

## BOARD OF MASON COUNTY COMMISSIONERS' PROCEEDINGS

May 26, 2009

1. Call to Order – The Chairperson called the regular meeting to order at 6:06 p.m.
2. Pledge of Allegiance – Mike Rutter led the flag salute.
3. Roll Call – Present: Commissioner District 1 - Lynda Ring Erickson; Commissioner District 2 – Tim Sheldon; Commissioner District 3 – Ross Gallagher.
4. Correspondence and Organizational Business
  - 4.1 Correspondence
    - 4.1.1 The Washington Trust for Historic Preservation approved the inclusion of St. Edward's Church on their 2009 Most Endangered Historic Properties list.
    - 4.1.2 Mason County Fire District #13 Board of Commissioners have appointed Stan Loertscher as their representative member for the Mason County EMS and Trauma Council.
    - 4.1.3 Ken VanBuskirk is seeking appointment to the Mason County Planning Advisory Commission.
    - 4.1.4 The United States Department of the Navy sent notice of intent to prepare an environmental impact statement regarding the construction of a new explosives handling wharf at Naval Base Kitsap Bangor.
    - 4.1.5 The Harstene Pointe Water-Sewer District Board of Commissioners sent an update on the status of their transition to become a fully independent special purpose district.
    - 4.1.6 The Washington State Liquor Control Board sent notice of a new liquor license application for Hama Hama Company and an application in lieu of current privilege for Alderbrook Golf & Yacht Club.
  - 4.2 Cmmr. Ring Erickson apologized to the Veterans of Mason County because the County did not lower the flag to half staff on Memorial Day.
5. Open Forum for Citizen Input –
  - 5.1 Mike Rutter stated he was in Union this weekend for a Bike Blessing. The people of Union did a great job of putting the event together. There was a breakfast and the local fire department was there. The great weather and the beautiful town made him happy to be a resident of Mason County.
6. Adoption of Agenda - **Cmmr. Gallagher/Ring Erickson moved and seconded to adopt the agenda as published. Motion carried unanimously. RE-aye; S-aye; G-aye.**
7. Approval of Minutes –May 11, 2009 briefing minutes and May 19, 2009 regular meeting minutes.  
**Cmmr. Gallagher/Ring Erickson moved and seconded to approve the May 11, 2009 briefing minutes and May 19, 2009 regular meeting minutes. Motion carried unanimously. RE-aye; S-aye; G-aye.**
8. Approval of Consent Agenda:
  - 8.1 Approval to award \$7,000 in lodging tax money for the July 4<sup>th</sup> Celebrate Hoodspport and the Hood Canal Salmon Derby for 2009 as recommended by the Lodging Tax Advisory Committee (LTAC).
  - 8.2 Approval of the Change Order in the amount of \$19,308 to Christenson & Sons for the fire alarm and security system upgrades at the 3<sup>rd</sup> & Pine property. This is budgeted in the General Obligation proceeds.

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- 8.3 Approval to set a public hearing on June 16, 2009 at 9:30 a.m. to consider supplemental appropriations to the 2009 Budget for the REET 1 Fund in the estimated amount of \$806,710, and the Indigent Defense Department in the Current Expense Fund Budget in the amount of \$41,504. And to consider budget reductions (revisions) to the 2009 Budget for the REET 2 Fund in the amount of (\$130,420) and the Mason County Rural (.09) Sales & Use Tax Fund in the amount of (\$999,630). **Resolution No. 45-09 (Exhibit A)**
- 8.4 Approval of the Veterans Assistance Fund applications for: William Hayden - Housing \$600.00; Robert Ramar - Utilities \$392.09; Brian Hitchner - Utilities \$342.08; Douglas Drinkall - Utilities \$142.51; James Bouvier - Utilities \$237.46; Samuel Ofte - Utilities \$488.08 for a total of \$2,202.22 as recommended by the Veterans Assistance Fund Screening Committee.
- 8.5 Approval of Amendment #14 to the Consolidated Contract C14956 with the Washington State Department of Health. This decreases the maximum consideration of the contract by \$16,250 to a total contract of \$1,587,473. The changes are a (\$17,250) reduction in the Drinking Water Group A Program and a \$1,000 increase to the Recreational Shellfish Program.
- 8.6 Approval of Warrants Claims Clearing Fund  
Warrant #s 157751-158019           \$1,484,027.57
- 8.7 Approval to set a public hearing on Tuesday, June 16, 2009 at 9:30 a.m. to consider additional budget revisions (reductions) to the 2009 Current Expense Fund Budget in the estimated amount of (\$756,000). **Resolution No. 46-09 (Exhibit B)**

Cmmr. Sheldon commented on item 8.7. The item was added as a result of today's Finance Committee meeting. The figure is a best guess of the reduction in revenue for the remainder of 2009. It is based mainly on collection of timber excise tax and sales tax revenue. Sales tax revenue for the first quarter is 15% below last year's collection. Hopefully this will be the last adjustment, but no one knows for sure.

