



Mason County TIP-CAP Minutes

Meeting Date: November 13, 2019
Time: 5:30 pm – 7:30
Location: Mason County Public Works

Attendance Roster

<u>TIP-CAP Members</u>	<u>Yes/No/Excused</u>	<u>Public Works Staff</u>
Jeff Carey, Co-Chair	Y	Loretta Swanson
Mark Carlson, UGA City	Y	Diane Sheesley
Jack Johnson, Chair	Y	Dave Smith
Pete Butkus, District 2	Y	Alan Eaton
Philip Wolff, Bicycle/Pedes.	Y	<u>Community Development Staff</u>
Mary Jo Cady, Dist. 1	Y	Mariah Frazier, Addressing Tech.
Don Pogreba, Dist. 3	Y	<u>Salmon Enhancement Group</u>
Kathy Geist, Transit	Y	Mendy Harlow

Agenda Item 1. – Roll Call

Jack called the meeting to order and completed the roll call.

Agenda Item 2. – Welcome and Introductions

Ken VanBuskirk . Ken commented that he went before the BOCC and testified about the 6 year TIP and asked to change some of the priorities and remove some things from the wish list. They didn't do that, so Ken wants to encourage the TIP CAP committee to investigate the congestion issue on the Old Belfair Hwy and the 4-way intersection and continue to come up with some recommendations for next year.

Mendy Harlow – Executive Director of Salmon Enhancement Group

Agenda Items 3. – Minutes and Agenda; Review and Adopt

A motion was made and seconded to approve the **August 14, 2019 minutes**. Motion carried.

A motion was made and seconded to approve the **September 11, 2019 minutes**. Motion carried.

A motion was made a seconded to approve the **October 9th minutes with 2 corrections**. Jeff was marked absent but was late for this meeting. Jeff also wanted clarification on Item 8, that the property owners along Wheelwright do not want to make it a County road. The minutes refer to “doesn't think the community will be interested”.

There is an addition to Agenda Item- 8- **A** – Signal Hwy 3 and 106 and **B** – Razor Road gravel ROW

A motion was made and seconded for tonight's **Agenda to be approved as amended**.

Agenda Item 4. – How Addresses are created in the County – Mariah Frazier, Mason County Address Tech.

Mariah gave a hand out to the TIP CAP members and explained how the addressing system now used on Mason County roads came into use, the addressing standards and serving of 911 and first responders finding their way to addresses and how it helps the United States Parcel Service for mail delivery. Road names have a few rules to follow asking for resident input.

Signage for County roads are the responsibility of the Public Works. Private roads signage are the responsibility of the home owners.

Google gets their information from the County website.

Numbering of properties is generally numbered by the location of the access to the property. Some have been done in earlier years by where the front door faces.

Agenda Item 5. – Trail near Roessel Road – Mendy Harlow,

Mendy gave some history of how the project began. It was developed in the 1990's by Dept. of F&W, Hood Canal Watershed Center and an easement sold by a property owner. They determined that over 30,000 people have used this trail in a study in 2007 per year. Being one trail entrance that count was per individual that cross onto the trail.

Mendy receives a lot of people that inquire about the trail and current condition, Mendy said that there is a lot of community support for fixing the trail.

Mendy clarified on the over-head projector the mapping of the trail and its' surroundings. Mendy pointed out who the property owners are Theler Center, Salmon Center, School District, etc. She spoke of the breach of the levy, a failed metal culvert, flooding of Roessel Road and the toxins that leech into the wet lands, the temporary bridge that can no longer exist because of erosion and the re-routing of the trail to accommodate visitors.

Mendy told of the plans to fix this trail.

There will be some matching funding for this trail with Federal and State grants, and some private donation.

Mendy and her group are asking if Mason County can set aside funding (\$125,000) for trails on their Annual Program.

Pete suggested to amend the motion to use a figure of \$130,000 (125,000 initial application and a \$5,000 discretionary amount).

Mary Jo wanted to know where the figure of \$125,000 came from. Mendy explained that this was what they were short in the restoration of this trail.

Phil abstained from voting on this as some felt it was a conflict of interest.

Jeff doesn't feel the money has to come out of trails that it could come from somewhere else.

A motion was made and seconded, with discussion, that TIP-CAP supports a recommendation of \$130,000 to assist in getting this trail project done. Majority in favor, one opposed, one abstention.

Motion passes.

Agenda Item 6. – Vegetation Management on Mason County Roads- Allan Eaton

Allan began with noting there are 600 miles of roads to maintain.

Allan explained the scheduled program and the man-power and equipment that are in inventory now.

Mark is hoping for a solution that would make all the areas equal in maintenance and beautification.

Allan said more man power has been requested for the hiring of 3 more people. So far one has been approved.

Loretta added that some of the Commission discussion had to do with the interest of improving gravel road maintenance.

Don asked if Mason County ever considered contracting out the help. Allan replied not so far.

Kathy feels the roads look good and she is proud of them even with the lower level of service that is provided.

Pete asked about the herbicide applications. Allan explained their spraying program for noxious weeds. He also explained his guardrail replacements and maintenance program, and scotch bloom/blackberry issues they are up against. Allan passed the Vegetation Management class recently.

Agenda Item 7. – Mason County Info & Reports & Action Items –

- a. Review budget and proposed TIP. She mentioned a few projects that will be going next year, 2019 HMA Overlay, Island View Drive, culvert projects, Uncle John's Creek & will there will be a geologist because of tidal influence.
- b. Other items of interest/questions/comments - Diane wanted to take this time to explain "how Initiative 976 – affect Mason County (\$30 car tabs).

Agenda Item 8. – Old Business and Follow-Up items - This agenda item will be moved to December's meeting

~~A – Signal Hwy 3 and 106~~

~~B – Razor Road gravel ROW follow-up.~~

Agenda Item 9 – New Business and Special Projects

This agenda item will be moved to December's meeting.

- a. TIP-CAP Member Re-Appointment – Everyone needs to return their application for TIP CAP.
- b. Moved to December meeting
- c. SR 3 and John's Prairie Road

Agenda Item 10 – Member Reports

John's Prairie intersection with Hwy 3, if time allows - Jack
December's meeting.

Agenda Item 11 – Items for next Meeting

MTA- roundabouts.

- b. Priority Array Draft Updates. **This agenda item will be moved to December's meeting**
- c. SR 3 and John's Prairie Road – as time allows or move to December

Agenda Item 12 - Close Meeting

A motion was moved and seconded to adjourn. All approved. Motion passed. Meeting officially adjourned.

**Next TIP-CAP Meeting:
December 11, 2019 - 5:30 p.m.
Public Works Conference Room**