



Mason County TIP-CAP Minutes

Meeting Date: March 10, 2020, 4:30 -5:57 pm
Location: Mason County Public Works, Conference Room A
 100 W Public Works Drive
 Shelton, WA 98584

Attendance Roster

TIP-CAP Members	Yes/No/Excused	Public Works Staff
Jack Johnson, Chair	N	Loretta Swanson
Jeff Carey, Co-Chair	Y	Mike Collins
Mark Carlson, UGA City	Y	Dave Smith
Philip Wolff, Bicycle/Pedes.	Y	Lucy Castillo
Don Pogreba, Dist. 3	Y	
Mike Ringgenberg, Transit	Y	
Tim Lincoln, Dist. 1	Y	

Agenda Item 1. – Roll Call - The meeting was called to order and roll was taken -- a quorum was achieved.

Agenda Item 2. – Welcome and Introductions – No guests were in attendance.

Agenda Item 3. – Minutes and Agenda; Review and Adopt

- a. **Review and Adopt the December 9, 2020 minutes:** Motion was made and seconded to accept the minutes as written – motion passed.
- b. **Additions to the agenda:** New Business and Special Projects topics added to Item #6 were Sunnyslope Chip Seal resident’s opposition email, Diversion and Revenues, and road vacations. Motion was made and seconded to accept the agenda with the additions – motion passed.

Agenda Item 4. – Mason County Info & reports & Action items

Guardrail Retrofits -- *Handout distributed “2021 Bridge Guardrail Retrofit Estimation”*: The group was encouraged to review and bring or email comments or suggestions of other locations to prioritize for future projects. Examples were provided such as drop-offs, steep slopes, and trees. There is a program with criteria available where potential projects can be reviewed to see if they meet the criteria. This information is needed by the end of April. Public Works is available at all times during business hours. Members are welcomed to contact to discuss potential projects or if there are questions.

ACTION ITEM: Loretta will send the group the ADTs and current stats on accidents and trends.

The process was explained: Public Works applies for the grant(s); submit the priorities to WSDOT Local Programs, Local Programs make the final selection. It was asked whether LP’s limits the projects geographically—the response was no; Local Programs is currently focusing on sign upgrades. The list includes 07 & 08 roads, which must be contracted out and not done by county forces.

Potential project discussed: North Bay Road – has 6-ft drops with no shoulder. This area had an incident involving a mail truck, which had gone off the road. This project will be revisited at the next meeting. There was another incident involving a bus at Mill Creek and Hwy 3: the guardrail worked; no lives were lost; it was well worth the cost.

Shelton-Matlock Culvert MP 8.03 – this project includes RAPP funding. Residents have been approached on right-of-way's and they are not cooperative. There have been discussions with DFW regarding the size of the culvert. The existing culvert is approximately 40" in diameter; DFW want a 30' wide structure. The options are to request an extension, or withdraw the project and return the grant funds. PW inspected the culvert and found it to be in good shape. Additional funding was sought including RCO and the local tribes without success. The tribes feel there is little habitat gain. Eminent Domain is a possibility. There were challenges logistically such as the detour would be lengthy without the residents' cooperation. Mason County recommends to the members to cancel this project.

2021 Paving Project – PW has been having a little trouble with the Local Programs approval process. WSDOT staff have been working from home. Agate Road MP 3.10-3.78 and Old Belfair Hwy are targeted for construction this year.

Great Bend and Cady Creek are two potential culvert projects slated to be done this year. Note: Great Bend currently has a temporary pipe in place.

Skokomish Valley: Public Works constructed a wall that significantly reduced flooding. The road was raised and retaining blocks added. The process was explained.

Watershed Model – PW reviewed the watershed model. It was found to have negligible impact downstream. It was done during this time for the opportunity to see it as the events were happening and to see it would work. Eventually Public Works will be recovering the eco blocks when the project is done. KPFF was selected to design the bridge; the plan is to make a permanent feature and then construct bridge for overflow. This will provide additional storage.

Romance Hill -- Dave is continuing working with the Navy on this project.

