



Mason County TIP-CAP Minutes

Meeting Date: August 14, 2019
 Time: 5:30 pm – 7:30
 Location: Mason County Public Works

Attendance Roster

TIP-CAP Members	Yes/No/Excused	Public Works Staff
Jeff Carey, Co-Chair	Y	Loretta Swanson
Mark Carlson, UGA City	E	Diane Sheesley
Jack Johnson, Chair	E	Dave Smith
Pete Butkus, District 2	Y	
Philip Wolff, Bicycle/Pedes.	E	
Mary Jo Cady, Dist. 1	Y	
Don Pogreba, Dist. 3	Y	
Kathy Geist, Transit	Y	

Agenda Item 1. – Roll Call

Jeff called the meeting to order and completed the roll call.

Agenda Item 2. – Welcome and Introductions

Ken VanBuskirk was in attendance.

Agenda Items 3. – Minutes and Agenda; Review and Adopt

*A motion was made and seconded to approve the Agenda as presented. All were in favor. Motion passed.
 A motion was made to approve the Minutes and precon was modified to read preconstruction conference and the minutes were approved.*

Agenda Item 4. – Mason County Info and Action Items

a.) Annual Construction program & 6 year TIP Update.

Highland Road began construction underway.

Satsop Cloquallum complete except the locks on the cable for the large woody debris.

Shelton Valley culvert moving to 2020 construction.

Deegan Road culvert finalizing ROW. Project may start as early as next week.

Overlay project estimates sent to Local Programs for DBE and Training Goal with goal to submit construction obligation package late next week or early the following week for a fall advertisement.

IMS has completed their data collection and the data is now in the QA/QC process. Hopefully data outputs available next week. Mary Jo asked if data available to public? Suggestion to have a summary of what the findings were.

Bridge inspection for Stretch Island with WSDOT – possibility we could lift the load restrictions with some improvement. Evaluating whether able to do with county forces.

b.) Other items of interest

Pete: what would it cost to upgrade a county gravel road? Diane – big variable is stormwater. Loretta will take a look at the Cushman Road improvements.

Agenda Item 5. – Old Business and Follow-Up

a.) HUB presentation discussion and follow-up

Jeff thought spring timing might be better for attendance. Thought we could have elaborated more and made use of the presentation notes. Need to be sure we have good IT knowledge in advance. Kathy asked what the public had to share. We will have County staff will add the discussion items from the large post-it notes and the questions received in the comment box to the County website and also send to TIP-CAP for their consideration.

Jeff talked about Ken's observation about Old Belfair Highway, the question about how to make a private road county, and Mr. Wagget's comments.

Mary Jo requested a summary of comments for all members. Jeff stated we should publish the presentation and comments on web.

Kathy thinks it would be good to gather further gravel road information to help make specific recommendations. It would generate interest from the general public.

Agenda Item 6. – New Business and Special Projects

a.) 6-Year TIP deliberation. There was discussion about each project.

It was determined unanimously that items 1-7 should be programmatic items each year.

There was a numbering error at #10, # 15 was added and 11-14 were renumbered. #15 that was added was Belfair Connector Log Yard Road East.

Trails Road Realignment was moved to the end of the TIP.

Priority 6 and 7 (County-Wide Gravel Road Upgrades & Neighborhood Roadway Safety Grants)

Jeff: Year 1 develop a program for each? Members felt they should remain. Mary Jo wanted to know what would be pushed out if we add these. Members characterized these items as "placeholders" until we know more information.

Priority 8 (Bear Creek DeWatto Road Clear Zone)

Way overdue for delivery and have requested an extension. Must deliver next year.

Priority 9 (Shelton Valley Road Culvert Replacement Project)
Shelton Valley can move to 2020 but must be spent in 2020.

Mary Jo asked if 9-12 are all fish barrier projects? Yes.

Priority 10- 12 (Uncle Johns –Upper & Lower & Dayton Creek Culverts)
Diane explained how the projects were ranked by another group and grants offered based on ranking. Jeff asked what the local match might be.

