

BOARD OF MASON COUNTY COMMISSIONERS' BRIEFING MINUTES
Mason County Commission Chambers, 411 North 5th Street, Shelton, WA
Week of November 14, 2016

Monday, November 14, 2016

Briefings are canceled

Tuesday, November 15, 2016

Commission meeting is canceled

Wednesday, November 16, 2016

Commission Chambers

9:00 A.M.

2017 Budget Workshop

Commissioners Jeffreys and Neatherlin were in attendance. Commissioner Sheldon was absent.

- Mason County started 2016 with \$7M in cash excluding \$1.2M for Belfair Sewer; still have 2016 budget supplemental requests to consider that will be brought forward on Monday. If this supplemental budget request is approved as requested it will leave an actual 2016 cash balance of \$3,185,379. The 2017 revenues were submitted at \$30,179,748 and requested expenditures were \$38,028,333 leaving expenditures \$7,848,585 in excess of revenues. Frank proposed several adjustments to consider in revenues for a total of \$779,235. Frank suggested \$3,608,516 in budget cuts from departmental 2017 requests, including all requests for additional staff. The only additional staff considered in this proposal is the jail cook and a records specialist for the Jail Alternative Sentencing Program. Frank asked the Commissioners to consider his suggested budget changes and then he will circulate to departments for review. This method is in lieu of requesting an across-the-board budget cut. The goal was to have the proposed budgets at the 2016 level. With this proposal, the ending cash is proposed at \$1,372,259.
- Cmmr. Neatherlin stated that due to the budget shortfall, they were considering a 3% across-the-board cut. This method does not include cutting existing staff. If a department wants to shift funding within their budget, that is their option.
- Frank clarified that another option is if the departments want additional funding, they would need additional new revenue. He did adjust the elected officials salaries at 95% of the Commissioners' salary and the Sheriff's salary at 122% of the elected officials and one reclass for Auditor's office. Moving forward a strategic plan is needed to address the shrinking revenues and increasing expenditures.
- Frank then reviewed the budget corrections submitted by departments that total \$240,000 (included in revised 2017 budget) + \$72,000 (not included in 2017 budget) for software for Community Services.
- \$300,000 has been set aside for capital improvement needs. The requests submitted by departments will be prioritized and will be funded by this amount. Cmmr. Neatherlin requested this be reduced to \$200,000.
- \$1.38M has been budgeted for diversion in 2017. An increase in permit/planning fees may be considered. Frank will request Dave Windom to bring forward information on a potential fee increase.
- Cmmr. Jeffreys stated she will bring forward on Monday a request to purchase a building for the mental health triage center from the Mental Health fund.
- A 2017 budget workshop will be scheduled on Monday afternoon.
- Discussion of supplemental 2016 budget request from Sheriff's office that includes comp time. Cmmr. Jeffreys would like a conversation with the Sheriff's office. Chief Osterhout was in attendance. Cmmr. Jeffreys questioned why such a large increase in overtime when they are at full staffing levels. She is hearing OT is used to cover training, sick and vacations which are typical reasons but she questioned why such a

Board of Mason County Commissioners' Briefing Meeting Minutes
Week of November 14, 2016

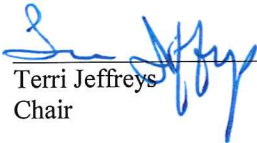
large increase this year. In Patrol, overtime has almost doubled in the last two years to almost \$528K in 2016 and they have additional staff. Chief Osterhout stated some of the overtime is reimbursed. Frank stated he has not looked at that revenue however overall, the Sheriff's revenue is down and those revenues have been anticipated for these past years. Cmmr. Neatherlin stated the Sheriff's office needs to look at scheduling changes or something to control the overtime because the County can't afford it. Chief Osterhout stated they do maintain minimum staffing which is two deputies north and two deputies south and one supervisor. Chief Osterhout will review the overtime and submit a summary to the Commissioners. Cmmr. Jeffreys requested Frank to communicate to Chief Ehrich that up to \$50K can be transferred within budget programs.

Thursday, November 17, 2016
Commission Chambers
9:00 A.M. ——— 2017 Budget Workshop Canceled

Respectfully submitted,

Diane Zoren, Administrative Services Manager

BOARD OF MASON COUNTY COMMISSIONERS


Terri Jeffreys
Chair

Absent

Tim Sheldon
Commissioner



Randy Neatherlin
Commissioner