



Mason County Transportation Improvement Program Citizen Advisory Panel (TIP-CAP)

Meeting Minutes

Meeting Date: June 12, 2024, 4:38 - 6:41 p.m.
Location: Mason County Public Works,
100 W Public Works Drive, Shelton, WA 98584

Attendance Roster

<u>TIP-CAP Members</u>	<u>Yes/No/Excused</u>	<u>Public Works Staff</u>
Philip Wolff, Dist.1 Rural--Chair	Y	Loretta Swanson
Tim Lincoln, Dist.1 Rural	Y	Mike Collins
William Harris, Dist.1 Belfair/Allyn UGA	Y	Amy Braakman
Vacant, Dist.2 Rural	E	
Vacant, Dist.2 Hoodsport or Union RACs	E	
Vacant, Dist.2 Rural	E	
Don Pogreba, Dist.3 Rural--Co-Chair	Y	
Vacant Dist.3 Rural	E	
Blair Schirman, Dist.3 UGA City	Y	

Agenda Item 1. – Roll Call

- The meeting was called to order and roll call was taken- a quorum was achieved.

Agenda Item 2. – Welcome and Introductions

- Bob Wilkerson, Mason County Planning Advisory Commission
- Jeff Carey, Mason County Planning Advisory Commission
- Christopher Daley-Watson, Harstine Island
- Sandy O’Hara-Nelson, Lake Limerick Community
- Jan Ritcher, Lake Limerick Community
- Dean Dyson, Lake Limerick Community
- Bob Pastore, SIPO, joined the meeting via Teams.
- Marissa Watson, Community Development, also joined via Teams.

Agenda Item 3. – Minutes and Agenda; Review and Adopt

a. Review and adopt the April , 2024, minutes:

Motion was made and seconded to accept the minutes as written with the exception of changing a phrase within Item 6 ~ Member Reports. Will requested we change the words ‘put us on notice’ to ‘communicate a concern’ - motion carries.

b. Approval of the agenda:

Motion was made and seconded to accept the agenda as presented - motion carries.

Agenda Item 4. – Mason County Reports & Action Items

a. Draft 2025 Annual Construction

Mike Collins, County Engineer, began to talk about the Annual Construction program. He said the difference between the Annual and the 6 Year TIP, is that the one is funded and one is a wish list.

Will asked Mike to give a little background on what the TIP is for our guests.

Mike explained that the transportation program is for applying for State or Federal funds. We have to have our project on the TIP as it represents future projects. We update it every year. You could have hundreds of projects or a limited number of projects. We try to organize our projects towards different fundings--Federal funding, Bridge funding or RAP funding and we try to pick projects that will compete for those funds.

The most important portion though, is the Annual program as it has the projects that are fully funded and can actually be worked on in 2025.

Mike again started to give a brief description including the funding sources for projects the on the 2025 Annual Program.

Will asked Mike about the gravel roads that are listed on the Annual and if he could give a brief history on the Gravel conversion program.

Mike said that when he started here, we had about 50 miles of gravel County maintained roads and the Board of County Commissioners wanted us to start converting these roads into chip sealed roads. Within the next 5-6 years we will be close to having them all converted.

Will asked if line items 10 & 11 were there just block out funds for not anything specific, but for things that always show up?

Mike said yes.

Will then asked about the Neighborhood Roadway Safety Grants.

Mike answered that if we get a grant, we will match \$10,000 for it.

Loretta said that the money could also be for a small project such as a path.

Will asked where are we at with the Johns Prairie / SR 3 intersection?

Mike said we have some preliminary design about 75% completed, but we are really waiting on DOT for figure out what they want to do.

Will asked about how do we (the County) work with the State on these intersections.

Mike said the State has their own priority list for intersections. Unfortunately this intersection is not very high on their list. We keep this project on our Annual every year to show the State that it is an important priority to us to get this intersection improved. Another option is to try and go through State Legislation.

Will then asked about the State's criteria for the intersections.

Mike said their highest priority goes towards accidents and high-speed accidents. That is why they are planning on installing roundabouts at Pickering and Agate Road intersections. Mike also noted that the intersection isn't even being fully used as an intersection because the locals avoid it-- they go around. They will go up the hill but they don't come down it, so it's not even being used at its fullest capacity.

Mike then went back to reviewing the rest of the projects on the Annual list.

b. 6 Year TIP

Mike stated that the projects on the 6-Year are not really ranked on this list, they are just on the list so we can apply for appropriate funding later.

Mike then began to speak about his Maintenance Program. This program is where he will pick some of these projects on the 6-Year off. Right now we are working on some of the short span bridges as we have no way of funding them so we are using local funds. We also replace culverts with County forces on this program. We are able to do a couple of culverts a year. These projects are not paid out of construction funds, but rather paid out of maintenance funds.

Mike then went back to reviewing projects listed on the 6-Year.

Discussion followed about fundings for projects and the time limitations that go along with them.

Mike left at 5:38.

