

## BOARD OF MASON COUNTY COMMISSIONERS' PROCEEDINGS

March 24, 2009

1. Call to Order – The Chairperson called the regular meeting to order at 6:00 p.m.
2. Pledge of Allegiance – Bob Shepherd led the flag salute.
3. Roll Call – Present: Commissioner District 1 - Lynda Ring Erickson; Commissioner District 2 – Tim Sheldon; Commissioner District 3 – Ross Gallagher.
4. Correspondence and Organizational Business
  - 4.1 Correspondence
    - 4.1.1 Jene Gumpel expressed his appreciation of the assistance he received in the re-development of his property.
    - 4.1.2 Scott Wilson is seeking appointment to the Solid Waste Advisory Committee.
    - 4.1.3 The Washington State Liquor Control Board sent their new procedures for objecting to a liquor license application and notice of establishments in Mason County with liquor licenses due to expire on June 30, 2009.
  - 4.2 Debbie Riley, Environmental Health, presented the news release soliciting members to the Oakland Bay Advisory Committee representing business and shellfish growing community of Oakland Bay. Ms. Riley noted the water quality in Oakland Bay has improved.
  - 4.3 Dave Loser, Equipment Rental & Revolving Fund, announced the bid award for the Public Works Fuel Facility. The award was made to the low bidder, 3 Kings Environmental, Inc. of Battle Ground, WA in the amount of \$349,333 plus tax.
  - 4.4 TJ Martin, Human Resources Director, presented the news release regarding the current economic conditions within Mason County.
  - 4.5 Cmmr. Sheldon commented on the economic downturn we are going through. Mason County already has a \$1,100,000 shortfall in revenue after only three months into 2009. The Commission strongly feels that additional spending cuts are needed to keep the budget in balance. Most departments that report to the Board, and are funded by Current Expense, have been notified that additional cuts are required. The Commissioners will also be asking most elected officials for additional budget reductions. A public hearing will be set on April 14<sup>th</sup> at 9:30 a.m. to consider public comment and take action to implement the remaining budget reductions.
5. Open Forum for Citizen Input – There was no public comment.
6. Adoption of Agenda - **Cmmr. Gallagher/Ring Erickson moved and seconded to adopt the agenda as published. Motion carried unanimously. RE-aye; S-aye; G-aye.**
7. Approval of Minutes – briefing minutes for the week of March 2, 2009; regular meeting minutes for March 17, 2009. **Cmmr. Ring Erickson/Gallagher moved and seconded to approve the briefing minutes for the week of March 2, 2009; regular meeting minutes for March 17, 2009. Motion carried unanimously. RE-aye; S-aye; G-aye.**
8. Approval of Consent Agenda:
  - 8.1 Approval of agreement with Skookum Peak Consulting in an amount not to exceed \$20,000 to assist Mason County Parks and Trails Department with the development of the Northbay Trail Planning and Feasibility. Funding provided from County Path's and Trails Fund.

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- 8.2 Approval to create a Corrections Officer position in the Sheriff/Care and Custody of Prisoners budget by transferring \$34,800 from the Overtime budget line within the existing Sheriff's budget.
- 8.3 Approval of an agreement between Mason County and the Mason County Shelter in the amount of \$50,000 for pre-development costs and earnest money on property to re-locate the Mason County Shelter.
- 8.4 Approval to set a public hearing on April 14, 2009 at 9:30 a.m. to consider supplemental appropriations to the Current Expense Fund budget in the estimated amount of \$117,000, a supplemental appropriation to the Sheriff's Volunteer Fund Budget in the estimated amount of \$1,000, and a budget transfer in the Current Expense Fund in the estimated amount of \$1,718. **Resolution No. 25-09 (Exhibit A)**
- 8.5 Approval to call for bids for mobile shelving systems for the Mason County Sheriff records and evidence system located at 322 N Third Street, Shelton. Bid opening is April 22, 2009 at 3 p.m. and will be paid for from General Obligation bond proceeds.
- 8.6 Approval to schedule a public hearing on April 14, 2009 at 9:30 a.m. to consider adoption of revised Title 5, Section 5.18, Temporary Outdoor Public Events.
- 8.7 Approval to set a public hearing on Tuesday, April 14, 2009 at 9:30 a.m. to consider the Utility Franchise Agreement between Mason County and Island Shores Water System.
- 8.8 Approval of the revised resolution for County Road Project #1903 (CRP 1903-R) Weaver Creek Bridge replacement project on Skokomish Valley Road and authorize for Public Works to advertise, set bid opening date, award contract, and authorization for the Chair to sign all pertinent documents. Contract award will be announced during a regular meeting of the Board of County Commissioners. **Resolution No. 26-09 (Exhibit B)**
- 8.9 Approval for Department of Public Works to select a contractor from the Small Works Roster and negotiate a contract for the asphalt paving of approaches to the railroad crossing on McEwan Prairie Road as part of the crossing replacement being performed by the railroad company.
- 8.10 Approval of Warrants  
Claims Clearing Fund    Warrant #s 154646-155273    \$2,450,000.93

