



# Mason County Transportation Improvement Program Citizen Advisory Panel (TIP-CAP)

## Meeting Minutes

Meeting Date: March 8, 2022, 4:30 -7:15pm  
 Location: Mason County Public Works, Conference Room A  
 100 W Public Works Drive, Shelton, WA 98584

### Attendance Roster

<u>TIP-CAP Members</u>	<u>Yes/No/Excused</u>	<u>Public Works Staff</u>
Jack Johnson, Chair	Y	
Jeff Carey, Co-Chair	Y	Mike Collins
Mark Carlson, UGA City	Y	Dave Smith
Tim Lincoln, Dist. 1	Y	Lucy Castillo
Vacant, Dist. 2	E	
Don Pogreba, Dist. 3	Y	
Amy Asher, Transit	Y	<b><u>Guest:</u></b>
Philip Wolff, Bicycle/Pedes.	Y	none

**Agenda Item 1. – Roll Call** – The meeting was called to order and roll was taken -- a quorum was achieved. It was announced that the Commissioners Appointed Amy Asher for a two-year term, and the others members were reappointed for an additional six months.

**Agenda Item 2. – Welcome and Introductions** – no guest attended.

**Agenda Item 3. – Minutes and Agenda; Review and Adopt**

- a. **Review and Adopt the January 16, 2022 minutes:** there was a motion made and seconded to accept the minutes with one clarification – motion carried.
- b. **Approval of the agenda:** There was a motion made to accept the agenda with the additional items – the motion carried.

**Agenda Item 4. – Mason County Info & reports & Action items**

- a. **The County Road Projects Update was provided by the County Engineer:** The County Engineer provided a briefing of the road activities and an update of the upcoming road projects:
  - North Shore had repairs done;
  - Mason Lake Road’s shoulders are being prepared for resurfacing;
  - E. Agate Road has been awarded to Miles Resources, Inc. Construction is expected to begin in April;
  - Upper Uncle John Culvert Replacement Project is out for bid. Bid opening will be on March 18<sup>th</sup>;
  - Cady Creek and Great Bend Culverts will be installed this summer by county forces;
  - The Clear Zone Project includes Arcadia Road, Highland Road, Kamilche Point Road, and Matlock Brady Road. The trees have been marked. Residents were notified and Public Works received positive responses. They will have the option to keep the wood on their respective properties;

- Local Programs reviews and approval delays continue, but there are bi-monthly meetings scheduled, so better communication is expected;
- Harstine Island Bridge Polyester Overlay has received the Disadvantaged Business Enterprise (DBE) goals and Preliminary Engineering approval from the Washington State Department of Transportation (WSDOT) Local Programs. The Right-of-way (ROW) approval is next. Construction is expected to begin this summer;
- North Fork Goldsborough repairs will be contracted out;
- Vance Creek sustained severe damage and the repairs will also be contracted out;
- Sunnyside Road, California Road, and Sunnyslope Road have had some preliminary work done. Chipsealing will begin this summer. Due to short staffing, they may not be able to complete them this year.

There was a brief discussion on the public works staffing shortage: it was said that some staff left for higher paying positions. Additional staff to assist the engineers are needed. Terry Conley, was praised for his work and was much appreciated.

County forces will be working on preparing selected roads for overlays including pre-leveling. The County Engineer shared how the roads are determined.

The projects for the six year and annual plan are submitted to the commissioners by August. Public Works should have a list ready for TIP-CAP's review sometime in May for their recommendations. The group was encouraged to submit any ideas.

The Chipseal Project is pending due to current oil prices. 20-25 miles are done annually, but there may be fewer depending on the costs.

