

## BOARD OF MASON COUNTY COMMISSIONERS' PROCEEDINGS

December 15, 2009

1. Call to Order – The Chairperson called the regular meeting to order at 9:00 a.m.
2. Pledge of Allegiance – Dixie Smith led the flag salute.
3. Roll Call – Present: Commissioner District 1 - Lynda Ring Erickson; Commissioner District 2 – Tim Sheldon; Commissioner District 3 – Ross Gallagher.
4. Correspondence and Organizational Business
  - 4.1 Correspondence
    - 4.1.1 The Federal Emergency Management Agency has not received Mason County's Floodplain Development Permitting Activities for October 21, 2008 through September 30, 2009.
    - 4.1.2 The Washington State Liquor Control Board sent notice of establishments in Mason County with liquor licenses due to expire on March 31, 2010 and notice of assumption for Allyn Market.
    - 4.1.3 The Mason County Treasurer submitted a list of depositaries currently used to hold Mason County's public funds.
    - 4.1.4 The Olympic College recommended Dr. Kristin Poppo to be the College's representative on the Pacific Mountain Workforce Development Council.
    - 4.1.5 The Port of Allyn is seeking a letter of intent from the County regarding the discharge of reclaimed water.
    - 4.1.6 The Washington State Department of Fish and Wildlife made a declaration of emergency for several locations in Mason County and issued Hydraulic Project Approvals to the Washington Department of Transportation for work at these locations.
    - 4.1.7 Raymond Stutz submitted comments regarding the proposed 2010 budget.
    - 4.1.8 Kelly and Fred Crabtree, Claud Blake, Rick Blake, Cheree Blake, and Karen Cannard expressed concerns regarding a rezone request on Eells Hill Road.
  - 4.2 Announcement of project completion for the Turning Pointe Domestic Violence Shelter. Casey Bingham stated that in 2006 the County was awarded a Community Development Block Grant in the amount of \$437,000 to complete a domestic violence shelter. He introduced Cheryl Cathcart who provided an overview of the project. Turning Pointe is now one of the largest domestic violence shelters in the state. The doors opened on December 23, 2008 and the facility has remained full since then.

Cmmr. Ring Erickson commented that often people in domestic violence situations receive emotional support from their animals. She is pleased that the shelter allows animals.

Ms. Cathcart noted that Turning Pointe also takes boys up to age 18 with their mothers. Many shelters do not allow boys over the age of 12.

Cmmr. Sheldon asked if Turning Pointe takes people from out of town.

Ms. Carthcart replied that they do take people from out of town.
  - 4.3 Cmmr. Gallagher presented Mike Rutter with an American Flag that once flew over the US Capital. He had received a letter from a citizen regarding the condition of the County's flag and thought this flag could be used as a replacement until the new flag arrives.

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5. Open Forum for Citizen Input –

5.1 Brenda Hirschi commented regarding the 2010 budget that was adopted last Tuesday. There are three noticeable omissions from the adopted budget. Number one, the contract settlement costs for 10 of 11 bargaining units are missing. These costs will come from the cash reserves. She hopes there aren't as many funding emergencies in 2010 as there have been in 2009. Second, the Accrued Leave fund is seriously under funded. Mason County Resolution 62-03 established this fund and set dollar targets to fully fund the unpaid vacation and sick leave of County employees when they go off of the County payroll. According to the resolution the County should have set aside 75% of the 2008 year end liability in the 2010. The adopted budget for 2010 has 13%. The beginning balance in the fund for 2009 was \$1,112,000. In 2010 it is \$350,000. When is this un-funded liability going to be resolved? The third thing missing from the 2010 budget is that last week Judge Sheldon testified to the Board that a murder trial is coming back to the County on appeal. She stated she would have estimates on the projected cost of the trial by the end of the week. In 2009 the Board transferred \$141,000 from the Legal Reserve fund to Current Expense. The Prosecutor cautioned against this move. She would like to know the estimated cost will be and how the Board plans to pay for it. Whatever the estimated cost is it hasn't been included in the 2010 budget.

She also commented on another topic. In the last year she has spoken often to the Board and she has never advocated for a single program or office. She has always addressed the process. Today she speaks in support of the Sheriff's department. Last Tuesday she was emotionally moved by the memorial service of the Lakewood officers. During the public hearing later that evening only two of the Commissioners placed public safety on the same level of funding urgency as the WSU Extension, 4-H and Parks. She agrees that those programs are important, but they are not mandated programs. Volunteers and donations can maintain 4-H, for example. If a drug dealer were targeting children to entrap them in a life of addiction the Sheriff and his staff would be needed to protect them. She calls on the Board to restore the 1% that was reduced. Furthermore, the contract with the Deputies Guild needs to be settled. Now is the time to settle up.

5.2 Annette McGee echoed Ms. Hirschi's 1% restoration to the Sheriff's budget. It can be done now. It can't be done in 2010 unless there is an emergency. There are only two ways to amend a budget, if there are unanticipated funds or an emergency. If Judge Sheldon told the Board a murder trial is going to come it is not an emergency. The budget should be amended now. She would also like to ask if the Board received a letter from the Port concerning the fairground. They have some concerns that need to be addressed.

Cmmr. Gallagher commented that he did meet with the Executive Director of the Port. They discussed some concerns about wells and the buildings at the fairgrounds.

5.3 Sheriff Salisbury commented that he would like the public to understand where this cut will come from. They were able to make the 1% cut out of their vehicles. Right now they will get by for a while but there will be a price to pay later on. At some point in time those vehicle will need to be replaced. It could impede the Sheriff's ability to keep people safe. He also spoke regarding the comments on the Domestic Violence Shelter. It is wonderful that the shelter's size has been increased, but because of the Sheriff's reductions over the last few years, their ability to handle those types of cases has significantly dropped. It is becoming increasingly more difficult to perform at a level that the people expect them to. This car issue will cost the County in the future.

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Cmmr. Gallagher stated that he met with the Sheriff for three hours the other day. They talked about his budget, staffing levels and the need for the Deputies' contract to be resolved. He is optimistic that next year the County will be in better shape. Hopefully this contract will be taken care of and the County will have the financial status to make public safety the number one priority. He would like to seriously look at filling the Sheriff's vacant positions next year, but everyone has to help out right now.

Cmmr. Sheldon added that is important to defend your vote to the public. He did not vote for this budget.

