



Mason County TIP-CAP Minutes

Meeting Date: March 11, 2020, 5:30 -7:20 pm
Location: Mason County Public Works, Conference Room A
 100 W Public Works Drive
 Shelton, WA 98584

Attendance Roster

<u>TIP-CAP Members</u>	<u>Yes/No/Excused</u>	<u>Public Works Staff</u>
Jack Johnson, Chair	Y	Loretta Swanson
Jeff Carey, Co-Chair	Y	Mike Collins
Mark Carlson, UGA City	Y	Dave Smith
Pete Butkus, District 2	Y	Lucy Castillo
Philip Wolff, Bicycle/Pedes.	E	
Don Pogreba, Dist. 3	Y	
Kathy Geist, Transit	Y	
Tim Lincoln, Dist. 1	Y	

Agenda Item 1. – Roll Call

Jack called the meeting to order and completed the roll call. Pete had quarantined himself due to possible exposure to the Covid-19 Virus and participated by phone.

Agenda Item 2. – Welcome and Introductions

No guests were in attendance.

Agenda Item 3. – Minutes and Agenda; Review and Adopt

- a. Review and Adopt the February-2020 minutes: changes to the minutes: Mark was an excused absence. Item #5-b first sentence “sewer” changed to “water”. **Motion was made and seconded to accept the minutes with changes – motion passed.**
- b. There were two additions to add to #6 New Business and five topics added to #4 Mason County Info & Reports. Also, (7.c.) The Priority Array document noted that was provided by Dave was requested. Dave clarified it was last November/December and would send a copy. **Motion was made and seconded to accept the agenda with changes – motion passed.**

Agenda Item 4. – Mason County Info & reports & Action items

- a. **Shelton Matlock/Coffee Creek Interchange:** Public Works met with WSDOT; they are intending to do a traffic revision and preparing to cut Shelton Matlock to place the culvert and will reroute the creek. We will need to review traffic revision because they will be routing to Hulbert Road. There are concerns with the public negotiating that alignment and due to the road condition. New overlay would be needed when it’s done. If there is still a log station there, the turning radius must be sufficient for the trucks and trailers to get around that corner. Sight distance was also a concern. WSDOT has it covered and is planning a soft start with additional flaggers. A picture will be provided to help clarify the plan. The Park-and-ride is part of the project. It was clarified that Parsons are doing the Design/Build and Scarsella will

be performing the work. The overlay is a condition of our permitting approval for them to use the road. They are scheduled to begin in two weeks and completion in two seasons.

- b. **Hoodsport Crosswalk:** Public Works has been working with the State on safety improvements that the community wanted for some time. Meetings have been held with the Port that included the local business owners. The details, such as signage, had not been worked out at that time. The Port agreed to put in another crosswalk with flashers where the library is and electronic signage. This is to be paid by the County with long term maintenance. The crosswalk and electronic signage were installed. Typically, Public Works purchase the equipment and they install. In cases where electricity is needed, WSDOT use their resources, Public Works pays for the work and get billed for the electricity annually. There was a discussion on how things are done in King County. Other counties require non-refundable deposits for presenting projects at their first development meeting. WSDOT did have a meeting before the project that included the community for their input. Representation from that area to join the committee is desired; Kathy will ask if anyone from the micro-brewery is interested since they are so involved.
- c. **Freight Corridor:** Public Works met with WSDOT, the City of Bremerton and the Port concerning the corridor change at SR-3. They have the preliminary alignments and they are working hard on getting around several properties. Different plans are under consideration. Romance Hill and the log yard were also discussed at this meeting. Construction start is planned to begin in 2022, but may be 2023. Their focus now is for the final alignment. They are going through the Valued Engineering review process. Properties on the north end resulted in design changes. Next steps are to have a public meeting and then start their environmental assessment. Followed by design and ROW purchase. Connections with Romance Hill and the round-a-bout were discussed. There are also concerns with utilities. At one time there was a flight beacon, but whether it is still there is unknown. Results from the consultant arrived and will be sent to WSDOT. More details were shared. The Newkirk Road connection was also discussed. Grades are the issue. This connection will allow for better fire and ambulance protection. A feasibility study was done, but did not meet grades. The County needs to readdress this. The connection will open land for development. The connection to Old Belfair Highway has a flatter grade, but a river to cross and crosses to another county. Barney White Road seem like it could be an option. Zoning should be considered. Razor Road needs to be straightened out. There was a discussion about the City of Allen's issue with the connections.
- d. **Culvert Projects Update:** there were two in 2019 that were not completed due to ROW issues – Shelton Valley road and Deegan Road. The ROW may have been resolved on Deegan Road. The design may need to change to go around Shelton Valley Road. Funding ends if this project is completed this year. Public Works intends on using local forces. The fish window starts July-1 and runs through September.
- e. **RAP Projects Update:** the funding system is arterial preservation. Bear Creek Dewatto is one, Shelton Matlock Road is another, Pickering from the bridge to Agate road for widening and shoulder work is another project. There is a gravel pit Issue.

Agenda Item 5. – Old Business & Follow-Up Items

- a. **Outreach follow-up** – the TIP-CAP Presentation was not on the agenda as expected at the Hood Canal Lions Club meeting held on March 10th in Union. Pete reported the duration is about 13-minutes and handouts, particularly the chart showing diversion funding, will be ready. March 31st is the next anticipated opportunity. Pete will prepare handouts. Pete will be sending the presentation to the members for their final review. There was a discussion on Old Belfair Highway. It is currently in the design phase. The County may have a total of 15-minutes. Kathy volunteered to present as a backup if Pete is unable to attend.
- b. **Projects with amendments to the STIP** – Results from the February review aren't clear. Public Works has three projects to add to the STIP, which include: .3-miles at Harstine Island, Clear Zones, and

- McReavy. Russell Road (the street that floods in Belfair) will be one of next year's projects. Funds cannot be diverted for gravel roads. The funds can be used for major urban collectors. Funds from the
- c. Sheriff's diversion funds were discussed. Another hearing will be held to amend the six-year TIP. Loretta will send out a calendar invite.
 - d. **SR3 and John's Prairie Road:** tabled.

Agenda Item 6. – New Business & Special Projects

- a. **Mike Collins, County Engineer:** Mike is new on-board and ready to do work. He comes from Pacific County as their PW Director and County Engineer. He shared a bit of his background and history in public works.
- b. **Gravel roads objectives, projects & priorities:** Setting an objective was recommended such as a 100-year goal to chip seal ½ mile per year. Loretta will send the members the draft of a summary our gravel roads details. These roads serve the timber industries and residents. The County gets approximately \$100,000/year from timber tax. Mike confirmed with the road crew that a double layer of Chipseal can be done. The road supervisors can provide priority roads. Some roads were said to be difficult to vacate and some residents do not want improvements.
- c. **INS Mobility issue:** INS will reformat. Date & time isn't certain, but perhaps at the end of this month. The contract was extended. The data will be used for our safety plan. Pavement ratings were also done. The road ruts are visible in the camera pictures. The solar flashing stop sign is working.

Agenda Item 7 – Member Reports

Signal timing at Highway-3 and Highway 106: Jeff reported on his observation on the traffic signal's activity and triggering timing: the southbound direction is sensitive. There is a potential issue with future developments. All lights will need to be synchronized. A fixed cycle was suggested.

Agenda Item 8 – Items for Next Meeting

None.

Agenda Item 9. – Close meeting

Meeting adjourned at 7:20pm.