

BOARD OF MASON COUNTY COMMISSIONERS' PROCEEDINGS

May 19, 2009

1. Call to Order – The Chairperson called the regular meeting to order at 9:05 a.m.
2. Pledge of Allegiance – Kailyn McIrvin led the flag salute.
3. Roll Call – Present: Commissioner District 1 - Lynda Ring Erickson; Commissioner District 3 – Ross Gallagher. Commissioner District 2 – Tim Sheldon – absent.

Cmmr. Ring Erickson/Gallagher moved and seconded to amend the agenda to begin with items 6 through 8 and end with items 4, 5, and 9 through 12. Motion carried unanimously. RE-aye; G-aye; S-absent.

6. Adoption of Agenda - **Cmmr. Ring Erickson/Gallagher moved and seconded to adopt the agenda as amended. Motion carried unanimously. RE-aye; G-aye; S-absent.**
7. Approval of Minutes – May 4, 2009 briefing minutes & May 12, 2009 regular meeting minutes.

Cmmr. Ring Erickson/Gallagher moved and seconded to approve the May 4, 2009 briefing minutes & May 12, 2009 regular meeting minutes. Motion carried unanimously. RE-aye; G-aye; S-absent.

8. Approval of Consent Agenda:
 - 8.1 Approval to award the bid for the Sheriff's Evidence Storage Shelving to Sound Business Systems of Seattle in the amount of \$86,529. This is budgeted in the General Obligation bond proceeds. Four bids were received and this is the apparent low bidder.
 - 8.2 Approval to set a public hearing on Tuesday, June 16, 2009 at 9:30 a.m. to consider a Private Line Utility Occupancy Permit between Mason County and Gregory W. Richards for his septic system at 3630 E Mason Lake Drive, Grapeview.
 - 8.3 Approval to execute the "Notification of Final Cost" of County Road Construction completed in 2008 that was performed by Day Labor. The total Day Labor cost was \$52,302.
 - 8.4 Approval for the Public Works Department to advertise and hire one Parts/Inventory person for the Central Shop or a position vacated due to an accepted internal transfer request.
 - 8.5 Approval of the resolution setting a public hearing on Tuesday, June 9, 2009, at 9:30 a.m. to consider public comment on declaring a .47 acre parcel of land as surplus that is located on State Highway 102, parcel #42003 41 60010, and selling the property to the State Patrol at a price of \$2,350.00. **Resolution No. 43-09 (Exhibit A)**
 - 8.6 Approval of the resolution amending the Mason County Construction Project Change Order Policy. This authorizes the County Engineer, Directors of Public Works, Utilities & Waste Management, Facilities & Grounds, and Parks Departments to approve certain change orders. **Resolution 44-09 (Exhibit B)**
 - 8.7 Approval to set a public hearing on Tuesday, June 16, 2009 at 9:30 a.m. to consider repealing Title 7 Shoreline Management. Title 7 has been replaced by Chapter IX of the Mason County Comprehensive Plan and Title 17, section 17.50. Repealing Title 7 was an overlooked task in 2005 when Ordinance 108-05 was adopted.
 - 8.8 Approval to set a public hearing on Tuesday, June 16, 2009 at 9:30 a.m. to consider establishing a flat fee for stormwater review when the Planning Department, as required under Title 14 section 14.46.031, performs a review.
 - 8.9 Approval to set a public hearing on Tuesday, June 16, 2009 at 9:30 a.m. to consider adopting the Interlocal Government Agreement between Mason County and the City of Shelton regarding the Shelton Urban Growth Area Zoning and Development Standards.

BOARD OF MASON COUNTY COMMISSIONERS' PROCEEDINGS
DATE - PAGE 2

8.10 Approval of Warrants

Claims Clearing Fund Warrant #s 157019-157750	\$2,223,656.85
Salary Clearing Fund Warrant #s 2517-2573	\$ 281,497.60
Direct Deposit Fund Deposit #s 12332-12724	\$ 547,394.01

8.11 Approval to sign the letter of no objections to the Washington State Liquor Control Board Special Occasion License for the Business Expo/Bite of Shelton event scheduled on May 21st hosted by the Shelton-Mason County Chamber of Commerce.

