



Mason County TIP-CAP Minutes

Meeting Date: November 8, 2017

Time: 5:30 pm

Location: Mason County Public Works, Conference Room A

Attendance Roster

<u>TIP-CAP Members</u>	<u>Yes/No/Excused</u>	<u>Public Works Staff</u>
Jeff Carey, Co-Chair	Y	Loretta Swanson
Mark Carlson, UGA City	Y	Kathy Cari
Jack Johnson, Chair	Y	Dave Smith
Mike Oliver, Transit	E	
Philip Wolff, Bicycle/Pedes.	Y	
Mary Jo Cady, Dist. 1	Y	
Don Pogreba, Dist. 3	Y	

Agenda Item 1. – Roll Call

Jack called the meeting to order and completed the roll call.

Agenda Item 2. – Welcome and Guests Comments

There were no guests at this meeting.

Agenda Item 3. – Minutes - Review and Adopt Minutes

A motion was moved and seconded for the October 2017 minutes to be approved. All were in favor. ***Motion passes.***

Agenda Item 4. – Review and Adopt Agenda

A motion was made and seconded to approve tonight's Agenda with the following additions:

5g – Mason-Benson - E Mason Lake Rd - Trails Rd Intersection – Jack

5h – Governmental Affairs Committee for the Chamber of Commerce Support for Sidewalks – Jack

5i – Update on Membership – Loretta

5j – Citizen Inquiry re: Priority Array - Loretta

All were in favor. ***Motion Passes.***

Agenda Item 5. - Mason County Action Items/Reports

5a – Review and discuss 6 Year TIP –

After discussion among the committee, changes TIP-CAP members made to the 6 Year Tip were as follows:

- **Priority Number 5 – Belfair Area Sidewalks –**
Moving all funding from the Year 2020 to Year 2018. \$\$ stay the same.

- **Priority Number 7 – Belfair Connector Study –**
Moving all funding from Year 4th-6th to Year 2020. \$\$ Stay the same.

- **Priority Number 9 – Trails Road – Alternate Route -**
Take \$75 from PE, 3rd Year. Take \$125 (all) from RW, 3rd Year and place both (\$75 + \$125= \$250) in Year 2019 PE.

A motion was made and seconded to recommend these changes to the 6 Year TIP and present them to the Board of County Commissioners in the letter composed by TIP CAP members. All were in favor. Motion passes.

5b -2018 Annual Construction Programs and Revenues–

There was a discussion about the Annual Construction Program.

A motion was made to “accept the 2018 Annual Construction Program as presented with the caveat that any realized savings from this Annual Construction Program will be applied to 2019 projects. The motion was seconded and all were in favor. **Motion passes.**

5c - Review Draft letter to BOCC –

The letter was reviewed and recommendations and changes were added into it. After discussion, ***a motion*** was made to “include in this letter, their recommendations to the 6 Year TIP and to keep the 2018 Annual Construction program the same. **The motion was seconded** and all were in favor. Motion passes.

5d – Discuss on-line survey and Survey Monkey – Loretta showed the results of the Survey Monkey that reflected rating opinions of the survey taker in question form. Subjects include Revenue and Expenditure Strategies, Project Priorities including removal or additions to the list of projects listed in the survey, Transportation Spending and diversion of Property Taxes and Road Fund Levy.

5e - Discuss 11/20 work session-

Loretta would like to see committee members attend this work session.

5f – Discuss 11/28 public hearing –

Several TIP-CAP members will be attending the public Hearing on this date.

5g – Mason Benson Trails Rd Intersection – Jack

Jack had a photo on the overhead projector showing the intersection of Trails Road-Mason Lake Rd S-Mason Benson Rd. He explained how dangerous the intersection is and that he felt it needed more safety signage to prevent drivers from running the stop sign at the intersection.

5h – Governmental Affairs Committee Support for Sidewalks – Jack

This discussion took place in Agenda 5A. Jack will write a letter to BOCC from the Governmental Affairs Committee to extend the communication of support for the sidewalks in Belfair.

5i – Update on Membership – Loretta –

Loretta said the BOCC received an application from a citizen wanting to join the TIP-CAP Advisory Board. The applicant was not in the District that is currently with two vacancies. They are considering interviewing this candidate and there may be a need to amend the TIP-CAP By-Laws.

5j – Citizen Inquiry re: Priority Array – Loretta

Loretta was approached by a citizen that lives on Cloquallum Road who asked how Mason County determines priorities for construction projects, and how Cloquallum became a priority. Loretta shared with him information about funding, the priority array, and public process including TIP-CAP and the work they do to assist the County Commissioners at the citizen level. She invited him to attend a TIP-CAP meeting to learn more and to consider volunteering as a member.

Agenda Item 6. – Discuss inviting the Sheriff to a TIP-CAP meeting

TIP-CAP members discussed the merits of inviting the Sheriff or representative from the Sheriff's Department to discuss budgetary needs and the use of diverted Road Fund levy.

Agenda 7 - Adjournment

After no further business, Jack adjourned the meeting.

Respectfully Submitted:

Kathy L Cari

Kathy L. Cari

Next TIP-CAP Meeting: December 13, 2017