6. Adoption of Agenda - **Cmmr. Gallagher/Ring Erickson moved and seconded to adopt the agenda as published. Motion carried unanimously. RE-aye; S-aye; G-aye.**
7. Approval of Minutes – October 26, 2009 budget workshop minutes, November 23, 2009 briefing minutes and December 1, 2009 regular meeting minutes.

**Cmmr. Gallagher/Ring Erickson moved and seconded to approve the October 26, 2009 budget workshop minutes, November 23, 2009 briefing minutes and December 1, 2009 regular meeting minutes. Motion carried unanimously. RE-aye; S-aye; G-aye.**

8. Approval of Consent Agenda:

- 8.1 Approval of the Veterans Assistance Fund applications for: Ned O. Forrest – Utilities \$157.78 & Food \$200.00; Robert P. May – Housing \$550.00; Mark C. Richardson – Burial - \$469.25; Douglas L. Byrd – Food \$300.00 for a total of \$1,677.03 as recommended by the Veterans Assistance Fund Screening Committee.
- 8.2 Approval to issue a Request for Proposals (RFP) for food concession services at MCRA Park for the 2010 season, with an option for the 2011 season. The deadline for submittal of proposals is January 29, 2010.
- 8.3 Approval of Modification No. 5 to Participating Agreement No. 05-PA-11060900-013 between the USDA Forest Service and Mason County Noxious Weed Control Board. This extends the agreement to December 31, 2010 and there is no cost to the agreement.
- 8.4 Approval of the 398 property tax refunds in the total amount of \$376,456.05 as recommended by the Mason County Treasurer. Pursuant to SSB #5866, the County Treasurer must report a list of all refunds to the County legislative authority by the first Monday in January.
- 8.5 Approval of the resolution to amend the Non-Union Salary Range Alignment to make the following changes: Add Director of Human Resources/Budget & Finance at Range 35; Add Risk Manager/Budget Analyst to Range 20; and Add Clerk of the Board/Claims Administrator to Range 17. Delete the Human Resources Director at Range 45; Delete Director of Operations at Range 38; Delete Budget & Finance Director/Risk Manager at Range 35; Delete Loss Control Coordinator/Budget Analyst at Range 23 and Delete Clerk of the Board at Range 13 effective January 1, 2010. Also approval to post to hire the Director of Human Resources/Budget & Finance position and post to hire a part-time (.65 FTE) Office Assistant position at salary Range 1 in the Central Operations Department in 2010. The Office Assistant position will allow the Risk Management duties to be covered. **Resolution 117-09 (Exhibit A)**
- 8.6 Approval of the contract with Materials Testing and Consulting Inc. for third party Special Inspections, Testing, and Observations for the Belfair Wastewater Conveyance and Treatment Projects and authorize the Director of Utilities and Waste Management or his representative to sign all pertinent documents. The contract will be for services provided as needed and is not to exceed \$150,000. The term of the agreement is January 1, 2010

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- through December 31, 2011. This is budgeted in the Belfair Wastewater Reclamation Project.
- 8.7 Approval of Amendment 5 to the existing contract with CH2M Hill to provide Engineering Services during Construction to the County for the Belfair Water Reclamation Project and authorize the Board to sign all documents associated with executing the amendment. The cost for this amendment is not to exceed \$1.09 million and is budgeted in the Belfair Wastewater Reclamation Project.
- 8.8 Approval of the contract with Harris and Associates of Bellevue, Washington to provide Construction Management Services for the Belfair Water Reclamation Project and authorize the Board to sign all documents associated with executing the contract. The contract amount is not to exceed \$1.4 million and is budgeted in the Belfair Wastewater Reclamation Project.
- 8.9 Approval of Warrants
- |                      |                          |                |
|----------------------|--------------------------|----------------|
| Claims Clearing Fund | Warrant #s 164755-165995 | \$2,315,807.49 |
| Salary Clearing Fund | Warrant #s 3113-3147     | \$ 220,355.88  |
| Direct Deposit Fund  | Deposit #s 17321-17688   | \$ 581,201.00  |
- 8.10 Approval for Chair to sign contract with the State of Washington for the Parks and Trails Department to utilize college work study students. Cost for wages paid to work study students is paid by the State of Washington on a reimbursable basis up to \$3,800 per student approve sheriff group health
- 8.11 Approval for the Chair to sign the group master application with Group Health to renew the medical insurance coverage for sheriff deputies for 2010. The county contribution remains the same at \$720 per month.

Roslyn Reed asked that items 8.4 and 8.5 be removed for further discussion.

Cmmr. Ring Erickson asked that there be a separate vote for item 8.5.

Brenda Hirshi asked that items 8.2, 8.3, 8.6, 8.7, 8.8 and 8.10 be removed for further discussion.

Item 8.2

Ms. Hirschi asked if there is any additional liability for the County on this.

John Keates replied that there never has been in the past. Certain things are required of the concessionaire, such as insurance, food handler's permits, etc.

Item 8.3

Ms. Hirschi asked why there is a need to extend this.

Pat Grover responded that Modification Number 4 came in July. There was not enough time to add another person to do the fieldwork for the season, so there was a carry over of a small amount of the Modification Number 4 dollar value.

Item 8.4

Ms. Reed asked for an explanation of the item.

Lisa Frazier explained that the Mason County Treasurer does property tax refunds. This dollar amount is the total amount that has been refunded for 2009 to date. It includes all of the taxing districts and it can be for any number of reasons.

Ms. Hirschi asked how this compares to prior years.

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Ms. Frazier didn't have the exact information. It's pretty close to prior years.

Cmmr. Sheldon asked if the majority is from senior exemptions.

Ms. Frazier stated that is correct.

Cmmr. Sheldon asked if a senior applies for a senior exemption, do they pay their taxes and then get a refund.

Ms. Frazier answered that it depends on when they apply.

Item 8.5

Ms. Reed commented that she appreciates having the back up material for this on the website, but she didn't see the job description for the Human Resources/Budget position. She would like to know how the salaries are determined.

Cmmr. Sheldon replied that there is a job description. The Board looked at it in briefing and made some modifications to it. He personally thinks the salary range is too low. It is at a range 35, which is \$5,239 to \$6,222 per month.

Ms. Reed asked how that range is determined. The HR position was at a 45 range and the Budget Director was at a 35.

Cmmr. Sheldon stated this is at the same level at the Chief Criminal Deputy Sheriff, the Engineering and Construction Manager, Land Use Attorney and other positions. It was at a range 45, which he believes was to high for the individual in the job.

