



## Mason County TIP-CAP Minutes

Meeting Date: March 14, 2018

Time: 5:30 pm

Location: Mason County Public Works, Conference Room A

### Attendance Roster

<b>TIP-CAP Members</b>	<b>Yes/No/Excused</b>	<b>Public Works Staff</b>
Jeff Carey, Co-Chair	Y	Loretta Swanson
Mark Carlson, UGA City	E	Kathy Cari
Jack Johnson, Chair	E	John Huestis
Pete Butkus	Y	
Philip Wolff, Bicycle/Pedes.	E	
Mary Jo Cady, Dist. 1	Y	
Don Pogreba, Dist. 3	Y	

#### **Agenda Item 1. – Roll Call**

Jeff called the meeting to order and completed the roll call.

#### **Agenda Item 2. – Welcome and Guests Comments**

There were no guests in attendance.

#### **Agenda Item 3. – Minutes and Agenda - Review and Adopt**

A motion was moved and seconded for the **February 2018 minutes** to be approved. All were in favor. ***Motion passes.***

Jeff would like to table Agenda Item 6 (i) – Intersection Safety & Crash report – until another meeting.

A motion was moved and seconded to approve tonight's **Agenda** with one tabled Item 6 (i). All were in favor. ***Motion passes.***

**Agenda Item 4. - Guests Presentations**– There were no guests.

**Agenda Item 5. – Old Business Outreach Planning**

*(a) Confirm dates in March, April, May and locations:*

- Jeff reports they are confirmed for the March 26<sup>th</sup> for the Outreach meeting in Belfair at the HUB. He would like to firm up an outline for that meeting with Loretta. Also he questioned the exact time they are expected to be there.
- Pete reports that he will confirm tomorrow the Outreach meeting in Hoodspport on April 25<sup>th</sup> at 6pm in the Hoodspport Library. Loretta added that as soon as Pete is confirmed with the Library she will put meeting requests out to everyone who has all the details along with a map. Don asked if the Outreach meeting would have the same information. Jeff replied that basically there would be but he would inject some different slides and information appropriate to District 2.

*(b) Review Meeting agenda and format –*

Loretta went over a draft agenda schedule and a meeting “materials” list to go with the PPP.

*(c) Review the updated Power Point presentation (PPP) and identify and final refinements.*

We did not go thru the PPP. Jeff had sent it to all the members and asked for them to go thru and send him any corrections, additions or deletions in an email. Jeff and Phil will enter them when Phil returns.

*(d) Review list of 01/21/2018 items needing incorporating within the PPP*

This was included in 5(b)

*(e) Review of the 3/13/18 PPP version if ready.*

The members were asked to review at their convenience and give him feedback. Mary Jo added that the employee population needs to be updated.

**Agenda Item 6. Mason County Action Items/Info report**

*(a) Requests from the public.*

Pete reported that he had two inquiries from fellow citizens as to how to report a road issue (a project) regarding Hwy 3 and John’s Prairie Road intersection. Loretta replied that they should call Amy at the front desk of Public Works.

Loretta has a report that can share with the group regarding this intersection, so Jeff will put this on the agenda for the next meeting.

She also said that these citizen projects can eventually feed into the TIP.

*(b) Update on MTA Hwy 3 project Intersection issue (roundabout).*

Mary Jo reported that there is talk going around that the roundabout (RAB) is a done deal and there are many people up in arms about it. They want to know why the intersection isn’t going to happen at the By-Pass instead of Hwy 3. People had heard about the meeting and they were not there so they were uninformed.

Don attended the meeting and believes the bottom line is that there is safety at the top of the most important issue. He said that if anyone wants to get more information, to contact Mason Transit Authority and they can give you the details.

John also attended the meeting and said that the consultant (No WSDOT was there) is developing the project on behalf of MTA and there was belief that the RAB would be safer and traffic could move through there very efficiently than a traffic stop. There will still be a back up at commuter time. The consultant answered many questions and after all the questions and answered it was looking more positively at a RAB. There is still work to be done and there are still many people against it.

Pete offered a comment about RAB in the early development.

*(c) Update on the 3 submitted RAP 2018 funding applications*

John reported that CRAB has scheduled a meeting (April) to go and drive through the projects that are submitted.

There is an opinion that the Belfair Hwy (mp 1.2 to mp 1.6) project looks to be the favorable project to be funded.

*(d) Belfair Mobility Plan & trails Road Study & Allyn Roads & ROW – progress report*

Loretta reported that Phil routed the link to the community survey to each member, so please pass it on. The consultant was meeting with property owners and Mary Jo was there and asked her to report.

