



Mason County TIP-CAP Minutes

Meeting Date: September 9, 2020, 5:50 -6:25 pm
Location: Mason County Public Works, Conference Room A
100 W Public Works Drive
Shelton, WA 98584

Attendance Roster

<u>TIP-CAP Members</u>	<u>Yes/No/Excused</u>	<u>Public Works Staff</u>
Jack Johnson, Chair	Y	Loretta Swanson
Jeff Carey, Co-Chair	Y	Mike Collins
Mark Carlson, UGA City	N	Dave Smith
Pete Butkus, District 2	Y	Lucy Castillo
Philip Wolff, Bicycle/Pedes.	Y	
Don Pogreba, Dist. 3	Y	
Mike Ringgenberg, Transit	Y	
Tim Lincoln, Dist. 1	Y	

Agenda Item 1. – Roll Call - The meeting was called to order and roll was taken -- a quorum was achieved.

Agenda Item 2. – Welcome and Introductions – No guests were in attendance.

Agenda Item 3. – Minutes and Agenda; Review and Adopt

- a. Review and Adopt the August 12, 2020 minutes: Motion was made and seconded to accept the minutes as written – motion passed.
- b. There were no additions to the agenda. Motion was made and seconded to accept the agenda with item #6 “Chip Seal Resources” tabled until next meeting – motion passed.

Agenda Item 4. – Mason County Info & reports & Action items

- a. Draft annual TIP – projects were summarized including gravel roads using County forces, Agate Road Overlay, Harstine Bridge Deck Repair, several clear-zone projects and others were noted. Details on the Great Bend culvert project was shared. Copies of the list of roads scheduled for repairs next spring was request. Roads were selected based on the input from the road supervisors. It was also noted that there are many homes off of gravel roads.

There was a discussion how the Mason County areas are divided between the road supervisors, and on when and how roads are prioritized for chip sealing and overlays. Also, the different budgets for construction and maintenance projects were explained. Typically, the projects are prioritized during this time of the year for the following years. Recommendations are done by the second Wednesday in October; briefing to the Commissioners are due by October 28th. There are funds set aside for future work.

Roads that need the most work are scheduled first. How roads are analyzed for best repair methods was explained. Chip sealing and glass-grid methods were explained.

This year's focus has been on major-collector roads repairs. Next year's focus will be on the Hood Canal. Typically, the projects rotate in the different areas where roads that need the most are scheduled for repairs.

- b. Six-year TIP: There was a discussion on Trails End Road. Last year the group wanted this project to move forward, but it was bumped down. In order for it to advance forward, another project would have to be moved down. Revenue and capacity are needed to get projects going.

The draft 2021 TIP and 2021-26 Six-year TIP was requested so that the members can look it over and make their own recommendations while the County is making theirs.

Agenda Item 5. – Old Business & Follow-Up Items

- a. **Budget Diversion:** (*Handout: County Road Levy Summary*)

It was noted that diversion is included in the tax statements though the public doesn't know what it is, and that this should be included in the PowerPoint presentation.

The handout listed the Washington state counties and how much each county has of diversion funds from road to current expenses. Clark County was noted to have the highest diversion with a population of 488,000, with Mason the second highest with a population of 65,000. The differences in populations was noted.

Levy shifting was discussed: this could be an option to reduce diversion; the Sheriff's office can request funding for what is needed.

Previous uses of the diversion funds were discussed. Most was used for traffic and did not support any other activities.

Future road funds: we need to maintain a certain fund balance to be able to provide a match for future construction projects. Currently, the Sheriff's office is having trouble demonstrating the need for the diverted funds.

The County Road Levy Summary handout was reviewed: the different funding methods were explained and how the Sheriff's office submits expenditures that are paid by Public Works. Where the revenue from traffic tickets was discussed.

The County can pave about ten miles of roads with \$1-mil. Additional matched funds can be obtained for example: RAP and County funds.

Emergency exit routes and corridor acquisitions were discussed including Razor Road. Tacoma Lights owns the power line property.

- b. When the Skokomish valley is closed due to the river flooding, there is a route owned by Green Diamond that's has traditionally been used, but will no longer be allowed. Residents will need to evacuate using Ells Hill as an emergency exit route, which also tends to flood. A possible solution is to use Federal Lands Access Program funds to elevate the dips and make repairs. The Forest Service's funding may be another option.

Agenda Item 6. – New Business & Special Projects

None

Agenda Item 7 – Member Reports

None

Agenda Item 8 – Items for Next Meeting

None.

Agenda Item 9. – Close meeting

Meeting adjourned at 7:07pm.

Action Items:

- Public Works will provide the road list for next spring.
- Public Works will provide copies of the 2021-2026 Six-year TIP.