Priority 14 (Harstine Island Polyester Overlay)
Jeff – we have previously authorized grant application. Wanted to know if numbers remain the same and county match around \$750k? Diane pointed out that without repairs we are looking at a \$30 million project. Kathy asked how often we can re-apply for the grant? Every 2 years.

Pete summarized the importance. Pete asked what staff needs from TIP-CAP if we are unsuccessful? Diane talked about timing for hearing back from the grant.

Priority 15 (Shelton Matlock Road Culvert Replacement)
Recommend moving this to 2021 to balance staffing.

Priority 16 (Romance Hill)
Diane described phase 1 and 2 of the design process; no phase 2 unless we have the permits from WSDOT and Navy. A

Ken – need to add Log Yard Road East and suggests it should be a higher priority higher (Priority 15) than Romance Hill. TIP-CAP wants it to be ahead of Romance Hill. Jeff noted both projects need to be on the same schedule. Added Log Yard East one priority higher than Romance Hill.

Priority 17 (Skokomish Valley Road Reconstruction)
Keep

Priority 18 (Trails Realignment)
Major change from previous TIP. Previous included TIP-CAP suggests changing the priority to 30.

Priority 19-(Razor Road Alternate Route)
Ken submitted written comments stating that this is a priority to him. Jeff suggested sooner better than later due to potential impacts to property owners with wide variety of routes. Diane explained her logic in advancing Log Yard Rd and Romance Hill ahead of Razor Rd (all county-funded projects). We need to meet the WSDOT schedule for Log Yard and Romance Hill and no constraints for Razor. Decided to leave Romance Hill and Log Yard East ahead of Razor Road for design only and remove construction dollars to work towards a constructible TIP.

Priority 20 – removed and now maintenance

Priority 21 (N Shore – Cady Creek)
April 2023 CN lapse date but must build in 2022. Mary Jo mentioned there is an abandoned tennis court next to the creek that could be used for staging.

Priority 22 (N Island)

Priority 24 (Log Yard West)

BUILD, CERB grants for next funding cycle. Jeff wondering if we should change the priority to 31?

Priority 26 (Old Belfair HWY)

Partially funded by CRAB and next round we should be fully funded. Don asked if this is from the bridge north? Jeff asked how much funded by outside sources. Diane explained about programming schedule \$380 in hand now and will gain additional in next round.

Ken – at the HUB meeting Ken felt the more pressing project is the Old B/Clifton/SR300 intersection. Ken voiced the same concerns at a Commissioner meeting and also shared concern at the most recent Belfair Commission meeting. He noted that Cmmr Neatherlin stated he was following up with WSDOT about this intersection. Ken noted the project in the sub-area plan as a priority and feels it is a higher priority than the Belfair connectors. He also feels that if Old B improvements happen before the intersection improvement, the Commissioners phone will ring off the hook.

Jeff asked Ken if the county should delay the Old B project and turn back the RAP money until the intersection project is complete? Ken says yes!

Kathy asked if we could have a special brief on the intersection after Cmmr. Neatherlin completes his tour.

Members wish to add the SR300/Clifton/Old B Highway intersection project Priority 32

Priority 27 (Allyn Access)

Yakima county court case (50's or 60's) – purchase of ROW suggests a certain standard of care. Purchase of property different.

Priority 28 (Mason Benson Intersection Project)

Jeff asked if this priority is due to lack of \$ and/or people power? If yes, this should be a higher priority.

Priority 29 (Shelton Valley Culvert MP 2.0)

Added to be able to apply for funds

Other Considerations

Jeff – I don't have a way to identify whether a priority or not...

Diane – do we want the TIP to be realistic or more of a wish list?

Kathy – I like it to be real – not a wish list. It is a Plan. But like the "considerations" to keep populating the list.

Jeff - Wants to add the considerations to the TIP at the bottom of the list.

Mary Jo – Wants to emphasize to the Board that more could be done with additional man-power and money. What could be done if diversion is reduced? All other members concurred.

Agenda Item 7. – Member Reports

None

Agenda Item 8. – Items for Next Meeting

a.) Finalize TIP – Commissioner Work session.

Close Meeting

Moved to adjourn – seconded the motion. All approved.

**Next TIP-CAP Meeting:
September, 2019 - 5:30 p.m.
Public Works Conference Room**