Cmmr. Ring Erickson commented that hopefully this is the last round, but we are in uncharted territory in terms of sales tax and timber tax.

Cmmr. Sheldon stated this would be a cut of 3-4% of the Current Expense budget. The State also forecasts a considerable reduction. Mason County is 11 times more dependant on forest products than the average county in Washington State. Right now 60% of timber sales are going without bids.

Cmmr. Gallagher stated the remainder of the budget is at about 12.5 million dollars, so this will be quite a significant impact since there is less money in the budget.

Cmmr. Sheldon clarified this will be about a 9% reduction on the remaining portion of the budget.

**Cmmr. Ring Erickson/Gallagher moved and seconded to approve consent items 8.1 through 8.7. Motion carried unanimously. RE-aye; S-aye; G-aye.**

9. 6:30 p.m. Public Hearings and Items Set for a Certain Time – There were no public hearings scheduled.
10. Other Business (Department Heads and Elected Officials) –
  - 10.1 Emmett Dobey, Utilities and Waste Management Director, presented a news release announcing that the Belfair Wastewater and Reclamation Facilities team will be hosting an open house on June 4, 2009 at the Belfair Elementary School.

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- 10.2 TJ Martin, Human Resources Director, read a news release inviting directors, elected officials and the general public to an informal meeting to discuss the upcoming budget reductions on June 2, 2009 from 6:00 p.m. to 9:00 p.m. There will also be a meeting in North Mason County on June 4, 2009 at a place to be determined.
11. Board's Reports and Calendar - The Commissioners reported on meetings attended the past week and announced their upcoming weekly meetings.
12. Adjournment - The meeting adjourned at 6:39 p.m.

BOARD OF COUNTY COMMISSIONERS  
MASON COUNTY, WASHINGTON



Tim Sheldon, Chair

ATTEST:



Lynda Ring Erickson, Commissioner



Shannon Goudy, Clerk of the Board



Ross Gallagher, Commissioner



RESOLUTION NO. 45-09  
2009BUDGET

Supplemental Appropriation/Revisions (Reductions) Notice of Hearing

WHEREAS, by reason of conditions which could not be reasonably foreseen at the time of making the budget for the year 2009, it is necessary to make provisions for supplemental appropriations and revisions (reductions) to the 2009 Budget as authorized by RCW 36.40.100 and RCW 36.40.195 for the following:

Supplemental appropriations to the Real Estate Excise Tax (REET) 1 Fund to budget unanticipated cash carryover from 2008, and to the Indigent Defense Department/Current Expense Fund to budget cash carryover and new revenue from the State of Washington.

Budget revisions (reductions) to the Real Estate Excise Tax (REET) 2 Fund to budget an unanticipated reduction in REET 2 and grant revenue; and revisions (reductions) to the Mason County Rural (.09) Sales & Use Tax Fund to reduce the amount of sales & use tax, interest income, and beginning fund balance (cash carryover) anticipated.

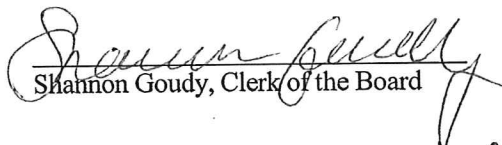
**THEREFORE, BE IT RESOLVED BY THE Board of Mason County Commissioners:**

That the 16th of June at the hour of 9:30 AM in the Mason County Commissioners Chambers in Courthouse Building I, 411 North Fifth Street, Shelton, Washington, is hereby fixed as the time and place for a public hearing upon the matter of Supplemental Appropriations to the REET 1 Fund in the amount of \$806,710 and the Indigent Defense Department/Current Expense Fund in the amount of \$41,504; and a public hearing upon the matter of Budget Revisions (Reductions) to the REET 2 Fund in the amount of (\$130,420) and the Mason County Rural (.09) Sales & Use Tax Fund in the amount of (\$999,630).

