

BOARD OF MASON COUNTY COMMISSIONERS' BRIEFING MINUTES
Week of July 23, 2012

According to staff notes, the following items were discussed.
Monday, July 23, 2012

- 9:00 A.M. Auditor's Office – Theresia Ehrich
 Commissioners Ring Erickson, Sheldon and Bloomfield were in attendance.
 The following items were reviewed:
- Updated July cash flow statement was reviewed.
 - Gave an update on the status of the new financial system.
- 9:15 A.M. Central Operations - Diane Zoren
 Commissioners Ring Erickson, Sheldon and Bloomfield were in attendance.
 The following items were reviewed:
- Calendar items - Belfair Sewer Ribbon Cutting - Monday, July 30, 8 a.m.; Risk Pool Conference - July 25 -27; staff vacation schedule.
 - Joint meeting with Belfair Water District draft agenda was reviewed.
 - Two objections to the Island Lake Lake Management District have been received. Diane will draft a response. The hearing is August 7.
 - 2013 Commissioner salaries were discussed. Cmmr. Bloomfield believes the Commissioners' salaries can be reduced in 2013. He noted there is a limited budget and the money could go towards expanding Central Operations hours and open the Commissioners' office back up on Fridays. Cmmr. Sheldon also hopes to have the office open five days a week in 2013. He noted that he has donated back his raise. Cmmr. Sheldon pointed out that candidates did file to run for the Commission position at a certain salary. He supports tying all elected officials salaries to the state salary commission. Cmmr. Ring Erickson pointed out that the salary for District No. 3 cannot be changed because it's in the middle of a term. She suggested the Commissioners' salaries be tied to county non-represented employee's salaries.
 - Dawn reviewed the draft Rural Counties (.09) Fund Capital Improvement Plan. This will be included in the Capital Facilities Plan.
- 9:30 A.M. Department of Community Development – Barbara Adkins
 Commissioners Ring Erickson, Sheldon and Bloomfield were in attendance.
 The following items were reviewed:
- In-Lieu Fee Mitigation Program Update
Follow-up to the July 9th 2012 briefing. The chain of comments which led up to the May 30th Suquamish letter to the US Army Corps of Engineers and the Department of Ecology was discussed. The Financial Assurance portion of the In-Lieu fee Mitigation Instrument was included on May 15th 2012 and the financial assurance letter request from the Hood Canal Coordination Council was not written into the document until May 16th the day of the HCCC Board Meeting. The Commissioners requested a letter to the HCCC to explain that inadequate time was given to staff and the Commission to review this revision.
 - Bill Hunter Park
Commissioners seeking additional information on a statue or monument being constructed within Bill Hunter Park. It is understood that Dr. Brian Peterson is leading this project and funding it. However, there is question as to whether or not proper permits and approvals have been received. Staff will research and follow up.
- 9:45 A.M. Sheriff's Office – Sheriff Salisbury/Frank Pinter
 Commissioners Ring Erickson, Sheldon and Bloomfield were in attendance.
 The following items were reviewed:
- Recommendations for the jail reconfiguration were discussed, they include purchasing

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3 holding cells from PX Direct for an estimated installation cost of \$111,335.
Adding 3 additional FTE's to manage the additional inmate population at a cost of \$226,200 per year including salaries and all benefits.
A supplemental request will be presented at a Commission meeting.
Funding for the capital improvement was discussed and included using CE Ending Balance, REET 1 funds and/or a loan from REET.

10:00 A.M. BREAK

10:15 A.M. Utilities & Waste Management - Tom Moore
Commissioners Ring Erickson, Sheldon and Bloomfield were in attendance.
The following items were reviewed:

- Letter to potential Potlatch sewer customers.
- Rustlewood and Beards Cove water restrictions-We will be posting signs at the entrances of these two communities where Mason County provides drinking water. To minimize stress on the infrastructure, Utilities is requesting residents follow a voluntary water restriction by limiting outdoor water to days that correspond to their numerical address beginning Wednesday July 25th 2012. It is anticipated that these restrictions will remain in place through mid September.
- Belfair water Reclamation Facility Ribbon Cutting

10:30 A.M. Public Health & Human Services – Vicki Kirkpatrick
Commissioners Ring Erickson, Sheldon and Bloomfield were in attendance.
The following items were reviewed:

- Ms. Kirkpatrick discussed a draft resolution that would require all funds placed into the Mental Health Fund be used only for the purposes for which the fund was created plus the new one-tenth of one percent sales and use tax for mental health, substance abuse, and therapeutic courts. Commissioner Sheldon had requested such a resolution be drafted for Board consideration. The Board directed Ms. Kirkpatrick to place it on a future consent agenda for their action.
- Ms. Kirkpatrick briefed the Board on the recent mass mailing of reminders to owners of septic systems about the need to perform regular operation and maintenance. In addition to the general reminder which was mailed to everyone with a septic system, there were others that were sent that targeted specific folks who either owned a proprietary system requiring annual maintenance or folks for whom we have no records of operation and maintenance having been performed. Some folks may receive more than one reminder. The reminders provide information about the requirement for operation and maintenance as well as educational information, low interest loan availability for repair or replacement, if needed, as well as upcoming septic system workshops that septic system owners can attend to learn more about their systems.
- Debbie Riley shared with the Board the model practice award given to Mason County from the National Association of County and City Health Officials (NACCHO). The award recognized the model utilized by Mason County and its partners to address the shellfish downgrade in Oakland Bay.

11:00 A.M. Executive Session - RCW 42.30.110 (1) (i) Potential Litigation
Commissioners Ring Erickson, Sheldon and Bloomfield met in Executive Session from 11:00 a.m. to 11:10 a.m. with Karen Jackson, Toni Sheldon, Tim Whitehead and Dawn Twiddy on a potential litigation matter. No decision was made.

Tuesday, July 24 2012

4:30 P.M. Closed Session - RCW 42.30.140 (4) Labor Discussion
Commissioners Ring Erickson, Sheldon and Bloomfield met in Closed Session from 4:39 p.m. to 5:30 p.m. with Karen Jackson and department representatives on a labor matter.

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Respectfully submitted,

Diane Zoren, Assistant to the Commissioners

BOARD OF MASON COUNTY COMMISSIONERS

Lynda Ring Erickson
Chair

Tim Sheldon
Commissioner

Steven Bloomfield
Commissioner