Cmmr. Sheldon commented that Item 8.2, creating a Corrections Officer position in the Sheriff/Care and Custody of Prisoners, will improve court security.

**Cmmr. Gallagher/Ring Erickson moved and seconded to approve Consent items 8.1 through 8.10. Motion carried unanimously. RE-aye; S-aye; G-aye.**

Cmmr. Ring Erickson noted that Item 8.5, mobile shelving systems for the Mason County Sheriff records and evidence system, will provide adequate and appropriate storage of evidence. This will be paid from the general obligation bonds and is an important improvement.

9. 6:30 a.m. Public Hearings and Items Set for a Certain Time. – There were no public hearings.

10. Other Business (Department Heads and Elected Officials) –

- 10.1 Ione Siegler, Budget & Finance Director, requested the Board adopt a resolution setting a public hearing on April 14<sup>th</sup> to consider budget revisions in the estimated amount of (\$1,100,000). She explained that new revenue projections were completed by all departments and due to the revenue shortfall, a hearing must be set to reduce the budget.

Cmmr. Sheldon commented that unfortunately the reductions will mean less services.



**BOARD OF MASON COUNTY COMMISSIONERS' PROCEEDINGS**  
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Lisa Frazier, Mason County Treasurer, noted that revenues were first projected back in August for the 2009 budget and unfortunately they are short.

Cmmr. Ring Erickson pointed out that legally, counties cannot run a deficit and must keep a balanced budget.

Ms. Frazier pointed out the County has already made a 2 million dollar loan from ER&R to Current Expense, so it is important to make these budget cuts as soon as possible.

**Cmmr. Ring Erickson/Gallagher moved and seconded set a public hearing on Tuesday, April 14, 2009 at 9:30 a.m. to consider budget revisions to the 2009 budget for the Current Expense Fund sufficient to reduce the Current Expense Fund budget by an estimated (\$1,100,000). Resolution No. 27-09 (Exhibit C)**

Stimulus Money

Charlie Butros, Public Works Director, reported that the County, in coordination with the City of Shelton and Skokomish Tribe, applied for stimulus money for transportation projects and they have been successful in being awarded 1.32 million dollars of federal funding. The three projects that have funding are a Skokomish Tribe project for intersection improvements at Highway 101 for an access road to a development, safety lighting improvements at approximately 15 intersections on county roads, and paving improvement projects to roads for freight mobility.

Vicki Kirkpatrick, Public Health Director, noted that funding has been applied for in the amount of \$400,000 for a failing reservoir at Oak Park and \$181,700 for a reservoir replacement at Madrona Beach. This funding will come through the State Department of Health.

Emmett Dobey, Utilities & Waste Management, stated he has submitted two applications for funding – \$10 million for the Belfair Sewer System and \$560,000 for stormwater improvements.

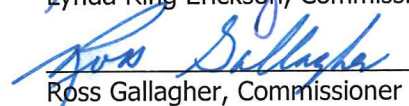
Sheriff Salisbury stated his office has also applied for stimulus funding.

11. Board's Reports and Calendar - The Commissioners reported on meetings attended the past week and announced their upcoming weekly meetings.
12. Adjournment – The meeting adjourned at 6:40 p.m.