Dated this 26<sup>th</sup> day of May 2009.

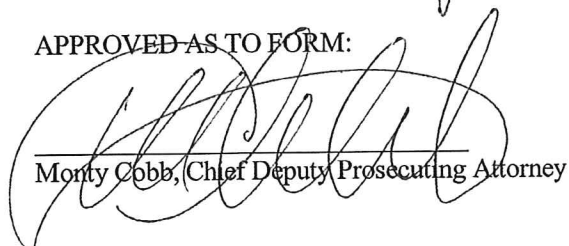
BOARD OF COUNTY COMMISSIONERS  
MASON COUNTY, WASHINGTON

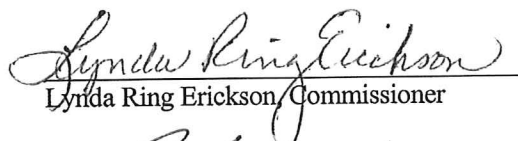
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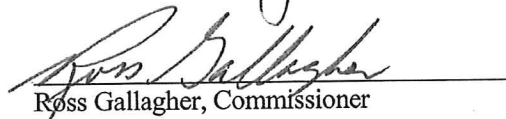
  
Shannon Goudy, Clerk of the Board

  
Tim Sheldon, Chair

APPROVED AS TO FORM:

  
Morty Cobb, Chief Deputy Prosecuting Attorney

  
Lynda Ring Erickson, Commissioner

  
Ross Gallagher, Commissioner

C: Accounting (2), Treasurer, Budget & Finance, Dist Ct Indigent Defense, Parks & Trails, Fac. & Grounds, Diane Zoren.  
Publish: 6/4 & 6/11  
Bill: REET 1, REET 2, Dist Ct Indigent Defense, .09 Sales & Use Tax Fund

EXHIBIT A

**RESOLUTION NO. 46-09**  
**2009 BUDGET**

**Budget Revisions Notice of Hearing**

**WHEREAS**, by reason of conditions which could not be reasonably foreseen at the time of making the budget for the year 2009, it is necessary to make provisions for budget revisions to the 2009 Budget as authorized by RCW 36.40.100 for the following:

Budget Revisions to the Current Expense Fund to budget reductions in that fund due to a first quarter of 2009 unanticipated downturn in Current Expense Fund revenues.

**THEREFORE, BE IT RESOLVED BY THE** Board of Mason County Commissioners:

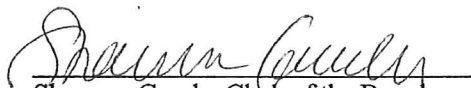
That the 16<sup>th</sup> of June at the hour of 9:30 AM in the Mason County Commissioners Chambers in Courthouse Building I, 411 North Fifth Street, Shelton, Washington, is hereby fixed as the time and place for a public hearing upon the matter of Budget Revisions as follows:

- **Current Expense Fund reduction in the estimated amount of (\$756,000).**

Dated this 26<sup>th</sup> day of May 2009.

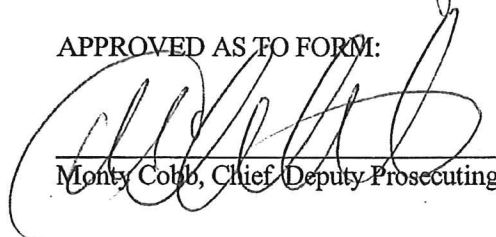
BOARD OF COUNTY COMMISSIONERS  
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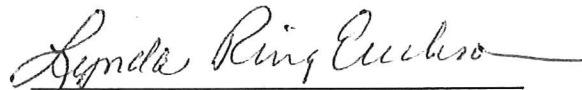
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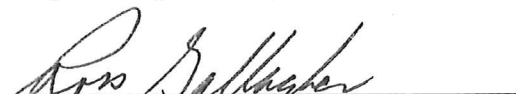
  
Shannon Goudy, Clerk of the Board

  
Tim Sheldon, Chair

APPROVED AS TO FORM:

  
Monty Cobb, Chief Deputy Prosecuting Attorney

  
Lynda Ring Erickson, Commissioner

  
Ross Gallagher, Commissioner

C: Accounting (2), Treasurer, Budget & Finance, all Current Expense Departments  
Journal Publ 2t: 6/4 & 6/11  
Bill: Commissioners

EXHIBIT B