Log Yard – PW is getting ready to do the preliminary alignment on the connection to the freight corridor.

Clear Zone Projects: Tahuya Peninsula was said to be the worst for trees. Public Works approached PUD to work along the North Shore Road and worked with them for about a month. Public Works will be revisiting the work this winter. DNR was also approached regarding the trees on NE Elfendauhl Pass Rd. DNR has decided to put out a contract to log the right-of-way; then Public Works will go in to remove the brush, and put out a contract to shave down stumps. MC will be looking for other clear zone projects that are adjacent to DNR properties.

Manke owns a lot of properties to the south and are interested in logging their own trees. Kays Corner has a wide area that's also been cleared. The trees that are cut are often left for the property owner. It was asked if there has been any progress on neighborhood improvements. Examples – boat launch parking and walking paths: Public Works is working on this including discussions with the road supervisors. More meetings are anticipated.

Agenda Item 5. – Old Business & Follow-Up Items

None.

Agenda Item 6. – New Business & Special Projects

- a. **Potential safety enhancement projects for review and discussion** – The members were asked to bring potential projects in their areas for consideration to the next meeting. We are still on schedule to complete 1.25-miles of gravel roads. The discussion on gravel roads included standards and the different options.
- b. **Sunnyslope chip seal project resident’s opposition email** – PW believes more traffic on this road will reduce negative activity. One opinion is that we should move on to another road, but also believes these are made-up excuses. It was confirmed that there won’t be any additional maintenance cost savings. While there is a long list of roads, this road was chosen because it was the easiest, has ample shoulders, it’s a connector road and required very little maintenance. Adding a light pole is under consideration and extending the shoulder for a walking path. The members agreed to moving forward regardless of residents’ opposition.
- c. **Road Vacations** – TIP-CAP’s roll: currently is not involved. The process was summarized: anyone can submit a request. The County Engineer submits Public Works’ opinion/support facts. All requests are subject to public hearings. Ultimately BOCC makes the final decision, though there is an appeal process.

There is an issue with vacating roads because the BOCC sees them as a value. Mason County investigated how other counties operate on this and found that some charge 100% of the appraised value, others 50% and some nothing. It was found that at one time Mason County charged for this. Public works recommended to BOCC for 50% payment. Applications already submitted with not be charged. A Resolution is in progress.

The members decided that they would prefer to be aware of any decisions on road vacations.

- d. **County Revenue Diversion for 2021 Update** – the budget approval process explanation was appreciated. It’s an annual battle. There was a discussion on the sales tax increased revenue and property taxes. Overall, this county has done well during the pandemic. Diversion has been reduced by half and the other half has been replaced by a levy shift. Citizens who are made aware of this do not agree with it and this committee seems to be the only one that has said anything negative about it. If more people were educated about it, this wouldn’t go on. It was speculated that this will negatively affect the real estate market. There are plenty of opportunities for other road projects. BOCC is using this levy to balance their budgets. The levy shift enables BOCC to use funds for other things.

Agenda Item 7 – Member Reports

Transit: It was reported that the Park & Ride at Pickering had two light poles removed by PUD3. There is a third pole that has a camera that will be installed. This location has had catalyst converters stolen weekly.

The Craig Road Park & Ride has a problem with breaking glass. The Metro location had this issue and eventually the glass replacement was stopped. Plexiglass was used as a replacement at one time, but it was scratched up. The long-term goal is to have cameras at all Park & Ride locations.

Another goal is moving the Craig Road Park & Rides to another location up the hill in June.

Bikes & Trails: There is more activity on the forest trails due to more people getting out doors.

There was a discussion that there are many people working from home. Also, a recent study determined that many of the people living in Mason County work outside of the county. It was said that people from Seattle own 25% of the local cabins for vacation get-a-ways that were generally filled during the summer months are now being occupied by the owners.

Agenda Item 8 – Items for Next Meeting

Potential safety projects recommendations from members.

Agenda Item 9. – Close meeting

Meeting adjourned at 5:57pm.

Action Items:

Potential safety projects recommendations from members.

Lc