



Mason County TIP-CAP Minutes

Meeting Date: June 13, 2018

Time: 5:30 pm

Location: Mason County Public Works, Conference Room B

Attendance Roster

<u>TIP-CAP Members</u>	<u>Yes/No/Excused</u>	<u>Public Works Staff</u>
Pete Butkus, District 2	Y	Loretta Swanson
Mary Jo Cady, Dist. 1	Y	Kathy Cari
Jeff Carey, Co-Chair	Y	John Huestis
Mark Carlson, UGA City	Y	Dave Smith
Kathy Geist, Dist. 2/Transit	Y	
Jack Johnson, Chair	Y	
Don Pogreba, Dist. 3	Y	
Philip Wolff, Bicycle/Pedes.	Y	

Agenda Item 1. – Roll Call

Jack called the meeting to order and completed the roll call. All members were in attendance.

Agenda Item 2. – Welcome to Guests and their Comments

No guests attended the meeting.

Agenda Item 3. – Minutes and Agenda

A *motion* was moved and seconded for the **April 2018 minutes** to be approved with the correction Jack called the meeting to order. All were in favor. ***Motion passes.***

Jack asked if there were any additions to the agenda and proposed an addition to discuss co-chair.

A *motion* was moved and seconded to approve tonight's **Agenda** with the additions. All were in favor.

Motion passes.

Agenda Item 4. - Guests Presentations

No guests were in attendance.

Agenda Item 5. – Old Business Outreach Planning

(a) General discussion on 3 public outreach meetings

Jack thought all meetings went very well and complimented Jeff and Phil on their great work on the presentation. Jack invited other member comments.

Mary Jo thought Kathy had a brilliant idea to take the presentation to existing service groups. Kathy also suggested attending the KMAS “Daybreak” morning show and video. This would provide broad coverage.

Mark thanked Jeff and Phil for their good work but suggests more explanation of the diversion. Phil says we should celebrate success and felt the VOICE is a good venue because it captures another audience. He noted that although the Shelton meeting was not well-attended, the discussion was incredibly valuable.

Kathy also presented the option of setting up a booth at local festivals such as Oysterfest. Last Oysterfest Kathy made contact with over 4700 people.

Jeff offered to follow up with contacting various groups to set up future meetings.

Jack suggested compiling a list of items to be used for next year’s outreach. For example, he wants to be sure and report what we heard from the community and what we addressed or accomplished. He also wants to be sure and identify how we can improve interaction with the State. TIP-CAP members discussed the pros and cons of inviting WSDOT representatives to attend future meetings.

Don suggests summarizing the WSDOT concerns in a letter to WSDOT and our representatives.

John expressed his goal for this group and the public is to present an easy public document that is on the web, meet our compliance requirements, then follow up next year with our accomplishments report. These documents can highlight TIP-CAPs role. We are hoping to unveil the first cut next meeting.

Agenda Item 6. - Mason County Action Items/Info report

(a) Belfair Mobility Plan – Dave Smith

Belfair Mobility Plan should be coming any time. Jeff asks that the plan be forwarded as soon as possible.

(b) Belfair SCJ Alliance Study

Mary Jo heard several comments from folks about the article in Kitsap Sun about the O-D study. There is a group that thinks the whole study is just bogus because there are many older vehicles that have no wifi. John added that he could comment on this and shared Thera’s presentation at the last Belfair BOCC meeting. John summarized the main points (Loretta add detail).

(c) Addition of an additional co-chair?

Jeff is the current co-chair and was recently appointed to the Citizen Advisory Budget Committee which meets at the same time. Jack proposed the addition of another co-chair. There was discussion and the

suggestion to nominate Pete as a second co-chair. Members also discussed the need to amend the by-laws. All agreed.

Agenda Item 7. - Review public comments from Public Outreach

Loretta forwarded a summary of the comments heard from each community outreach meeting.

Don said the Hoodsport meeting highlighted concerns about gravel roads and logging impacts. He wondered about whether there is consideration of a gravel road upgrade program. John stated that a gravel road upgrade program would be identified under the reconstruction project list. Don wondered if the program would be carried out by county forces. Phil wondered if a chip seal road would hold up under logging traffic. John said if there is an adequate base it would hold up as well as any other.

