

BOARD OF MASON COUNTY COMMISSIONERS' BRIEFING MINUTES
Mason County Commission Chambers, 411 North 5th Street, Shelton, WA
Week of March 28, 2016

Monday, March 28, 2016

- 9:00 A.M. Closed Session – RCW 42.30.140 (4) Labor Discussion
Commissioners Jeffreys, Neatherlin and Sheldon met in Closed Session from 9:00 a.m. to 9:40 a.m. with Bill Kenny and Frank Pinter in Closed Session for a labor discussion.
- 9:30 A.M. CGI Communications Video Promotion
Commissioners Jeffreys, Neatherlin and Sheldon were in attendance.
- Nicole Ronger, CGI Communications, presented information via teleconference and reviewed an on-line demonstration of a county video promotion the CGI Communications Company will produce for free for Mason County go link on our website. The video is paid by sponsorships that CGI will obtain. The Commissioners will review the proposal.
- 10:00 A.M. Support Services - Bill Kenny
Commissioners Jeffreys, Neatherlin and Sheldon were in attendance.
- 2016 Community & Economic Development Strategies Projects List (CEDS). Cmmr. Sheldon would like to know which are new projects and what projects have received funding. The Board approved placing the resolution on an agenda.
 - Draft of Mason County Code Chpt. 2.88 (Rules of the Board) were reviewed. Several changes have been made including limiting the number of regular meetings that a Commissioner can participate in via telecommunication to no more than four per calendar year. Cmmr. Sheldon voiced objection to this language. The resolution will be placed on the April 12 agenda.
 - Mental Health Tax. If the Board wishes to continue this tax, the Resolution is due to Department of Revenue by July 15. The Board requested a public hearing be scheduled on May 24 to consider the extension of this tax. There was discussion of the Thurston Mason Behavioral Health Organization (BHO) that Cmmr. Jeffreys represents Mason County on and the Response Team that is funded by the BHO. A Diversion House is needed. Cmmr. Jeffreys would like to fund the leasing of a Diversion House with unallocated dollars from the Mason County Mental Health Fund.
 - Property offer for two Anthony Road properties at \$10,500 for each parcel. A public hearing will be set on April 19 to complete sale of property. Cmmr. Neatherlin suggested a briefing be scheduled to discuss what the Commissioners may want to fund with the proceeds from real property sales. Code enforcement has been mentioned as a possibility. Staff was directed to schedule the briefing.
 - Frank reported he met with the Sheriff's office regarding the litter grant and the Sheriff's office is meeting with the Prosecuting Attorney and Judges regarding a program to use the litter program for jail diversion and community service.
 - Cmmr. Neatherlin brought up a salary survey for elected officials. He would like to hire an outside agency to conduct the survey. After discussion, Cmmrs. Jeffreys and Sheldon agreed that Human Resources should update a previous salary survey they conducted. Cmmr. Sheldon would like information
- 10:45 A.M. Public Health & Human Services – Lydia Buchheit
Commissioners Jeffreys, Neatherlin and Sheldon were in attendance.
- 2016 sub-contract with Capital Region ESD 113 for \$20,000 to provide Substance Abuse Prevention Services in our schools. Contract was approved to place on agenda.
- Commissioner Sheldon left the briefing at 11 a.m.
- 11:00 A.M. Finance Committee
Treasurer Lisa Frazier, Auditor Karen Herr and Chair Terri Jeffreys were in attendance. Guests: Commissioner Randy Neatherlin, Budget Manager Frank Pinter, Sheriff Casey Salisbury and staff.
- This meeting was scheduled to discuss and approve the Interfund loan from ER&R (Equipment Rental & Revolving fund) to Current Expense for funding hand-held radios and vehicles for the

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Sheriff's Office. Also on the agenda was the Public Disclosure Commission Annual Statement to be signed by each member of the committee.

Treasurer Frazier presented the proposed resolution for the Inter fund Revolving Loan which also identified the repayment plan for the equipment out of the Sheriff's budget over a three year period.

After a brief discussion regarding the purchase of the hand-held radios and the 15 new vehicles, Undersheriff Jim Barrett informed the committee members that actually 16 new vehicles were purchased. He also commented that the Sheriff's office was not in agreement as to the cost of the equipment or the repayment plan and asked for clarification from Frank Pinter, Budget Manager. Discussion ensued but no resolution was reached.

Ms. Frazier stated that she preferred all pertinent parties be in agreement as to the specifics of this loan prior to approval. She requested a motion to approve the Interfund loan – Auditor Karen Herr made the motion to accept the Interfund Loan as amended. Cmmr. Terri Jeffreys seconded the motion. Discussion ensued. Called for the question, motioned failed. 0 yea 3 nay. It was decided that the Commissioners will brief with the Sheriff's office, once again, on this matter to resolve the discrepancy of cost and repayment issues prior to the Finance Committee members approving the loan.

- Each committee member signed the Public Disclosure Commission annual agreement in that no public funds under their control were invested in any financial institution in which they held an office, directorship, partnership interest or ownership interest for the prior year.

The Finance Committee meeting adjourned at 11:29 a.m.

Meeting minutes submitted by: Karen Herr, Secretary of Finance Committee

Commissioner Discussion – there was no discussion.

BREAK – NOON

- 2:00 P.M. Comprehensive Plan - Transportation Element Update – Public Works
Commissioners Jeffreys and Neatherlin were in attendance. Cmmr. Sheldon was absent.
- Review of the Transportation Element update to the Comprehensive Plan which has a June 30 adoption deadline. Two public open houses will be scheduled; a draft plan is due to WA State Department of Commerce by April 22. Cmmr. Jeffreys suggested several changes.

- 3:00 P.M. Public Works - Melissa McFadden
Utilities & Waste Management
Commissioners Jeffreys and Neatherlin were in attendance. Cmmr. Sheldon was absent.
- Transfer station hours at Eells Hill were reviewed

Commissioner Discussion – there was no discussion.

Tuesday, March 29, 2016


- 2:00 p.m. Executive Session RCW 42.30.110 (1)(g) Public Works Director Interview
Commissioners Jeffreys and Neatherlin met with Frank Pinter in executive session from 2:00 p.m. to 2:45 p.m. to interview a Public Works applicant.

Respectfully submitted,

Diane Zoren, Administrative Services Manager

BOARD OF MASON COUNTY COMMISSIONERS


Terri Jeffreys
Chair


Tim Sheldon
Commissioner


Randy Neatherlin
Commissioner