

BOARD OF MASON COUNTY COMMISSIONERS' BRIEFING MINUTES
Mason County Commission Chambers, 411 North 5th Street, Shelton, WA
Week of August 29, 2016

Monday, August 29, 2016

- 9:00 A.M. Closed Session – RCW 42.30.140 (4) Labor Discussion
Commissioners Jeffreys, Neatherlin and Sheldon met in Closed Session for labor discussion from 9:05 a.m. to 9:35 a.m. Frank Pinter and Dawn Twiddy were also in attendance.
- 9:30 A.M. Executive Session – RCW 42.30.110 (1)(i) Potential Litigation
Commissioners Jeffreys, Neatherlin and Sheldon met in Executive Session from 9:35 a.m. to 10:05 a.m. for potential litigation. Chief Deputy Prosecuting Attorney Tim Whitehead, Loretta Swanson and Melissa McFadden were also in attendance.
- 10:00 A.M. BREAK 10:05 a.m. to 10:20 a.m.
- 10:10 A.M. Support Services/Johnson Controls – Jeff Vrabel
Commissioners Jeffreys, Neatherlin and Sheldon were in attendance.
- Department of Enterprise Services Energy Savings Performance review by Johnson Controls. The County entered into a contract with Johnson Controls to make energy saving improvements to the Jail HVAC systems and the implementation of other resource conservation measures. There was discussion about potential opportunities to upgrade other County facilities.
- 10:45 A.M. Public Works – Jerry Hauth/Melissa McFadden
Utilities & Waste Management
Commissioners Jeffreys, Neatherlin and Sheldon were in attendance.
- Review of the draft 2017 – 2022 Transportation Improvement Program (TIP) and 2017 Annual Construction Program. Commissioner Jeffreys brought up striping Arcadia Road so there are wider shoulders. Staff will look at this. There was discussion of a Belfair Connector Study. Cmmr. Neatherlin emphasized the importance of new construction that provides economic development. Cmmr. Sheldon doesn't agree with the Belfair Connector Study being included in the TIP. This item will be revised. A public hearing will be scheduled on October 4.
 - Bio solids contract is being negotiated.
 - Melissa reported on Sheriff vehicles – there are 63 ER&R vehicles for 2017, 4 more than in 2016; 10 SOG vehicles; 13 leased vehicles; and 21 boating and miscellaneous vehicles.
 - Cmmr. Neatherlin brought up fog striping on Harstine Island.
- 11:30 A.M. Cascade Resource Management-Paul Graves
Commissioners Jeffreys, Neatherlin and Sheldon were in attendance.
- Discussion of seedling survival and Scotch Broom treatment on the Union, Razor Road and Foothills County properties that had the timber harvested. The options for treatment are ground application, aerial application or hand pull. The County spray field also needs treatment for Scotch Broom. Frank will work on issuing a request for proposal.
- Cmmr. Sheldon left the briefing at 12:10 p.m.
- Commissioner Discussion
- Cmmr. Jeffreys stated there will be a Consolidated Housing briefing this afternoon.
 - Cmmr. Jeffreys conveyed a request from Pioneer Kiwanis for litter signs for Harstine Island and Pickering Road. Cmmr. Neatherlin is fine with providing signs.
 - Cmmr. Neatherlin asked Cmmr. Jeffreys for support to direct Support Services Director Dave Windom to work with Public Works Director Jerry Hauth to write the needed code for the Belfair Sewer to allow development.

BREAK – NOON

Finance Plan

Board of Mason County Commissioners' Briefing Meeting Minutes
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- 2:00 P.M. Community Services – Dave Windom
Commissioners Jeffreys and Neatherlin were in attendance. Commissioner Sheldon was absent.
- Commissioners approved moving forward the request submitted in the Summer 2016 Heritage Grant from the Mason County Historical Society for \$5,000 to be used for transferring film to DVD for public viewing.
 - Discussion of a parcel that is bisected by the North Shore Road and the restrictions.
 - Contract for drug prevention in the schools will be placed on next week's agenda. The Commissioners want to continue to review the contracts.
 - Permit Assistance Manager has been hired and will start September 16.
- 2:30 P.M. Interviews for Parks & Trails Advisory Board
Commissioners Jeffreys and Neatherlin interviewed two applicants for the Parks & Trails Advisory Board.
- 3:00 P.M. Support Services – Frank Pinter
Commissioners Jeffreys and Neatherlin were in attendance. Commissioner Sheldon was absent.
- CDBG Microenterprise contracted services RFP award to EDC and North Mason Chamber of Commerce. The Commissioners authorized staff to negotiate contracts and bring back for Commissioner approval.
 - Park Attendant contracts - Mason Lake & Oakland Bay will be placed on the agenda for approval.
 - Options for Elected Officials salaries will be briefed on September 12.
 - Ross reported the new telephone system will be implemented in October.
 - Staff is working on video conferencing.
 - MCRA fields 6 and 7 works is scheduled to begin September 21.
 - New lavatory in jail will be installed in September.

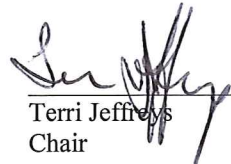
Commissioner Discussion – there was no discussion.

Executive Session – RCW 42.30.110 (1)(a) Matters affecting national security
Commissioners Jeffreys and Neatherlin met in Executive Session at 3:40 p.m. to 3:55 p.m. with Ross McDowell, Emergency Management Manager, for an update on the recent bomb threat.

Respectfully submitted,

Diane Zoren, Administrative Services Manager

BOARD OF MASON COUNTY COMMISSIONERS


Terri Jeffreys
Chair


Tim Sheldon
Commissioner


Randy Neatherlin
Commissioner