

BOARD OF MASON COUNTY COMMISSIONERS' BRIEFING MINUTES
Mason County Commission Chambers, 411 North 5th Street, Shelton, WA
Week of February 29, 2016

Monday, February 29, 2016

- 9:00 A.M. Closed Session – RCW 42.30.140 (4) Labor Discussion
Commissioners Jeffreys and Neatherlin met in Closed Session from 9:00 a.m. to 9:35 a.m. for labor discussion with Bill Kenny and Frank Pinter.
- 9:30 A.M. Support Services - Bill Kenny
Commissioners Jeffreys and Neatherlin were in attendance. Commissioner Sheldon was absent.
- The Commissioners approved placing the resolution for the selection of the official county newspaper on the agenda.
 - The Commissioners concur with Lewis County's appointment to the Timberland Regional Library Board.
 - Bill Kenny briefly talked about the reclass process. The requests are on the March 1 agenda with an effective date of March 1.
 - Ross McDowell presented the Master Service Agreement for AlertSense mass notification system. Annual cost is \$14,495 and a budget adjustment will be needed. The Commissioners approved placing the agreement on the agenda.
 - Presidential Disaster Declaration was issued for Severe Storms, Straight-line Winds, Flooding, Landslides, and Mudslides (November 12 through 21, 2015) involving 16 Washington Counties will be placed on the agenda.
 - Frank Pinter presented an offer for surplus property for Lot 92 and Lot 93 Anthony Road. The Commissioners counter offered with \$22,500 for both lots.
 - Discussion of the Interfund Loan Resolution for Sheriff hand-held radios and vehicles. Undersheriff Barrett expressed concern with obligating the Sheriff to a loan. The Commissioners noted there is language in the resolution committing to budget the 2017 and 2018 loan installments. Undersheriff stated he will talk to Sheriff Salisbury and get back to the Commissioners if they are comfortable with the resolution. Cmmr. Jeffreys questioned the suggested interest rate. Frank will research the interfund loan policy to determine how the interest rate is established.
 - Frank presented a Courthouse Security Contract & Budget Transfer submitted by the Sheriff's office to pay for the courthouse security contract. The Commissioners approved placing the amended request on the March 15 agenda. Frank will inform the Auditor's office to hold the invoice for now and will add a Commissioner signature line to the budget transfer form.
 - Frank presented information on the CDBG Grant Application for Community Action Council. A public hearing will be set to consider submitting the grant application.
 - Westsound Strategic Partners contract. An invoice has been submitted, no proof of insurance from the contractor has been received and the invoice has not been paid. Cmmr. Neatherlin asked this item be continued.
 - Litter control was discussed. The Commissioners approved paying a \$84 bill from a citizen group that removed trash from county-owned property. The Commissioners directed Frank to meet with Public Works staff to model a program much like the adopt-a-road program for litter control and use the tipping fees budgeted in Non-Departmental budget.
 - The Commissioners authorized a news release for the Noxious Weed Control Board.
 - Allan Krivor, Planning Advisory Commission applicant, withdrew his application.
 - The Commissioners asked that a briefing be scheduled with the Sheriff's Office to discuss the Department of Correction contract that was submitted by the Sheriff's Office.

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- 10:15 A.M. Public Works - Melissa McFadden Loretta Swanson
Utilities & Waste Management - Erika Schwender
Commissioners Jeffreys and Neatherlin were in attendance. Commissioner Sheldon was absent.
- TIP-CAP members spoke to the importance of the county road system and the community outreach effort to educate the public.
 - Erika presented a request for a temporary upgrade of Marty Grabill's Group II Wastewater Operator Certification to a Group III Certification to meet Department of Ecology's regulations.
 - Erika gave an update on utilities collection.

- 10:45 A.M. Planning Advisory Committee Interviews
Commissioners Jeffreys and Neatherlin interviewed Deborah Soper for the Planning Advisory Committee.

The Board recessed from 11:17 a.m. to 11:25 a.m.

- 11:30 A.M. Mason County Economic Development Council – Lynn Longan
Commissioners Jeffreys and Neatherlin were in attendance. Commissioner Sheldon was absent.
- Lynn Longan presented the progress of Commerce appropriations projects. The round tables calendar has been set and the topics are being scheduled. Some of the roundtables will be scheduled in Belfair. Other projects include the Feasibility Study, Economic Gardening, Economic Symposium/Asset Mapping, Economic Opportunity Grant Program, Business Demographic Study and the Comprehensive Plan Update.
 - Lynn explained the asset mapping project identifies Mason County's assets in order to recruit businesses.
 - Discussion on the status of the Olympic Panel Products.
 - Status of Comprehensive Economic Development Strategy (CEDS) Project List. EDC will send the list to Diane.

Commissioner Discussion

- Commissioners Jeffreys and Neatherlin were in attendance. Commissioner Sheldon was absent.
- Frank reported the Sheriff is requesting a briefing on March 14 to discuss the interfund loan. Discussion of the policy on how the interest rate is established. Frank will work with Treasurer on amending the interfund loan policy.
 - The Commissioners asked that the appointment of Deborah Soper to PAC be placed on the agenda.
 - Discussion of notice requirements for out-of-county joint Commission meetings. The Board asked Diane to place on March 14 briefing agenda to consider requiring a 14 day notice unless there is an emergency.
 - Brief discussion of the Westsound contract, Cmmr. Neatherlin believes the contract was fulfilled.

Tuesday, March 1, 2016

- 1 p.m. to 5 p.m. Executive Session RCW 42.30.110 (1)(g) Community Services Director Interviews
Commissioners Jeffreys and Neatherlin in Executive Session from 1:00 p.m. to 4:40 p.m. to conduct interviews for the Community Services Director position. Diane Zoren was also present.

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Wednesday, March 2, 2016

9 a.m. to noon Executive Session RCW 42.30.110 (1)(g) Community Services Director Interviews
Commissioners Jeffreys and Neatherlin in Executive Session from 9:00 a.m. to
3:40 p.m. to conduct interviews for the Community Services Director position.
Diane Zoren was also present.

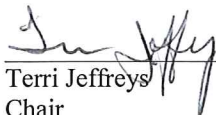
Friday, March 4, 2016


8 a.m. to 5 p.m. Executive Session RCW 42.30.110 (1)(g) Community Services Director Interviews
Commissioners Jeffreys and Neatherlin in Executive Session from 9:00 a.m. to 5:20
p.m. to conduct interviews for the Community Services Director position. Diane
Zoren was also present.

Respectfully submitted,

Diane Zoren, Administrative Services Manager

BOARD OF MASON COUNTY COMMISSIONERS


Terri Jeffreys
Chair


Tim Sheldon
Commissioner


Randy Neatherlin
Commissioner