Jon talked about needing to financially constrain the 6-year TIP but developing a longer-term, 20-year list. Gravel road upgrades could be identified in the 20-year plan.

Pete said we have heard about primitive roads and wondered if we could address this in more depth next year. He suggested inviting folks from other timber counties or CRAB to share the experience. Jack asked John about how standards are applied? John talked about finding the right balance between level of service, safety, and risk.

Kathy asked whether we track WSDOT projects and coordinate schedules. Jeff said we heard project suggestions during the outreach meetings. Are they on the lists? John said to check the lists and be sure they are there; if not they may be projects on a 20-year list or considered a maintenance item. Don asked if the county ever uses dust control measures on gravel roads.

Don noted the Belfair outreach was predominantly WSDOT comments with the exception of some county/state intersections.

Mary Jo had a call wondering if anything was being done on the existing Rasor Road this year. There was discussion about which portion of Rasor Road; the portion that drops down to SR 106 is a private road. Phil reminded members of the hazard associated with the angle and gravel on the road. Jack noted that a new Rasor Road alignment would relieve pressure at this poor intersection.

Pete wondered what connection we were talking about. The one that drops down to PUD? Jeff talked about other connection options. Pete said TIP-CAP discussed the alignment under the transmission lines back in 1999.

Agenda Item 8. – Annual Construction Program and 6-Year TIP

A list of potential projects for the 2019 - 2024 6-Year TIP was forwarded to members. The projects are been organized by the following programs:

- Bridge
- Safety
- Preservation
- Culverts
- Reconstruction
- New Corridor

- Non-Motorized

A spreadsheet is prepared for each program with a list of potential projects. The lists were developed by program experts and reviewed by the Engineering and Construction Manager, who is responsible for delivering the projects, and County Engineer, who has overall responsibility for the TIP.

The DRAFT 2019 Annual Construction program was also presented to TIP-CAP. John described what type of projects are included in the annual. These projects have "real money" associated with them.

Jeff asked about the recent projects added due to unanticipated revenue. There was discussion about overall review process with TIP-CAP.

John talked about CRAB's role and the county forces construction limit. Don asked what projects will be using county forces. Jack wondered how we decide where and when to use county forces. John responded that is a good question and typically depends on expertise and capacity and the right equipment. He went on to say that it is to our advantage to maximize that use because we can do more. Last year we had \$0 in county forces. John wants to change that and laid out a strategy for moving forward.

Pete asked if the recent RAP application projects were included in the Annual? John replied no, because funding has not yet been awarded.

Phil was asking about the non-motorized project list. He talked about the benefits of the trail projects. Phil wondered about a proposed project to relocate SR300. Jack explained what he knew about the Hood Canal Salmon Enhancement Group project proposal.

John highlighted the "new corridors" program and described what types of projects are included.

- a) Establish list of citizen suggestions and status of responding
- b) Status of Allyn and Belfair ROW?

Agenda Item 9. – TIP-CAP Vacancy

Agenda Item 10. – Surface Preservation

Jack was in a meeting with Granite Construction and learned about cape seal. Jeff had a follow-up conversation with Intermountain and potential benefits of doing less HMA and more cape and chip seal preservation. Cape seal will last ~ 8-10 years and chip seal ~ 8 years. An HMA overlay has ~ 10-12 years. \$2/ sq yd for chip; \$4 for cape and \$12 for HMA. Jack suggested a closer look at the rock specs and other potential preservation measures, and also compare county cost per mile versus outside contractor cost. He observes that the chipseal program is a big portion of the overall maintenance expenditures. Don observes that if we bid out the chip program it frees up county forces for other work.

John is interested in the applications for cape seal. He offered we could generate comparisons between our costs and contractor. John described his experience with preservation and asked if TIP-

CAP had a specific request we would gladly respond. Jack asked for the county cost per mile for chipseal. John will follow up with Intermountain and others.

Agenda Item 11. - New Business & Special Projects

- a) Citizen Advisory Budget Committee report – Jeff Carey

Committee has held two meetings to date. So far “show and tell” from each department. Each department is pointing out the higher percentage of road levy compared to general levy.

- b) Establishing On-Going Program Projects & Funds – Jeff Carey

Agenda Item 10. - Close meeting

Pete

Next TIP-CAP Meeting:

**May 09, 2018 - 5:30 p.m.
Public Works Conference Room**