Ms. Reed asked if there is no method to determine a salary in the County.

Cmmr. Sheldon stated he didn't agree with that statement. He thinks the range should be higher to attract a person that will have the job skills who will stay and be a long term employee.

Greg Skinner commented that Commissioners Gallagher and Ring Erickson committed to the Chief Accountant not to hire a Budget Director yesterday at briefing. He is curious why this is still on the agenda.

Cmmr. Ring Erickson noted that she has already asked that this be a separate vote.

Commissioner Gallagher stated he only said maybe.

Karen Herr commented that over the past two years the Board has frozen the salaries of the elected officials, department heads and non-union employees. They have also imposed a hiring freeze for any new positions and have discouraged any job reclassifications. Shortly after the budget was adopted the Board posted for a new position in their own office and are proposing to reclassify and increase the salaries for two staff members because they have absorbed duties from positions that have been eliminated. She doesn't disagree with the need to fill or reclassify these positions, because the Board's staff deserves it, but effective leadership involves setting an example for all employees, not just some. As a result of the economic downturn, every County department has lost critical staffing. In each case the remaining employees have stepped up to fill the voids created without additional compensation or recognition. Their efforts have been commendable, but now they feel betrayed by what appears to be a double standard reflected in this proposal for the Board's own staffing. There are other critical voids

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throughout the County that require the Board's attention. As the Board proceeds with the restructuring of their own department she asks that they be mindful of fairness when establishing priorities for the expenditure of public funds and providing the availability of mandated public services. The Assessor, Auditor and Treasurer's offices have repeatedly asked for funding of less than \$50,000 to allow all three of their offices to remain open during the lunch hour. Their request for this funding has been unanswered.

Her second point is regarding the proposed creation of a new HR/Budget Finance position. She does not support this position as it is written. She has no desire to take a step backwards in the budget process or in resuming the duplication of work. There is nothing in the job description that the Auditor is not already providing. She does support a long overdue reclassification and increase for her Chief Accountant, Theresa, who has absorbed much of the workload from the Budget Director and the Budget Analyst. She has done it very well. She also supports additional part time staffing in her financial services department to help monitor and oversee budget issues within the Board's departments and to assist the Chief Accountant with her increased workload.

Cmmr. Gallagher asked if anyone in the Auditor's office was cut to 32 hours per week.

Ms. Herr answered that everyone in her office has taken a voluntary reduction in hours. There were two people in financial services that were working a 32 hour week.

Cmmr. Sheldon commented that this isn't just about the Commissioners' own staffing. Risk Management is a role that goes across all departments. The County has not handled risk management well. It is important that there is a solid risk management program to rely on, which costs money. The downside is very large. For staff to resume those responsibilities will take time, additional training and additional responsibilities. There is no free lunch. This is not the time to reopen the budget for debate. It is time to move forward and work together. The Chief Accountant has done a fine job, but she works for the Auditor. It is his opinion that the Commissioners need someone who works for the Board, who can do forecasting and look at the big picture. There are issues that are continually brought up like the Accrued Leave fund. He feels this position is needed and it would serve the public well to combine it with Human Resources.

Ms. McGee stated that the people of Mason County elected all of the elected officials to work for citizens, not for the Board. She believes the RCW says that the Auditor is the chief financial officer for the County. She thinks the Auditor's office has done a wonderful job. They have done a great job with the 2010 budget. When times are bad the Board needs to crunch a little bit.

Sheriff Salisbury stated he has deep concerns regarding this item. Positions are being moved around and changed when his deputies haven't had a contract in 4 years. The Sheriff's office has been cut 1.8 million dollars and he is still get shorted. The Auditor's office has helped his office function correctly. It is the first time in many years his office hasn't had to come back for supplementals. There are other County entities that have not been cut and other contracts haven't been settled. The public has come in to support his budget and he still gets cut. 1% seems easy until you look down the road. The money for this new position should be passed on to Ms. Ehrich for what she does. There shouldn't be any movement until his deputies' contract has been settled and everyone has taken a fair cut in the budget.

Cmmr. Sheldon asked the Sheriff if he thinks the County needs an HR Director.

Sheriff Salisbury answered that since he has been here the County has gone through two Directors.

Cmmr. Sheldon stated that this item is to hire a Human Resources Director and for risk management.

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Sheriff Salisbury replied that the County has needed these things for a long time.

Cmmr. Sheldon noted that this is what this item is about. It is to hire the key individuals to provide the management and oversight needed in the County.

Brenda Hirschi commented that she has reviewed the job description and she doesn't know where the Board is going to find a person with this level of knowledge and experience to fit this bill. The former HR Director was paid a salary range of 45 and this person is supposed to work at a range 35.

Cmmr. Sheldon agreed that the range needs to be higher.

Mr. Skinner asked if it is common for employees in the County to write their own job descriptions.

Cmmr. Sheldon replied it is not common but this is an unusual circumstance. The Risk Pool has been sending emails and letters asking who the people are in these key positions.

Mr. Skinner asked if the risk management position was advertised outside of the County or was is just assumed by the person that wrote their own job description.

Cmmr. Sheldon responded that the question was formed as if there is something underhanded going on. There is nothing underhanded. The County often looks at people that already have positions to expand their duties and handle additional responsibilities. They need to be compensated fairly, especially in this case because it is a key position.

Mark Core commented that the County needs a Human Resources Director. He needs a Human Resources Director to handle contract negotiations and there are a lot of other things that come up. He is in support of this because these are difficult times and there are qualified people who are hungry to work right now.

Cmmr. Sheldon noted that Commissioner Ring Erickson would like to have a separate vote on this item so the Board will come back to this after the other items are taken care of. There has to be order to the meeting.

Items 8.6, 8.7 and 8.8

Ms. Hirschi commented that the budget that was received at the end of November was missing 9 million dollars from this part.

Mr. Dobey replied that the department didn't have real numbers at that time.

Ms. Hirschi asked if the public can get a revised document that shows the correct budget for this. She has heard there is an enormous amount of risk associated with the project now. The public needs a scorecard so they can keep track of where this is going and hold the project accountable.

Mr. Dobey responded that the budget has changed because they now have real numbers. The project has also covered more than one year. Yesterday a comprehensive budget was put together of all of the known costs and grants.

Ms. Hirschi asked if that could be put on the website.