#### **Agenda Item 5. – Old Business & Follow-Up Items**

- County Revenue Diversion** – It was decided to continue to keep this topic on the forefront. The \$2.1-million that is being diverted is equivalent to sixteen miles of asphalt.
- Public Outreach** – It was suggested that public outreach efforts be delayed until next year, and to continue to work on the presentation, reduce its size and have it ready. The committee would like to expand the exposure by having it posted on County's website in the public works' TIP-CAP webpage where it can be found easily by the public. Phil and Jeff will be working on the new revision of the presentation and will provide copies for the members. This topic will be revisited at the next meeting.
- Allyn Transportation Forum** – Jack, Jeff, Mike Collins, and Dave attended the forum that was held on Saturday, February 5<sup>th</sup> at the Lakeland Village Clubhouse. The forum was well attended and there is a strong interest in transportation. Jeff provided a summary. There were concerns about how to get through Belfair and Allyn. The WSDOT representative also gave a presentation. It is apparent that the TIP-CAP presentation needs a consolidated version as it is currently over 30-pages. WSDOT's presence seemed to aid in the attendance. TIP-CAP intends to invite the County and State to attend any future outreach events. There was a brief discussion on by-passes.
- Bear Creek Dewatto Realignment Feasibility Study** – (Handouts: topography and bridge locations) the County Engineer and E&C Manager provided a preliminary feasibility study overview with and handouts. There was a discussion on where bridges would be required, details of the terrain, and the approximate

cost, which was about \$44-million dollars to complete. Rescoping into smaller projects was explored. Grant funding has been requested for two of the curves, and other potential RAP projects. The two smaller curves on Bear Creek Dewatto Road can be done by county forces. Traffic count was said to be approximately 2,500 ADT (Average Daily Traffic). The County Engineer explained the rating system and how it works.

- e. **Razor Road Plans** – a feasibility study was requested for this road and Trails End Road. The County Engineer explained that connecting Razor Road to Razor Road may be the best solution, and the issue on the Trails Road slide. Traffic count on Trails Road was said to be around 3,500-4,000 ADT. The committee has been talking about these areas for a long time. Finding a solution and making improvements would make the property owners happy. Jeff will bring additional information to the next meeting.
- f. **Johns Prairie and Highway 3 Intersection** – this topic was brought up at the Allyn Transportation Forum. A traffic signal was suggested. WSDOT has done several studies. The area has a creek and steep slope. The slope can potentially be reduced with gravel. It was asked whether the Economic Growth Council has been approached. The council may be able to assist in prioritize. Funding options were discussed. The most economic method to fix the problem may be to make it a one-way road and diverting the traffic onto McEwan-Prairie Road. Other methods were recommended that involved WSDOT.

Inviting WSDOT to the meetings was discussed. They have been invited in the past. Preparing a list and topics was suggested.

#### **Agenda Item 6. – New Business & Special Projects**

- a. UGA – Belfair: it is assumed that a bypass would lighten the traffic issue. Details in the Belfair EIS was discussed, which contains a list of projects. Highway 302 was said to be on the list. Jeff will bring copies of the list to the next meeting. It was said that TIP-CAP should have been involved. There was a discussion about Log Yard Road, Romance Hill and State Route 3 (SR3). There are several locations that were not addressed in the EIS that may also not be able to handle increased traffic. There was a discussion on impact fees. Jeff will bring in a list of projects to review. “Levels of service standard” was referred to in the EIS projects list and was explained by the public works E&C manager.

Projects can’t get into the six-year plan until they are needed and ready. CFC (Capital Facility Costs) examples include sewers, schools and roads. Mason County needs establish impact fees. How the fees are calculated is unknown. A member had taken ideas and recommendations to two of the commissioners, but there were mention of any of the discussion in the hearing. Kitsap County has a well-established impact fee on all permits where portions are given to roads, schools, etc.

UGA – Allyn: it appears there are three to four areas of concern in Allyn that include North Bay Road, Wade Road and SR3, Grapeview Loop, Lakeland Drive and SR3, Homestead and Hwy 3. Round-a-bouts may work at these intersections. Cost of a round-a-bout depends on the cost of the right-of-way and location, and was said to be approximately \$1-2 million dollars. Stormwater issues at Highway 106 & Alderwood were referenced. Runoff may become a problem as the areas are developed. Drainage will need to be addressed. TIP-CAP was not involved in the discussions or planning process of the SR3 work (at Pickering).

It was noted that the committee engages in many discussions regarding the state highways, which the committee can’t do anything about.

**Agenda Item 7 – Member Reports**

None.

**Agenda Item 8 – Items for Next Meeting**

The date of the next meeting is April 13, 2022 4:30pm.

**Agenda Item 9. – Close meeting**

Meeting adjourned at 7:15 PM.