Cmmr. Ring Erickson commented that the wording on item 8.4 seemed incorrect. She also noted that the bid for item 8.1 came in at about half of what was anticipated and the remaining proceeds will remain in the General Obligation bond.

Betty Wing clarified that item 8.4 should be read as is.

Cmmr. Ring Erickson/Gallagher moved and seconded to approve Consent items 8.1 through 8.11. Motion carried unanimously. RE-aye; G-aye; S-absent.

Cmmr. Ring Erickson excused herself from the meeting at 9:14 a.m. to attend a bill signing in Olympia.

4. Correspondence and Organizational Business

4.1 Correspondence

- 4.1.1 Terry Hull is seeking appointment to the Oakland Bay Clean Water District Advisory Committee.
- 4.1.2 The Washington State Liquor Control Board sent notice of establishments in Mason County with liquor licenses due to expire on August 31, 2009.

4.2 Timberland Regional Library Annual Report. Presenter: Jodi Reng, Executive Director, presented the annual report and went over many of the services the library provides.

Cmmr. Gallagher thanked the library for their outstanding service to community and asked if they will be going back to ballot for a levy increase.

Ms. Reng stated they will go back to the polls after the economy turns around.

4.3 Volunteer Board Recognition. Betty Wing, Director of Operations, recognized the Timberland Regional Library Board of Trustees, and the Mason County Fair and Rodeo Advisory Boards.

Emmett Dobe recognized the Mason County Water Conservancy Board. Sam Sevier, Chair of the Water Conservancy Board, gave an overview of the Board's responsibilities.

4.4 Staff Recognition – Public Health Department. Vicki Kirkpatrick, Public Health Director, read a letter from the State Department of Health nominating Carol Spaulding for the Friends of Drinking Water category for her outstanding work in the Mason County Water Laboratory. Cmmr. Gallagher presented Ms. Spaulding with the Green Star award.

4.5 Announcement of two contract change orders for the 2009 Rock Contact that was awarded to Miles Sand and Gravel Company. Change Order #1 is \$25,121.70 and Change Order #2 is (\$1,380.47). The new contract amount is \$148,660.85. Charles Butros, Public Works Director, announced the change orders.

**BOARD OF MASON COUNTY COMMISSIONERS' PROCEEDINGS
DATE - PAGE 3**

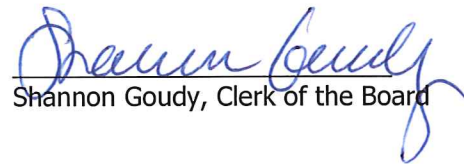
5. Open Forum for Citizen Input – There was no public comment.
9. 9:30 a.m. Public Hearings and Items Set for a Certain Time - There were no public hearings scheduled.
10. Other Business (Department Heads and Elected Officials) – There was no other business presented.
11. Board's Reports and Calendar – Cmmr. Gallagher reported on the meetings he attended the past week and announced his upcoming weekly meetings.
12. Adjournment – The meeting adjourned at 9:47 a.m.


BOARD OF COUNTY COMMISSIONERS
MASON COUNTY, WASHINGTON

absent

Tim Sheldon, Chair

ATTEST:


Shannon Goudy, Clerk of the Board


Lynda Ring Erickson, Commissioner


Ross Gallagher, Commissioner

RESOLUTION NO. 43-09

NOTICE OF INTENT TO DECLARE SURPLUS AND SELL REAL PROPERTY; AND
SETTING TIME AND PLACE FOR HEARING ON SAID DECLARATION AND SALE

WHEREAS, Mason County owns the following described real property located on State Route 102:

A tract of land in the Northeast Quarter of the Northeast Quarter of Section 3,
Township 20 North, Range 4 West W.M. more particularly described in the
attached Exhibits 1 and 2.