Mr. Dobey answered yes.

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Tom Moore added that the difficulty is trying to accurately anticipate the level of work that will be done this year versus next year. They can make assumptions. At the end of 2010 they don't know exactly where they will be when the construction is done. The contractor is responsible for the means and methods. For instance, when the membranes are shipped it will be a 2 million dollar charge in either 2010 or 2011.

Mr. Dobey noted the difficulty is the way the grants have been coming in and the work that is being done hasn't corresponded to the estimates. They do have an overall number of grants versus expenditures.

Mr. Moore mentioned that the project was designed to happen in phases. As they move towards the completion of phase one they will start with the next phases. They won't know until February or March what grants or loans they will have, but they can provide what they have right now.

Ms. Hirschi noted this is 1/3 of the total budget for the County for 2010. It needs to be a top priority.

Mr. Skinner stated that it was mentioned that there wouldn't be enough money for contingencies. A month and a half ago there was 4 million dollars in the contingency fund and that money was redistributed to cover costs elsewhere. At the time it was said that it would be okay and now the Commissioners have been advised that there may not be enough money to cover the contingencies. Given the record that CH2M Hill has, is the department sure this will be covered.

Mr. Dobey responded that when this was last discussed CH2M Hill had requested 5.4 million dollars for construction management. He felt that was too high and it was renegotiated down to this 1.09 million dollars and money to Harris for 1.3 million. They have that amount. The contingency was reduced because the treatment plant is typical construction. They are concerned about what may happen with Highway 3 because there are so many unknowns. He believes the 2 million dollar contingency is enough to cover it unless there is a catastrophe of some sort. Yesterday another 1.2 million dollars was identified that is unencumbered so there really is a contingency of about 3 million dollars now.

Ms. Hirschi commented that what was just said makes her feel very unconfident. The department just found 1.2 million dollars that was unencumbered?

Mr. Dobey clarified that unencumbered probably is the wrong word. He has tried to identify every cost for every year. He hasn't been able to do that very well. They know what the costs are, but some of those costs aren't identified yet. They know they are covered by the grant. There is money that doesn't have to be spent, like the contingency. He is just trying to be careful and let the Board know about potential issues with State Route 3.

Ms. Hirschi reiterated that she just wants the budget out there.

Cmmr. Sheldon added that they are dealing with groundwater issues as well.

Ms. Hirschi asked if there is enough staffing in the Utilities Department to do this project along with the other work they have to do.

Cmmr. Sheldon stated that he thinks there is.

Mr. Dobey added that he could certainly use more people but they are doing the best they can with what they have. There is a system in place to track the grants. They look at it everyday. It is the unknown that is the issue. Everyone would like more staff.



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Cmmr. Sheldon noted that there is risk in every project. It is a big project for the County and there are a lot of unknowns out there.

Ms. Frazier commented that the Finance Committee has recommended that the Utilities Department have a Budget Director position overseeing their grants and loans. The Treasurer's office has had difficulty monitoring it.

Mr. Dobe stated that if there is a position that is necessary that is the position he would want.

Item 8.10

Ms. Hirschi commented that the last sentence in the item doesn't make sense.

Cmmr. Sheldon noted there should a period after the word student.

Ms. Hirschi asked if this item is budgeted.

Mr. Keates responded that it is not budgeted. He doesn't even know if they will get a work study student yet. There would be no cost to the County and there is no match.

**Cmmr. Ring Erickson/Gallagher moved and seconded to approve Consent items 8.1 through 8.11, with the exception of item 8.5. Motion carried unanimously. RE-aye; S-aye; G-aye.**

Continuation of Item 8.5

Ms. Hirschi stated that as of the end of October 2009, the County has spent over \$90,000 for professional services to settle these contracts. If the position were filled, would the County continue to have these professional services costs at such a high rate.

Cmmr. Sheldon replied that he doesn't feel the County should have these costs. The County needs a person that is experienced. He doesn't think a range 35 is adequate to get the person the County needs. He suggests an amendment to the item to make the range up to range 39.

Jeff McCarthy commented that he works with a lot of HR Directors and Risk Managers and you get what you pay for. That is something that should be focused on. It will help offset the higher costs of what can happen without the right person in the position.

Karen Herr stated her concern is that combining the position compromises the qualifications of one of the two areas.

Ms. McGee asked if there is a hiring freeze in effect.

Cmmr. Sheldon replied that vacant positions are being filled.

Cmmr. Ring Erickson added that it has been on a case by case basis. She wouldn't call it a freeze, it is just a review by the Commission for any hiring.

Ms. McGee asked if a motion or resolution passed for a hiring freeze.

Cmmr. Ring Erickson replied that a motion wasn't passed. There was a discussion in briefing and a letter was sent out to the departments asking them to curtail hiring. They have had discussions with individual departments and made different decisions based on their needs.

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Ms. McGee stated that should have been done in a public meeting. Decisions cannot be made in a briefing session. Her other question is regarding the titles of these new positions. She would like to know if these titles are in the 2010 budget.

Cmmr. Sheldon stated the Board would have to look at that. This County cannot go very many more days without a Human Resources Director or Risk Manager.

Ms. McGee stated she is just concerned that this isn't being done correctly.

Cmmr. Sheldon noted there are many different ways to do this. He was elected to lead the County not to run it. He takes his job very seriously. The County is going to self destruct if some tough decisions aren't made. The Board just has to make the best decisions they can.

Ms. Hirschi asked when the decision was made to post the office assistant position.

Cmmr. Ring Erickson replied that she thought that was the decision being made today.

Ms. Hirschi noted the position has already been posted. She asked Commissioner Sheldon to explain his statement about leading the County.

Cmmr. Sheldon gave an example to clarify his statement. Ms. McGee had said the County Commissioners can be Human Resources and they don't need to hire a Human Resources person. He doesn't think his job is to do Human Resources for the County. It is his job to find a Human Resources person, hold them accountable, evaluate them and make sure their doing their job. Leadership is a quality that flows down.

Ms. Hirschi asked if Commissioner Sheldon was really looking for a County Administrator.

Cmmr. Sheldon replied that he is not looking for a County Administrator. What he is saying is that he isn't going to make the individual decisions. He doesn't need to decide if someone can move a computer from one office to another. His job is to find the right people and hold them accountable. If someone else would like this job they can run for this job.

Ms. Reed commented that there is a disconnect between what the people think the Commissioners should be doing and what they are actually doing. People have not been monitored.