BOARD OF COUNTY COMMISSIONERS  
MASON COUNTY, WASHINGTON

  
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Tim Sheldon, Chair

  
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Lynda Ring Erickson, Commissioner

  
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Ross Gallagher, Commissioner

ATTEST:

  
\_\_\_\_\_  
Shannon Goudy, Clerk of the Board

RESOLUTION NO. 25-09  
2009 BUDGET

**Supplemental Appropriations and Budget Transfer Notice of Hearing**

**WHEREAS**, by reason of conditions which could not be reasonably foreseen at the time of making the budget for the year 2009, it is necessary to make provisions for supplemental appropriations and a budget transfer to the 2009 Budget as authorized by RCW 36.40.100 and RCW 36.40.195 for the following:

Supplemental Appropriations to the Current Expense Fund for the Sheriff to budget unanticipated revenue from the jail inmate phone service to be used to fund courtroom security, for Parks & Trails to budget a donation from the Squaxin Tribe for maintenance of the Skate Board Park, for Planning/Dept. of Community Development to budget a grant from the WA State Dept of Ecology for Watershed Resource Inventory Area (WRIA) 16 for the implementation of the South Shore of Lower Hood Canal Plan and for the Sheriff's Volunteer Fund to budget private donations to fund volunteer expenses.

A Budget Transfer to Civil Service/Current Expense Fund to budget the cost of conducting a promotional examination for the position of Sergeant.

**THEREFORE, BE IT RESOLVED BY THE** Board of Mason County Commissioners:

That the 14<sup>th</sup> of April at the hour of 9:30 AM in the Mason County Commissioners Chambers in Courthouse Building I, 411 North Fifth Street, Shelton, Washington, is hereby fixed as the time and place for a public hearing upon the matter of these supplemental appropriations and this budget transfer to the 2009 Budget as follows:

**Supplemental Appropriations:**

- Sheriff/Current Expense Fund in the estimated amount of \$20,000.
- Parks & Trails/Current Expense Fund in the estimated amount of \$7,000.
- Planning/Dept. of Community Development/Current Expense Fund in the estimated amount of \$90,000.
- Sheriff's Volunteer Fund in the estimated amount of \$1,000.

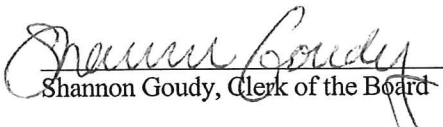
**Budget Transfer:**


- To Civil Service/Current Expense Fund in the estimated amount of \$1,718.

Dated this 24<sup>th</sup> day of March 2009.

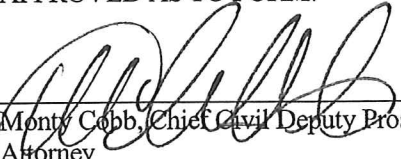
BOARD OF COUNTY COMMISSIONERS  
MASON COUNTY, WASHINGTON

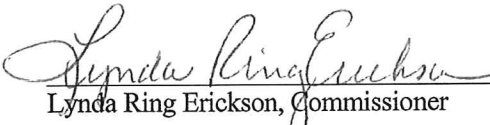
ATTEST:

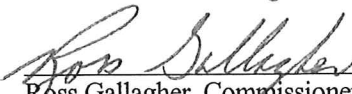
  
Shannon Goudy, Clerk of the Board

  
Tim Sheldon, Chair

APPROVED AS TO FORM:

  
Monty Cobb, Chief Civil Deputy Prosecuting Attorney

  
Lynda Ring Erickson, Commissioner

  
Ross Gallagher, Commissioner

C: Accounting (2), Treasurer, Budget & Finance, Sheriff, Parks & Trails, Planning, Civil Service  
Journal Publ 2t: ~~401 & 407~~ 412 + 419  
Bill: E911 Sheriff, Parks & Trails, Planning, Civil Service

Exhibit A

MASON COUNTY  
COMMISSIONERS' RESOLUTION NO.: 26-09  
AMENDING RESOLUTION 96-07  
REVISION TO COUNTY ROAD PROJECT NO.: 1903-R

WHEREAS, on Mason County Road No 41640, known locally as the Skokomish Valley Road (Weaver Creek Bridge replacement), and more specifically located in Section 15&16, Township 21 North, Range 4 West, WM, at the mile posts listed below; work defined as "construction" in the BARS Manual, Page II-63, et seq, is determined to be necessary and proper; and,

WHEREAS, this project is identified as # 19 on the officially adopted County 6 Year Transportation Improvement Program.

THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS that it is their intention to:

Replace the Weaver Creek Bridge. Work to be performed at approximate mileposts: 0.66 to 0.72.

SAID WORK is to be performed by day labor/contract in accordance with the Washington State Standard Specifications for Road and Bridge Construction as adopted by Mason County.

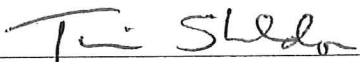
BE IT FURTHER RESOLVED that the above-described County Road Project is necessary and proper, and the estimated costs of said project are herewith set out as follows:

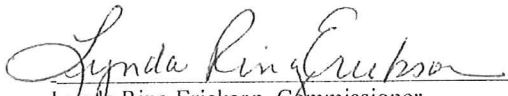
Engineering	\$ <u>169,720</u>
Right-of-Way	\$ <u>33,000</u>
Road Construction	\$ <u>1,198,265</u>

The County Road Project herein described is HEREBY DECLARED to be a public necessity, and the County Road Engineer is HEREBY ORDERED AND AUTHORIZED to report and proceed thereon as by law, provided and in accordance with WAC 136-18.

ADOPTED this 24<sup>th</sup> day of MARCH, 2009.

BOARD OF COUNTY COMMISSIONERS  
MASON COUNTY, WASHINGTON

  
\_\_\_\_\_  
Tim Sheldon, Chair

  
\_\_\_\_\_  
Lynda Ring Erickson, Commissioner

  
\_\_\_\_\_  
Ross Gallagher, Commissioner

ATTEST:

  
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Shannon Goudy, Clerk of the Board



RESOLUTION NO. 27-09  
2009 BUDGET

**Budget Revisions Notice of Hearing**

**WHEREAS**, by reason of conditions which could not be reasonably foreseen at the time of making the budget for the year 2009, it is necessary to make provisions for budget revisions to the 2009 Budget as authorized by RCW 36.40.100 for the following:

Budget Revisions to the Current Expense Fund consisting of reductions in that fund due to an unanticipated downturn in Current Expense Fund revenues.

**THEREFORE, BE IT RESOLVED** BY THE Board of Mason County Commissioners:

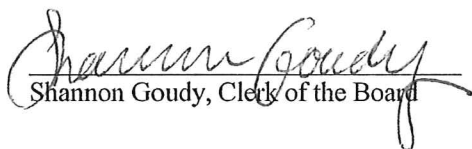
That the 14<sup>th</sup> of April at the hour of 9:30 AM in the Mason County Commissioners Chambers in Courthouse Building I, 411 North Fifth Street, Shelton, Washington, is hereby fixed as the time and place for a public hearing upon the matter of Budget Revisions as follows:

- **Current Expense Fund reductions in the estimated amount of \$1,100,000.**

Dated this 24<sup>th</sup> day of March 2009.

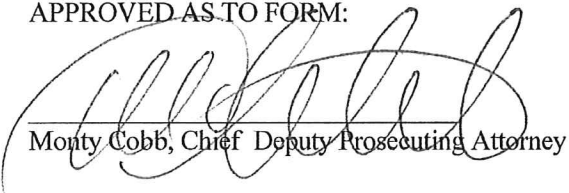
BOARD OF COUNTY COMMISSIONERS  
MASON COUNTY, WASHINGTON

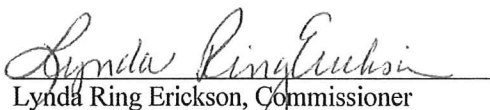
ATTEST:

  
Shannon Goudy, Clerk of the Board

  
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APPROVED AS TO FORM:

  
Monty Cobb, Chief Deputy Prosecuting Attorney

  
Lynda Ring Erickson, Commissioner

  
Ross Gallagher, Commissioner

C: Accounting (2), Treasurer, Budget & Finance, all Current Expense Departments  
Journal Publ 2t: 4/2 & 4/9  
Bill: Commissioners