Mary Jo said that Thera Black had spent some time earlier in the day with Jack Johnson, Steve Johnson and Rick Anderson and then the Cady family, and discussed the route that would potentially go thru their properties. It would basically take away what potential they would have for growth. They discussed Romance Hill quite a bit. The question that came up was, if Romance Hill was already in place, why come up with another route. Another discussion went to the area just before McDonald's in Belfair, but because of the watershed and the fact that one family that owns property is not at all interested in having anything go through their property. There were a couple of other options brought up as well.

Mary Jo said they discussed the Razor Road opening up too. She liked her brothers-in-law (Cady family) being there so they can see the whole picture. They had their own ideas about it and clarification was important..

Loretta reported another big item coming up is that we forwarded potential routes and crossings to the Navy and the Navy has been spreading the information around to the different work groups for review. We expect to be meeting in the next week or so to then get their comments.

Don asked about how many trains go by each 24 hours. Loretta did not have that information. Jeff said that it does vary. The Navy will have all that information.

Loretta says data gathering for Trails Road is still going on, nothing to report at this time.

Loretta stated that in Allyn, Div 14 in Lakeland Village was approved with new lots and roads coming in. They are getting ready to go into another round of development very quickly.

~~(e) Update on the submitted RAP funding applications — Duplicate Agenda Item~~

*(f) Update on Skokomish Valley improvement*

Loretta is working with a Federal Land Application to help fund the construction to improve Skokomish Valley Road. She asked John to elaborate.

John shared that the Western Federal Lands Access Program in Vancouver, put out a call for projects in local and state routes that provide access to Federal Lands. One preferred realignment plan pointed toward leaving the road in its current position and elevating the road (in an area called the “dips”), placing access for water to move under the road and around thru the existing bridges of Vance Creek and Swift Creek and construct a new channel, a new bridge (approx. 100 ft) at low to moderate river levels will feed fresh water back into the wetland complex, about 60 acres.

John continues that is a pretty complicated transportation project because of the huge habitat piece attached to it. This is where Mason Conservation District gets money from the Salmon Recovery Board and Dept of Ecology Dept of Design, so they would have preferred to move the road out of the way. That would not be an option for the people. In order to make things work for everybody there were many things to consider (i.e. allowing the water to do what it wants to do, enhance the habitat and protect the road), they estimate the cost to be about \$8 million. This counts design and construction.

Mason Conservation has two current grants for the design and they were short construction money, so we decide to put in a grant application for this access program. It meets the eligibility criteria of the program. We asked for \$6.1 million dollars and looks as though it would be hard to turn us down considering the access this road has. It also has a lot of support and many partnerships attached to it.

Mary Jo asked when Federal Lands Access Program will make the announcement and John replied Aug or September.

*(G) Update on 2017 TIP projects*

Loretta reports:

- We are very close to completing acquisition the ROW needed to get started on Matlock Brady Rd project out to bid. Meeting w/property owners.
- The sidewalk to the HUB - Loretta is not sure how far along design is at this time.
- The clear zone projects at Bear Creek Dewatto and Arcadia Roads are on track paid for with safety funds.

*(h) Projects from the Public Works Director*

How to present the projects to TIP-CAP in what format was discussed. These are some of the types of projects. How would you want them grouped?

- Project criteria
- Culvert
- Road Alignment
- Future roads
- Fish barrier projects
- Safety projects
- Potential gravel road upgrades

Jeff replied unless there is ranking, he would prefer to just see all of them at once.  
Loretta reminded him that some projects may have funding along with them.

*(i) Intersection Safety & Crash report from 1/10/18 & 2/14/18*

This report will be tabled to another meeting

*(j) The County's new citizens committee on Finance & Budget*

Jeff watched the video of this meeting and reported to the members about it. He brings it up as he would like to see someone from TIP Cap possible applying to help keep the diversion from Public Works to Sheriff's Office from taking place over the next few years and have it support the Comprehensive plan with a finance chapter eventually.

Loretta reminds the group that the meetings will be public and anyone is welcome to attend to keep up on what they are working on.

**Agenda Item 7. New Business & Special projects for & from TIPCAP members**

Members will go over the next Outreach meeting agenda and PPP.

Loretta asks what would be helpful to get ready for this meeting/

Jeff said lists of the projects would be most helpful.

**Agenda Item 8. Close Meeting**

After no further business, a motion was moved and seconded for Jeff adjourned the meeting.

**Next TIP-CAP Meeting: April 11, 2018 - 5:30 p.m.  
Public Works Conference Room**