Cmmr. Sheldon stated he appreciates Ms. Reed's opinion. If people don't like the way the Board is doing their job they can go to the ballot box and find someone to do the job better.

Ms. Ehrich stated that there have been three Human Resources Directors since she has been here. There have been a lot of issues that have not been addressed. It is important for the Human Resource function to be done right. It shouldn't be mixed with someone who will do financial management. She has provided 5 year comparisons. She does special projects for the Board. She always asks the Board if there is any financial information that they are not getting that they need. There has been an unsustainable budget the last couple of years. Last week a balanced budget was adopted. She would like to know what financial information is needed that has not been provided.

Cmmr. Sheldon responded that he would like to see more analysis of the sales tax collection over the past few years, a better analysis of the REET collections and better forecasting of what the economic situation is in the county. At the State level there is a forecasting council and actuaries. There needs to be someone to look at the Accrued Leave fund. Ms. Ehrich works for the Auditor's office. It is a different function than the Board, which is an executive branch.

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Ms. Ehrich commented that the State gets more money for these things than the County.

Ms. McGee asked that financial responsibility be left to the Auditor's office. The Auditor will have to train the new person anyway.

Cmmr. Sheldon stated it is time to move on with the item. He thinks the item should be approved with an addition of the words "up to range 39".

Cmmr. Gallagher commented that he feels this is a need for the County. He is comfortable with a range 39 for the position. It will be a rare person to find, but many areas have cut back so this person may exist. If someone qualified isn't found the Board will reassess this. He thanked the Auditor for stepping up and creating a transparent, accurate budget. Hopefully this new budget person could also do grant monitoring. He would also like people to keep in mind that each of the Commissioners' staff took a \$10,000 cut in pay from the previous year.

Cmmr. Ring Erickson stated she would not vote for this item. She would like to answer some questions that were asked earlier. In 2004 an extensive survey was done in comparison with other counties. A grid was set up and that is where the salary numbers come from. From her perspective, the budget process improved this year. One of the past complaints was that there were too many sets of numbers. She shares the perspective of the Chief Accountant that we all work for the people of Mason County. The process this year was better than the last three years. There are some things in this item that need to be addressed. When the Director of Central Operations position was terminated there was a need to readdress where her duties would go. That hasn't happened in a very organized way, which has taken a toll on the staff in the Commissioners' office. Someone should be hired to do Human Resources. The Risk Management position may be one that the County is best served by advertising and getting professional advice on developing a job description for. These are things the County needs and hopefully they will happen in a more orderly way. She doesn't believe the County is best served by having a combined HR and Budget and Finance position.

**Cmmr. Gallagher/Sheldon moved and seconded to approve item 8.5 with the addition of "up to range 39" for the Human Resources/Budget & Finance position. Motion carried.**  
**RE-nay; S-aye; G-aye.**

Cmmr. Sheldon called a recess 10:30 a.m. The meeting reconvened at 10:41 a.m.

9. 9:30 a.m. Public Hearings and Items Set for a Certain Time. –

- 9.1 Public hearing to consider a supplemental appropriation in the 2009 budget for the Search And Rescue Fund #143-000-000 in the amount of \$30,000 for unanticipated revenues and budget transfers in the 2009 budget for the Current Expense Fund: Human Resources- \$12,000 from ending fund balance for unanticipated professional services; Transfers Out to Trial Court Improvement Fund - \$25,000 from ending fund balance due to the budget line being under funded; Non-Departmental #001-312-000, Insurance Payment (Risk Pool), in the amount of \$39,000 due to unanticipated insurance premiums.

Theresia Ehrich, Chief Accountant, stated that the first item on the order is \$12,000 for professional services for the Human Resources department. The next item is a \$25,000 transfer out to the Trial Court Improvement fund to match the State's contribution to the fund. The fund was under budgeted when the budget was adopted this year. It is the County's match to the State's contribution to the Judge's salary. If all of the transfer out money is not utilized from the Trial Court Improvement fund money does need to be transferred back to the Legal Reserve 2 fund. That fund needs to stay at a \$50,000 minimum and there is \$37,000 in it right now.

**BOARD OF MASON COUNTY COMMISSIONERS' PROCEEDINGS**  
**December 15, 2009 - PAGE 12**

The order also includes a \$39,000 budget amendment for the Risk Pool insurance, which was under budgeted when the budget was passed. All of these items are coming from the ending fund balance for a total of \$76,000. The last budget amendment is for the Search and Rescue fund. There have been donations and the \$30,000 needs to be utilized for a tracking dog. These are all items for the 2009 budget. She noted that several changes were made to the 2010 budget to cut down on these types of hearings for next year.

Questions for Staff

Cmmr. Gallagher asked how close the Sheriff is to getting a second dog.

Sheriff Salisbury clarified that his office already has a narcotics canine. The goal has been reached to fund a tracking dog. The funding was all from citizen donations. Both dogs will leave for training in January.

Cmmr. Gallagher asked if the program would be sustained through community support.

Sheriff Salisbury replied that the money in the account sustains the dogs for at least two years. Medical services have been donated by a veterinarian and their food is coming through community members.

Cmmr. Gallagher asked how the program would be continued over the next five years.

Sheriff Salisbury stated they would continue to ask for support on some of the things such as medical costs.

Ms. Ehrich noted that Human Resources was given a \$20,000 supplement earlier in the year so it is a total of \$32,000 this year.

Ms. Hirschi stated that the HR budget went over 14% in 2009. In 2008 they went over about \$21,000. They are a repeat offender. What system is in place to ensure that the departments under the Board don't overspend their budget?

Cmmr. Sheldon explained that the Board looks at expenditures monthly. Two Commissioners need to make the decision to request that the overage be rectified. It doesn't go unnoticed.

Ms. Ehrich commented that the Board is made aware before the end of the month if a department is over budget.

Ms. Herr noted that if an elected official goes over budget they are personally liable. When the Commissioners' departments go over it is taken from the ending fund balance.

Public Testimony

Brenda Hirschi stated she repeatedly questioned this last summer. It was obvious there was not going to be enough money in the HR budget. It is really discouraging. It seems like this is falling on deaf ears. There is no accountability and there is something wrong with this picture.

Cmmr. Sheldon responded that it takes two votes to make that decision. He doesn't disagree.

