



Mason County TIP-CAP Minutes

Meeting Date: October 14, 2020, 5:35 -7:30 pm
Location: Mason County Public Works, Conference Room A
 100 W Public Works Drive
 Shelton, WA 98584

Attendance Roster

| <u>TIP-CAP Members</u> | <u>Yes/No/Excused</u> | <u>Public Works Staff</u> |
|------------------------------|-----------------------|---------------------------------|
| Jack Johnson, Chair | Y | Loretta Swanson |
| Jeff Carey, Co-Chair | N | Mike Collins |
| Mark Carlson, UGA City | Y | Dave Smith |
| Pete Butkus, District 2 | N | Lucy Castillo |
| Philip Wolff, Bicycle/Pedes. | Y | Kristin Masteller, PUD1 (guest) |
| Don Pogreba, Dist. 3 | Y | |
| Mike Ringgenberg, Transit | Y | |
| Tim Lincoln, Dist. 1 | Y | |

Agenda Item 1. – Roll Call - The meeting was called to order and roll was taken -- a quorum was achieved.

Agenda Item 2. – Welcome and Introductions – Kristin Masteller, PUD1, joined by phone, but, was unable to hear clearly.

Agenda Item 3. – Minutes and Agenda; Review and Adopt

- a. **Review and Adopt the September 9, 2020 minutes:** Motion was made and seconded to accept the minutes as written – motion passed.
- b. **Additions to the agenda:** to #5 Old Business & Follow-up items: a. Gravel Roads & b. Diversion Update; #6 New business & Special Projects: B. Aggregate. Motion was made and seconded to accept the agenda with the additions – motion passed.

Agenda Item 4. – Mason County Info & reports & Action items

- a. **2021-2026 Draft Six-year TIP:** the members reviewed the draft plan. Item #8 “Neighborhood Roadway Safety Grants” was clarified that it’s for projects from community input. There was a brief explanation on grants. Typically, grants are for safety and may be used to get more funding such as local matched funds or additional federal funding.

Recommendations included:

- Move Trails Rd alternate route up on the priority (from 27 to 24)
- Add Johns Prairie/SR3 intersection (Preliminary engineering)

Loretta will create a summary of recommendations for the commissioners’ consideration.

- b. **Draft annual TIP:** the members reviewed the draft plan. There was a brief explanation on how the list is prioritized – some from previous lists, TIP-CAP, and some from the County Engineer. Other project ideas members would like for future consideration:
- Purchase and placement of electric signs like the one at the Belfair entrance.
 - More clear zone projects.
 - Shorecrest/Agate improvements on the narrow roads, resurfacing, adding walking paths and speed control.

Agenda Item 5. – Old Business & Follow-Up Items

- a. **Gravel Roads:** Some of the rural counties are using Recycled Asphalt Product (RAP). It packs itself over use. Mason County does not. It was said to be too time consuming for the amount of product. It may be possible to get RAP from WSDOT. Also, it was noted that the group's made a previous recommendation to improve ½ mile of gravel roads annually; there are 1.25 miles in the Annual Draft TIP Plan.
- b. **Budget Diversion:** There was a recap of the previous meeting's handout that included the other Washington State counties budget diversions – some have very large diversions, others do levy shifts. One of the members recently spoke to a commissioner about this and it doesn't look like there will be any changes.

The members will also be recommending reducing the diversion by 10% to fund intersection safety projects/programs, clear zone projects and gravel road upgrade projects.

Agenda Item 6. – New Business & Special Projects

- a. **TIP Web Map:** The TIP Map functions were demonstrated. Projects are identified on the map in color and one could click on them that will bring up a window with the project details including pictures. Not all have photographs - gathering is in progress. The final location of where the map can be on the public works webpage or TIP-CAP page.
- b. **Aggregate:** testing, types, and specifications, and manufacturing methods were discussed. The objective is to explore if there are better products for reasonable prices. Modifying the specifications to stock sized aggregate was recommended.

Agenda Item 7 – Member Reports

There was a brief discussion on the recent debate between Randy Neatherlin and Ted Jackson.

Agenda Item 8 – Items for Next Meeting

The next TIP-CAP meeting scheduled on November 11th will not be held. The members will be attending the hearing on November 3rd that addresses the County's Six Year Plan instead.

Agenda Item 9. – Close meeting

Meeting adjourned at 7:30pm.

Action Items:

Loretta will prepare a summary of the group's budget recommendations for the commissioners.