Discussion then began with Planning Advisory Committee (PAC) members the about the future growth of Mason County and how the 6-Year Tip can help with Capital Improvement Program (CIP) Committee, which will be a new sub-committee from the PAC. Will Harris is also representing the PAC this evening.

Phil asked the PAC members what is the range for the latest growth projection?

Will answered, somewhere between 1.7% & 46.2% over the next 26 years.

Jeff spoke up and said the future growth of the county will have effects on the roads. We want to see what TIP-CAP is coming up with to see how that works or does not work with the Comp plan.

Will asks where is the 20-year transportation outlook? How do those ideas get included in the Comp Plan?

Bob says if you look at new developments that are going in at Shelton –around 1500 new homes, that equals about 3,000 cars. That will obviously apply more pressure on our surface roads going north and south –using HWY 3 or 101 to get to their jobs. These are the kind of things that need to be discussed.

Loretta said other jurisdictions going through Comp Plan updates typically have stages set on the profile— what is the 20-year projection? Where's the growth going to occur? What is our population projection? That information then gets handed off to us and then based on those growth projections, we take a look at the transportation network and do a capacity analysis and intersection analysis to see if we can support the volume of transportation that is projected.

Bob asked how often is the County Comp Plan updated?

Jeff said every 10 years.

Discussion between the PAC members about the projections. They all agreed that they need to work with the Consultant about the future growth projections.

Loretta asked if anyone else had questions about the TIP, or the process or any suggestions?

Dean Dyson, of Lake Limerick, asked about the possibility of getting about a ½ mile of a sidewalk or a pathway along St Andrews Drive from the Fire Station to the Club house.

Blair asked if there was a lot of stormwater run-off in that area. He said the Lakeland Village community had asked for the same, but it gets really hard with the stormwater management aspect.

Loretta suggested they first get a feel for the Community's support for a pathway, as it would show us that the community is on board—especially the property owners along St Andrews Drive where this is planned to go.

Typically when we get a request like this, we would want to see something from the Board and then some evidence of a community vote. She feels that this is a perfect fit for the Community grant.

Tim asked since there is no shoulders out there, would this be able to be a safety project?

Loretta answered no. It is a local access road, and the safety improvement program money we receive from the State is for our higher traffic roads.

Dean also inquired about speed bumps—or speed tables to help slow down drivers.

Loretta said it's the same thing—we would want to know that everyone is on board so we don't get phone calls with people complaining about them.

Phil asked Loretta if there was anything they needed to do for the Annual or the 6 Year TIP.

Loretta said that in beginning of August we are entering into our budget. We will plugging in the projects that Mike has listed into the budget, so if there is anything in there, or if you feel we are missing anything, let us know. When it comes time for our Hearing at the end of September, we ask that you help make our recommendations to the Board. Loretta said it doesn't have to be approved tonight, take your time and review and we can talk about it at next month's meeting.

Panel decided they will weigh-in at the next meeting.

Loretta left meeting at 6:15.

Discussion between TIP members and the PAC members regarding budgeted items on the projects.

Agenda Item 5. – Old Business & Follow-Up Items

a. Public Outreach

Phil showed the one slide he altered that showed the Diversion money.

Jeff noticed the Diversion amount is a lot less than it used to be. (Jeff used to be on TIP-CAP.)

Will asked is the position that TIP -CAP to divert zero?

Discussion about history of the road diversion ensued.

Will said he felt that the slide was saying we are disagreeing with it.

Phil said that the slide is not saying that we disagree with it.

Don agreed with Phil and said that is just telling the public that this is what is happening.

Will said he took it negatively when he read it.

Blair said he did not get that feel when he saw the slide, he just felt it was informational.

Jeff said that was the original objective of the Outreach. It was basically not take a position but give the information out to people so we could get people to talk to us.

Phil says we have always had at least one slide devoted to the Diversion it in past presentations.

Agenda Item 6. Member Reports

Phil announced that he will be giving the presentation to the Kiwanis on June 18th in Belfair and on July 11th at The Hub in Belfair.

Phil thanked Will for his thoughts regarding the SIPO letter from 4/4/2024.

Will said what the discussion is and what the associated report is, are two separate things. The bridge was designed in 1952 and repaired in the 1970's and not upgraded. We have a bridge that was designed for conditions, and those conditions do not exist 72 years later.

The other part of the discussion is that they claim the Bridge Report is wrong, it was built in a different year. Will went on to say that he has every confidence that the report is put together with the best knowledge that the team has. But if its some other number, they are going to have to come up with evidence.

Phil said he has been talking with Dave Smith about the bridge and Dave has some ideas on how to deal with King Tides—maybe some jersey barriers as a temporary fix until a new bridge is constructed.

And Phil pointed out that that a new bridge is on the TIP.

Phil mentioned that the Fair Harbor people have been in contact with him requesting Public Works to look into

the possibility of a cross walk for the boat ramp.

Agenda Item 7. Adjourn

The meeting adjourned at 6:41p.m.