**BOARD OF MASON COUNTY COMMISSIONERS' PROCEEDINGS**  
**December 15, 2009 - PAGE 13**

**Cmmr. Gallagher/Ring Erickson moved and seconded to approve the supplemental appropriation in the 2009 budget for the Search And Rescue Fund #143-000-000 in the amount of \$30,000 and the following budget transfers from the Ending Fund Balance in the 2009 Current Expense Fund: Human Resources- \$12,000; Transfers Out to Trial Court Improvement Fund - \$25,000 and Non-Departmental #001-312-000, Insurance Payment (Risk Pool) - \$39,000. Motion carried unanimously. RE-aye; S-aye; G-aye. Budget Order (Exhibit B)**

10. Other Business (Department Heads and Elected Officials) –

10.1 Approval of the resolution(s) establishing the 2010 Road Property Tax Levy.

Dixie Smith stated that what her office prepares is what the district can get. It is not necessarily what is budgeted. She talked to Karen Dowling and found out the Road Fund was \$8,200,000 and the diversion is \$963,081. She recalculated it and it is \$1,196.03 less than last year. The levy rate last year was 1.42809. This year it would be 1.31901. It isn't a final levy rate because changes are still made for a while. It is approximately 10 cents below last year. There is a second resolution to show substantial need and to reserve the right for bank capacity. That means that because everything is not being taken that could be taken, it will carry over. It could be taken next year or in two years if it is needed.

Cmmr. Sheldon asked if the levy will be lower but the bank capacity would remain the same.

Ms. Smith responded that it would give the capacity to go back to a higher amount. No money is being set aside. By banking it it is the higher lawful levy.

Cmmr. Sheldon asked if the levy being proposed is the highest possible levy at 101%.

Ms. Smith replied that it is calculated that way but all of it isn't being taken. A total of \$9,160,381 is being taken and a total of \$9,389,756 could have been taken.

Cmmr. Ring Erickson asked if this covers the budget that was approved without adding any additional amount.

Ms. Smith clarified that the road fund is getting less and the levy is less.

**Cmmr. Gallagher/Ring Erickson moved and seconded to approve the resolution to set the 2010 Road Property Tax Levy at \$9,160,381, which is \$6,686 less than 2009. Motion carried unanimously. RE-aye; S-aye; G-aye. Resolution 118-09 (Exhibit C)**

Cmmr. Sheldon commented he has difficulty with the bank capacity. There have been a lot of discussions about bank capacity in Olympia. The public has it right. They like to see decisions made without reserves placed on the money. With the bank capacity the decision is left out there and the taxpayer are still potentially on the hook for an increase.

**Cmmr. Ring Erickson/Gallagher moved and seconded to approve the resolution to declare the substantial need under RCW 84.55.010, to authorize the banking of a limit factor of 101% for future road levies. Motion carried. RE-aye; S-nay; G-aye Resolution 119-09 (Exhibit D)**

**BOARD OF MASON COUNTY COMMISSIONERS' PROCEEDINGS**  
**December 15, 2009 - PAGE 14**

- 10.2 Sheriff Salisbury commented that he did meet with Commissioner Gallagher for about 3 hours last week. He appreciates that the Commissioner took that time. It was reported in the paper last week that the Sheriff's office was sitting on \$300,000. That \$300,000 in the budget is for wages, benefits and things to be vouchered for the end of the year. There is not extra money sitting there. There Sheriff's office worked very hard to obtain grants last year. The people in his office will do whatever they have to do to keep the county safe.
- 10.3 Vicki Kirkpatrick, Public Health, thanked the Auditor's office for their work on the budget this year and thanked everyone for their help with the H1N1 flu response. The H1N1 flu isn't over yet. She expects another wave after the holidays.
11. Board's Reports and Calendar - The Commissioners reported on meetings attended the past week and announced their upcoming weekly meetings.

**Cmmr. Gallagher/Ring Erickson moved and seconded to cancel the December 22, 2009 Board of Health meeting. Motion carried unanimously. RE-aye; S-aye; G-aye.**

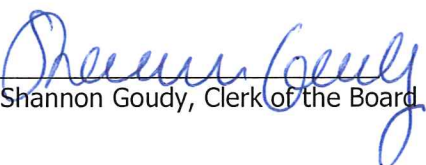
12. Adjournment – The meeting adjourned at 11:23 a.m.

BOARD OF COUNTY COMMISSIONERS  
MASON COUNTY, WASHINGTON

  
\_\_\_\_\_  
Tim Sheldon, Chair

ATTEST:

  
\_\_\_\_\_  
Lynda Ring Erickson, Commissioner

  
\_\_\_\_\_  
Shannon Goudy, Clerk of the Board

  
\_\_\_\_\_  
Ross Gallagher, Commissioner

RESOLUTION NO. 117-09  
AMENDING RESOLUTION 11-09 TO IMPLEMENT A  
REVISED NON-UNION SALARY RANGE ALIGNMENT

WHEREAS, RCW 36.40.080 states that "...the Board of County Commissioners shall fix and determine each item of the budget separately and shall by resolution adopt the budget...";

WHEREAS, RCW 36.16.070 states that "...the Board shall fix the compensation of all employees...";

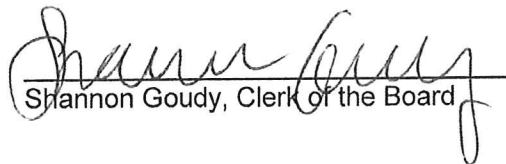
WHEREAS, the Board has decided to make the following changes to the Non-Union Salary Range Alignment: Add Director of Human Resources/Budget & Finance at Range 35 but the Board of County Commissioners may go up to Range 39, depending on qualifications; Add Risk Manager/Budget Analyst at Range 20; and Add Clerk of the Board/Claims Administrator at Range 17. Delete the Human Resources Director at Range 45; Delete Director of Operations at Range 38; Delete Budget & Finance Director/Risk Manager at Range 35; Delete Loss Control Coordinator/Budget Analyst at Range 23 and Delete Clerk of the Board at Range 13.


NOW, THEREFORE, BE IT RESOLVED, that the Board of County Commissioners of Mason County does hereby amend the Non-Union Salary Range Alignment to reflect the above changes effective January 1, 2010.

APPROVED this 15<sup>th</sup> day of December 2009.

