



Mason County Transportation Improvement Program Citizen Advisory Panel (TIP-CAP)

Meeting Minutes

Meeting Date: November 10, 2021, 4:30 -6:15pm

Location: Mason County Public Works, Conference Room A
100 W Public Works Drive, Shelton, WA 98584

Attendance Roster

<u>TIP-CAP Members</u>	<u>Yes/No/Excused</u>	<u>Public Works Staff</u>
Jack Johnson, Chair	Y	Loretta Swanson
Jeff Carey, Co-Chair	N	Mike Collins
Mark Carlson, UGA City	Y	Dave Smith
Philip Wolff, Bicycle/Pedes.	Y	Lucy Castillo
Don Pogreba, Dist. 3	Y	
Mike Ringgenberg, Transit	Y	<u>Guest:</u>
Tim Lincoln, Dist. 1	Y	David Kregenow

Agenda Item 1. – Roll Call – The meeting was called to order and roll was taken -- a quorum was achieved.

Agenda Item 2. – Welcome and Introductions – the committee welcomed Mr. David Kregenow, a resident on Sunnyside Road, who was in attendance. Mr. Kregenow appreciates the recent work done on Sunnyside Road. and would like to see how the committee works, learn more about resources regarding unpaved roads, and get clarification on the paving plans on Sunnyside Road.

The Chair explained that public outreach plans were in progress prior to the Covid outbreak and the committee received some good input. There are about 60 miles of unpaved roads in Mason County. The Transportation Improvement Plan (TIP), was adopted by the Commissioner’s Tuesday, October 26th and Sunnyside Road is on the annual construction list along with California and Kelly Hall Road and Sunnyslope. TIP-CAP is instrumental in identifying and prioritizing the gravel roads, maintenance issues, and Right of Ways, etc. Sunnyside Road was said to be long with lots of twists and turns. One of the challenges is getting water off the road and establishing a good crown. it will be chip sealed, but there is a lot of prep work needed.

The committee was surprised to learn recently that there are people who do not want their roads chip sealed.

Agenda Item 3. – Minutes and Agenda; Review and Adopt

- a. **Review and Adopt the July 14, 2021 minutes:** there was a motion was made and seconded to accept the minutes as written – motion carried.
- b. **Approval of the agenda:** there was a motion made to accept the agenda with the additional items to agenda item #7 - Members Reports – the motion carried.

Agenda Item 4. – Mason County Info & reports & Action items

a. **The County Update was provided by the County Engineer:**

- Old Belfair Highway resurfacing project has been completed except for the paint striping, which is scheduled to be done next week.
- Shelton Springs Road resurfacing from the highway to Island Lake Road has been added to the State Transportation Plan (STP) as a secondary project. The City is doing a section of Brockdale Road.
- Mason Lake Road is the next STP project; the Preliminary Engineering application is in progress.
- Kelly Hall, California and Sunnyside Road are scheduled to be chip sealed. Issues include driveways, line-of-sight and drainage. These will be done by county forces. These roads will then be removed from the primitive-roads list when completed.
- Design and permitting is in progress for the North Shore Cady Creek, Great Bend, and Uncle Johns Upper box culverts, which have been purchased and will be at the Public Works yard.
- Upcoming Clear Zone projects includes Arcadia, Matlock, Highland, and Kamilche. Public Works will be submitting for scope changes – Kamilche will be widened four feet, some of trees will be removed, and we are adding guardrails where there are slopes and trees. Arcadia will also include guardrails and tree removals. Local Programs (LP) are okay with the plan.
- Road crews have repaired North Shore Road at MP 11.8, which had been damaged by a slide.
- The road crews are working on Colter Creek where there is ponding on road.
- Harstine Island’s south shoulders have been replaced. Other roads on the island that are hazardous will be done soon.
- Graveling has been done on Sunnyside and California, which will make good bases for the chip sealing.
- Old Belfair Highway at MP 1.2 will have curves fixed and Public Works is planning on adding scope by extending the work for an additional mile. The request to the County Road Administration Board, (CRAB) is in progress. The dirt work will be done by county forces and the paving will probably be done in 2023.
- The Homer Adams structure was done by county forces with county funds.
- Highland Road at MP .1 – box culvert was also done by county forces with Recreation and Conservation Office (RCO) funds.
- North Shore Cady Creek and Great Bend box culverts will be done by county forces next year and we will be reimbursed by RCO.
- Bear Creek Dewatto where Tiger Lake drained across the road has ecology blocks and fabric. It was clarified that there had been a pipe damaged, which has since been repaired with an addition of a 24” pipe under the existing pipe and a catch basin. Daily monitoring is being done and it appears to be working. Removing the existing pipe and raising the road may be next. The long-term solution does not include installing a large structure; the Public Works environmental agent met with DFW, who said it is not a good place as a fish habitat so there is no need for a large structure. Overloading it may have been done in the past. Another potential option is digging it out and adding a geofoam that may prevent settling.
- Straightening Bear Creek Dewatto would be a project funded by new infrastructure funds. It was proposed it be done in sections. Details of the road were discussed: it has blind spots with twists and turns, and it’s become a commuter route that is being used more. Straightening it would make it safer. The discussion included statements regarding using county roads; rural roads are rural roads; highways are WSDOT’s responsibility. There are no houses there and surrounding landowners haven’t changed. Diverted traffic examples. A motion was made to have Public Works provide a traffic count, feasibility study and cost estimate. Motion/motion carried.