WHEREAS, the State of Washington has offered to purchase the property at a price of \$2,350.00, as
determined by a recent appraisal; and

WHEREAS, the Board of County Commissioners has determined that the property is surplus to the needs
of the County; and

WHEREAS, the Board intends to accept the offer made by the State.

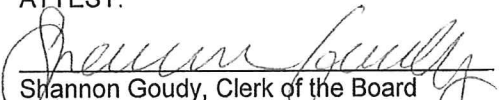
NOW, THEREFORE, BE IT RESOLVED that a public hearing is set **June 9, 2009, at 9:30 a.m.** in the
Commission Chambers, Mason County Courthouse Building I, 411 North Fifth Street, Shelton, Washington, at
which time and place any citizen may appear and be heard either for or against the declaration of surplus and sale;
and

BE IT FURTHER RESOLVED, that the Property Manager is directed to issue public notice regarding the
proposed declaration of surplus and sale of real property for two consecutive weeks in a newspaper of general
circulation within Mason County.

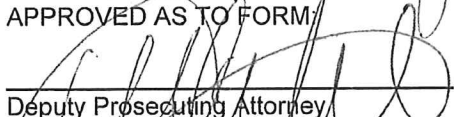
DATED this 19th day of MSJ, 2009.

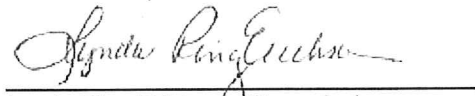
BOARD OF COUNTY COMMISSIONERS
MASON COUNTY, WASHINGTON

ATTEST:


Shannon Goudy, Clerk of the Board

absent
Tim Sheldon, Chair

APPROVED AS TO FORM:

Deputy Prosecuting Attorney


Lynda Ring Erickson, Commissioner

Assessor
Auditor
Engineer
JOURNAL – Publish 2x: 5/28/09 & 6/4/09
(Bill Public Works)


Ross Gallagher, Commissioner

RESOLUTION NUMBER 44-09
AMENDING RESOLUTION 77-05

Mason County Construction Project Change Order Policy for Public Works, Utility and Waste Management and Facilities & Grounds / Parks Departments

WHEREAS, it is usual and normal to expect change orders in the course of construction projects; and

WHEREAS, for the efficient and timely management of such projects it is beneficial to establish a policy for change order approvals;

NOW THEREFORE, BE IT HEREBY RESOLVED BY the Mason County Board of Commissioners, that the County Engineer, Directors of Public Works, Utilities and Waste Management, and Facilities and Grounds/Parks are hereby authorized to approve change orders within the scope of the original contract as follows:

1. For contracts less than \$250,000, any contract change order, which does not exceed a cumulative total of 20 percent of the original approved contract.
2. For contracts from \$250,000 to \$500,000, any contract change order, which does not exceed a cumulative total of 15 percent of the original approved contract.
3. For contracts greater than \$500,000, any contract change order, which does not exceed a cumulative total of 10 percent of the original approved contract.

BE IT FURTHER RESOLVED that in the event the delay in processing an approval of a change order in excess of the above amounts by the Commissioners would create a significant public safety concern or subject the county to excessive additional costs, the Directors are authorized to approve the change order on behalf of the Commissioners and, subsequently, timely notify the Commissioners of the action taken and the circumstances involved.

Dated this 19th day of May, 2009.

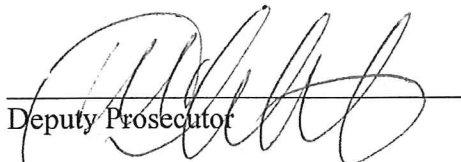
ATTEST:


SHANNON GOUDY, Clerk of the Board

BOARD OF COUNTY COMMISSIONERS
MASON COUNTY, WASHINGTON

absent
TIM SHELDON, Chair

APPROVED AS TO FORM:


Deputy Prosecutor


LYNDA RING ERICKSON, Commissioner

cc: Public Works
Utilities & Waste Mgmt.
Facilities & Grounds/Parks


ROSS GALLAGHER, Commissioner

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EXHIBIT B