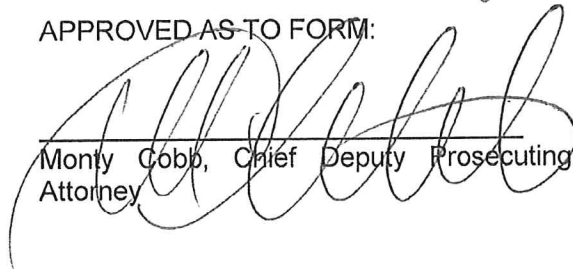
BOARD OF COUNTY COMMISSIONERS  
MASON COUNTY, WASHINGTON

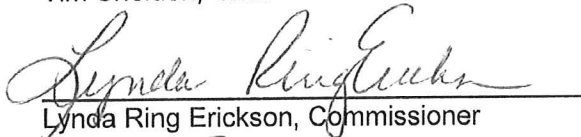
ATTEST:

  
Shannon Goudy, Clerk of the Board

  
Tim Sheldon, Chair

APPROVED AS TO FORM:

  
Monty Cobb, Chief Deputy Prosecuting  
Attorney

  
Lynda Ring Erickson, Commissioner

  
Ross Gallagher, Commissioner

C: Payroll  
All Elected Officials and Department Heads

**NON-UNION SALARY RANGE ALIGNMENT**

<b><u>SALARY RANGE NUMBER</u></b>	<b><u>CLASSIFICATION TITLE</u></b>
45	Public Works Director Utilities & Waste Management Director Chief Deputy Prosecuting Attorney
44	Deputy Director Public Works
43	Chief Criminal Prosecuting Attorney
40	Deputy Director/ER&R Manager
39	Public Health Director Community Development Director
38	Undersheriff Information Services Manager
37	Administrator, Probation Services
35	Chief Criminal Deputy Sheriff Engineering and Construction Manager Engineer IV Land Use Attorney Director of Human Resources/Budget & Finance
34	Road Operations & Maintenance Manager Deputy Director, Utilities & Waste Management Parks & Trails Manager
33	Chief Civil Deputy Sheriff Jail Superintendent Deputy Administrator (Detention), Probation Engineer III
32	Planning Manager Permit Assistance Center Manager Construction Services Supervisor Project Support Services Manager Transportation Planning Supervisor Facilities Manager
31	Program Manager II Assistant Road Operations & Maintenance Manager
30	Personal Health Manager Building Official GIS Manager Right of Way Manager/Property Manager



NON-UNION SALARY RANGE ALIGNMENT

<u>SALARY RANGE NUMBER</u>	<u>CLASSIFICATION TITLE</u>
29	Emergency Management Manager Equipment Maintenance Supervisor Deputy Administrator, Probation Finance Manager Road Operations & Maintenance Supervisor Chief Accountant Senior Financial Analyst
28	Engineer II Survey Supervisor
27	District Court Administrator Superior Court Administrator Chief Appraiser Chief Deputy Administrative Supervisor Elections Superintendent
25	Program Manager I
22	Engineer I
21	Assistant to the Commissioners
20	Deputy Court Administrator Risk Manager/Budget Analyst Office Manager
19	Official Court Recorder/Judicial Assistant Official Court Recorder/Family Law Facilitator Personnel Analyst
17	Administrative Assistant Clerk of the Board/Claims Administrator
13	Administrative Secretary Legal Secretary
10	Receptionist/Secretary
1	PBX Operator Office Assistant

**Non-Union Salary Ranges  
with COLA  
Effective January 1, 2008**

**Attachment A**

<b>Range</b>	<b>ENTRY</b>	<b>STEP A</b>	<b>STEP B</b>	<b>STEP C</b>	<b>STEP D</b>	<b>STEP E</b>
45	\$6,686	\$7,019	\$7,371	\$7,555	\$7,744	\$7,937
44	\$6,525	\$6,852	\$7,195	\$7,375	\$7,559	\$7,748
43	\$6,365	\$6,684	\$7,018	\$7,194	\$7,373	\$7,558
42	\$6,216	\$6,527	\$6,854	\$7,025	\$7,200	\$7,380
41	\$6,063	\$6,365	\$6,685	\$6,851	\$7,023	\$7,198
40	\$5,920	\$6,216	\$6,526	\$6,690	\$6,857	\$7,029
39	\$5,775	\$6,065	\$6,367	\$6,526	\$6,690	\$6,857
38	\$5,637	\$5,919	\$6,215	\$6,371	\$6,529	\$6,693
37	\$5,499	\$5,774	\$6,064	\$6,215	\$6,370	\$6,529
36	\$5,368	\$5,637	\$5,919	\$6,068	\$6,219	\$6,375
35	\$5,239	\$5,501	\$5,776	\$5,920	\$6,069	\$6,220
34	\$5,114	\$5,369	\$5,638	\$5,779	\$5,924	\$6,072
33	\$4,989	\$5,239	\$5,501	\$5,638	\$5,779	\$5,924
32	\$4,872	\$5,115	\$5,370	\$5,504	\$5,642	\$5,783
31	\$4,750	\$4,988	\$5,238	\$5,368	\$5,503	\$5,641
30	\$4,639	\$4,871	\$5,114	\$5,243	\$5,372	\$5,507
29	\$4,527	\$4,752	\$4,989	\$5,115	\$5,243	\$5,374
28	\$4,418	\$4,639	\$4,871	\$4,992	\$5,118	\$5,246
27	\$4,311	\$4,526	\$4,751	\$4,871	\$4,992	\$5,117
26	\$4,208	\$4,418	\$4,639	\$4,754	\$4,874	\$4,996
25	\$4,105	\$4,310	\$4,525	\$4,638	\$4,753	\$4,873
24	\$4,008	\$4,208	\$4,418	\$4,529	\$4,641	\$4,758
23	\$3,910	\$4,105	\$4,310	\$4,418	\$4,529	\$4,641
22	\$3,817	\$4,008	\$4,209	\$4,314	\$4,421	\$4,532
21	\$3,723	\$3,910	\$4,106	\$4,208	\$4,313	\$4,420
20	\$3,634	\$3,816	\$4,007	\$4,107	\$4,210	\$4,315
19	\$3,546	\$3,723	\$3,910	\$4,008	\$4,108	\$4,211
18	\$3,462	\$3,635	\$3,817	\$3,912	\$4,010	\$4,110
17	\$3,378	\$3,547	\$3,724	\$3,818	\$3,913	\$4,011
16	\$3,297	\$3,462	\$3,635	\$3,726	\$3,819	\$3,914
15	\$3,217	\$3,378	\$3,546	\$3,634	\$3,723	\$3,817
14	\$3,139	\$3,296	\$3,460	\$3,547	\$3,636	\$3,727
13	\$3,063	\$3,216	\$3,377	\$3,461	\$3,548	\$3,637
12	\$2,989	\$3,139	\$3,296	\$3,378	\$3,463	\$3,549
11	\$2,917	\$3,063	\$3,216	\$3,297	\$3,379	\$3,463
10	\$2,848	\$2,989	\$3,139	\$3,217	\$3,298	\$3,380
9	\$2,778	\$2,917	\$3,063	\$3,139	\$3,218	\$3,298
8	\$2,712	\$2,846	\$2,989	\$3,064	\$3,140	\$3,219
7	\$2,645	\$2,778	\$2,917	\$2,989	\$3,064	\$3,142
6	\$2,583	\$2,713	\$2,848	\$2,919	\$2,992	\$3,067
5	\$2,520	\$2,645	\$2,778	\$2,848	\$2,919	\$2,992
4	\$2,461	\$2,583	\$2,713	\$2,781	\$2,851	\$2,921
3	\$2,400	\$2,521	\$2,646	\$2,713	\$2,781	\$2,851
2	\$2,342	\$2,460	\$2,583	\$2,647	\$2,714	\$2,781
1	\$2,287	\$2,400	\$2,520	\$2,583	\$2,647	\$2,714