Agenda Item 5. – Old Business & Follow-Up Items

- a. **County Revenue Diversion for 2021 Update** – The County revenue Diversion tax was explained. The County Road Administration Board, (CRAB), is looking over the fund’s usage. It was suggested that the group starts working on an amendment to not use these funds by getting it on a ballot as it’s a community issue. It was said that what was needed is the ability to have meetings to get in front of committees. An educational process is needed. It was clarified that Board of County Commissioners (BOCC), should get their funding, but not by taking from the road funds. Inviting the media is recommended. Educating the public is still desired. This topic shall continue to be tabled for consideration on how the group will approach this.

Agenda Item 6. – New Business & Special Projects

Freight Corridor update – the County met with the assigned WSDOT Project Engineer last week for a status update including the counties’ design and permitting of the connecting roads. The next step for WSDOT is to wrap up their design phase and once that is done they will move on to having a hearing to establish what type a road it will be, the access points and the right of way acquisitions are also pending. The County has economic development funds set aside for future projects, which can be used for the design work. Round-a-bouts were discussed as possible options.

Whether there are plans for a traffic control device for the new sub-division where the McDonalds was discussed. It was clarified that there are no plans for a road to get out through the back of the development, but there is an emergency route. Alternatives that WSDOT considered included a round-a-bout or signal. Currently, there is a stop sign.

Agenda Item 7 – Member Reports

- a. Transit Park-n-rides report:
 - The Pickering Road park-n-ride needs the cameras to be operational. It is almost completed, but has a problem with pooling and two light poles were stolen, which are being replaced.
 - Shelton/Matlock has cameras installation pending.
 - Pear Orchard is done and being used regularly. Another light was added.
 - Cole Road’s cameras are now operational. The challenge there has been campers parking there.
 - The Belfair park-n-ride is close: carpet is being installed and it should be open sometime in December.
- b. It was asked if the Public Works (PW) has lost employees due to the vaccinations. Staff retirements and moving on to different positions were said to be the reason. There are also few applicants. PW is down 15% in all divisions. Contingency plans are ready in case there is an increase in openings due to vaccination mandates. Overall there are 93.5 FTEs that includes utility and sewage staff.
- c. GPS devices and cameras: currently there are none on the public works vehicles. 1:04:48. There are many benefits to having these especially with number of claims received such as chip sealing. Several different cameras have been looked at.

- d. Derelict vehicles in county rights-of-way areas: it was clarified that there is a derelict vehicle fund that is used to reimburse derelict vehicle towing charges. One of the major issues is that vehicles used as homes cannot be towed.
- e. Temporary bridges: Mason County has two temporary bridges available in the yard. One has a single-lane and the other a double-lane. Many contractors that work on bridges have temporary bridges as well that could be used in the event of an emergency.
- f. Trails: there are bi-annual and annual caucus held where everyone gets together. There was a WSDOT guest speaker that gave a great presentation at the most recent one. Safe Routes for Schools: there are federal funds available. School advocates are needed to make the plans move forward. Also, but most parents do not to allow their children to walk to school alone.

Agenda Item 8 – Items for Next Meeting

Parks plan – there is currently a call-out for community input regarding Mason County’s Parks Plan. Members were encouraged to take a look at it and participate as individuals or as a committee. This topic will be added to the December agenda. Public Works will arrange for a speaker to provide details.

Agenda Item 9. – Close meeting

Meeting adjourned at 6:15pm.