join but would it compromise the resolution. Jerry said that if TIP-CAP was onboard to accept another member outside of the designated “zones” he would go to the County Commissioners and ask for them to revise the resolution to accept these interested members. Jeff suggested an “at-large” position.

Mike asked if Public Works will back TIP-CAP on public recommendations and dedicate the staff time it will take to take the needs of that input and place projects on the 6-Year TIP. Mike feels that Pete’s coming on board is exactly what we are looking for but need PW support in getting it on paper with dollars attached to it. Do we focus on the projects and not the money?

Jerry replies that we have very capable staff and he trusts that they will be funding available out there and maybe the best way to approach this is to identify projects that are credible projects and the community is behind, the commissioners may have enough of a motivation for Commissioners to maybe take half of the intended “money diversion” instead of the whole amount. But he would like TIP-CAP to focus on the projects themselves.

Mary Jo added that she likes the idea of looking into the projects that were not completed on past 6-Year TIPs and the idea of bringing new ideas to the table from public input. She would like to see the updated costs and analysis of the old uncompleted projects and have the new brought-to-the table projects with costs and analysis as well.

#### **Agenda Item 6. – 6-Year TIP**

##### *a. Review options and make recommendations.*

Loretta said the 6-Year TIP discussion will likely take the rest of the time we have for this meeting. With other pressing Agenda Items to follow, she asked if maybe with all the information that Jerry presented, does the group want to absorb that and make recommendation during the October meeting so we can move on to the rest of the agenda in a timely manner.

Mark asked if it would possible to get physical copies of TIP-CAP handouts earlier so members can read through them before the meeting. Hard copies will be made for Jack; Mark; Phil; Mary Jo; and Don. All will pick up at this office. Mike and Jeff will continue to use their computers for copies. Loretta has the book that Jerry was referring to but it was from the 2003 era. With the updates that Dave is doing we should have a copy for TIP-CAP soon.

#### **Agenda item 7. – Jack Johnson Items:**

7a. **Belfair UGA Road Standards** – Jack handed out a paper on this. Jack announced that the information is something he felt would be interesting to the TIP-CAP members but it does create a conflict of interest for him as it involves his business and his family. He explained this handout which is regarding the Local Neighborhood Streets, sidewalks and lane dimensions.

7b. **Trails Road slide** – Jack handed out a paper showing the sale of a piece of property on Trails Road, right where all the settlement is occurring. This piece of property could have the ability to get the traffic off the slide area of Trails Road. He thought it was a cheap price considering the cost of rebuilding Trails. There a short discussion among the members.

### **7c. Romance Hill potential connection to By-Pass -**

Jack also handed out 2 more papers regarding an erroneous newspaper article in the Kitsap Sun, a daily newspaper. Jack pointed out what the wrong information was. It stated that parts of Romance Hill slope at a 20% grade. There is very little over 10%. Jack measured it himself with special equipment. He advised Randy Neatherlin of the misinformation. He also pointed out that the history was that it was to be developed by Rick Kreiger and then the County came in and partnered in and helped developed it to connect to the by-pass. It is a maintainable County road regardless of how it is used. The County made it a 10% grade.

Ken Van Buskirk made a comment about SJC Consultants that they are using faulty data regarding the slopes and the streams. They need the right data to work with.

### **Agenda 8 – Mark Carlson items:**

**8a. County Neighborhood shoulder review** - Mark showed a few slides of good and bad road shoulders and how the County maintains some of them except in his neighborhood. He believes that shoulder maintaining should be put on the maintenance program especially in places where there are many pedestrians. Too much has been neglected and other areas have the maintenance done but it isn't a well used pedestrian walkway. Loretta made the group aware of the Public Works maintenance request process.

**8b. Road Department doing other work than County road works?** Loretta explained that the Sheriff's Office has spoken with Jerry Hauth in asking for some help from Public Works to work on a project regarding a special case. It was for a short time and she explained that the Sheriff's Department will be billed for any and all services provided by Public Works.

### **Agenda 9 – Mason County Action Items/Reports**

**9a. Belfair Mobility Plan** – Mary Jo refers to a handout (Feedback Form map) that was given to the group. The Belfair meeting at the HUB led by the North Mason Community Voice Forum presented the Belfair Mobility Plan and at a later date, the County Commissioner workshop that was about the same thing. A good presentation was given on the UGA and the Belfair Mobility Plan.

Mary Jo noted that the map that was handed out shows a fairly large stream that runs next to Romance Hill road that does not exist. She would like to clear this up soon as this data is wrong. Loretta said this was a State-based GIS layer that must be fixed. This has the information wrong and in turn it makes our County GIS information wrong. Mary Jo says hopefully this is in the process of being fixed.

Mary Jo also pointed out that there is a place on the back of this Feedback Form that any resident can fill out to share any questions or concerns about the Belfair area or questions about the Belfair Mobility Plan. She states that this TIP-CAP group can use this as a tool to use and submit to Loretta. Mary Jo gave a short synopsis on the two meetings and urged the members to fill out the back of the map where it calls for input from citizens. She noted that a lot of the issues that were brought up were actually on the State side of it.

Loretta stated that Mason Web TV did coverage of both meetings if anyone wants to watch it. There is a website showing the project overview, the approach to the plan and the resources page with a list of previous studies with a link that will show all the results of these studies, there are other related projects, some DOT work the comp plan and comp plan update and a contact sheet for comments. Public Outreach is included as well as upcoming events, "In The News" - articles of interest. Loretta will send the link of this website to all the members.

**9b. Cloquallum Road CRP 1916 Construction status report**

Loretta reported that this portion of Cloquallum Road will be finished and open to full traffic by October 31<sup>st</sup>. It is on schedule.

**Agenda 10 - Adjournment**

After no further business, Jack adjourned the meeting.

Respectfully Submitted:

Kathy L Cari

**Handouts:**        *6-Year TIP*  
                         *Annual Construction Program*

**Next TIP-CAP Meeting: October 11, 2017 – 5:30 PM**