**ORDER**  
2009 Budget

IN THE MATTER OF:  
SUPPLEMENTAL APPROPRIATION/BUDGET TRANSFER - NOTICE OF HEARING  
RESOLUTION NO. 103-09  
DATED AND PASSED: **December 15, 2009**  
FOR SUPPLEMENTAL APPROPRIATION OF:

**Search and Rescue Fund 143-000-000**   **\$ 30,000** (unanticipated revenue)

BUDGET TRANSFER OF:

**Current Expense –**  
**Human Resources**   **\$ 12,000** (from Ending Fund Balance)  
**Trsfs Out to Trial Court Improvement Fund**                 **\$ 25,000** (from Ending Fund Balance)  
**Non Departmental-**  
**Risk Management – Risk Pool Ins. Premium**                 **\$ 39,000** (from Ending Fund Balance)

WHEREAS, a notice was published and a public hearing was held in accordance with RCW 36.40.100 and RCW 36.40.195 and with Resolution No. 103-09, (see Attachment B which is incorporated as part of this order).

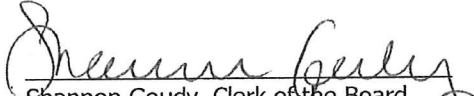
THE BOARD OF COUNTY COMMISSIONERS OF MASON COUNTY, hereby approves the supplemental appropriation to the Search and Rescue Fund - \$30,000 and the budget transfers in the Current Expense Fund: Human Resources - \$12,000; Transfers Out to Trial Court Improvement Fund - \$25,000; Non-Departmental Risk Management – Risk Pool Insurance Premium - \$39,000.


BE IT FURTHER RESOLVED that this Supplemental Appropriation and Budget Transfers will be expended and recorded in the 2009 budget as listed in Attachment A which is also incorporated as part of this order.

PASSED in open session this 15th day of December 2009.

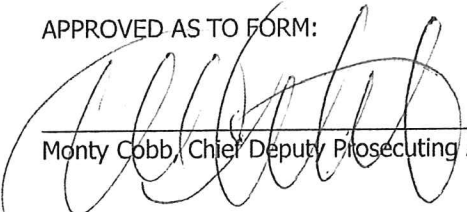
BOARD OF COUNTY COMMISSIONERS  
MASON COUNTY, WASHINGTON

ATTEST:

  
Shannon Goudy, Clerk of the Board

  
Tim Sheldon, Chair

APPROVED AS TO FORM:

  
Monty Cobb, Chief Deputy Prosecuting Attorney

  
Lynda Ring Erickson, Commissioner

  
Ross Gallagher, Commissioner

C: Auditor  
Treasurer  
Sheriff  
Human Resources

**Budget Order**

<b>Resolution # 103-09</b>		<b>Approved 12-15-09</b>	
		<b>Revenues</b>	<b>Expenditures</b>
<b>Human Resources</b>			
<b>001-057-000</b>			
516.10.41.0010	Professional Services		\$ 12,000.00
	Department Subtotal		\$ 12,000.00
<b>Transfers Out</b>			
<b>001-310-000</b>			
597.00.00.00135	Transfers Out to Trial Court Improv Fund		\$ 25,000.00
	Department Subtotal		\$ 25,000.00
<b>Non Dept-Risk Mngmnt</b>			
<b>001-310-312</b>			
514.70.46.0030	Risk Pool Insurance Premium		\$ 39,000.00
			\$ 39,000.00
<b>Other Reserves</b>			
<b>001-320-000</b>			
508.00.00.0000	Budgeted Ending Fund Balance		(12,000.00) Human Resources
508.00.00.0000	Budgeted Ending Fund Balance		(25,000.00) Trial Court Fund
508.00.00.0000	Budgeted Ending Fund Balance		(39,000.00) Insurance Premium
			\$ (76,000.00)
<b>Total CE Revenue &amp; Expenditure Budget Adjustments</b>		\$ -	\$ -
<b>Search &amp; Rescue Fund</b>			
<b>143-000-000</b>		<b>Revenues</b>	<b>Expenditures</b>
367.11.00.0000	Donations	\$ 30,000.00	
521.22.31.0010	Tracking Dog Expenditures		\$ 30,000.00
		\$ 30,000.00	\$ 30,000.00

RESOLUTION NO. 103-09  
2009 BUDGET

Attachment B

SUPPLEMENTAL APPROPRIATION/BUDGET TRANSFERS - NOTICE OF HEARING

WHEREAS, by reason of conditions which could not be reasonably foreseen at the time of making the budget for the year 2009, it is necessary to make provision for supplemental appropriation and budget transfers to the budget as required by RCW 36.40.100, and RCW 36.40.195 for the following:

Supplemental Appropriation for revenues received in the Search and Rescue Fund in the amount of \$30,000, which were not anticipated in the adopted fund budget for the purchase of two tracking dogs.

Budget Transfers from Current Expense Ending Fund Balance to the following:

Human Resources, #001-057-000, in the amount of \$12,000 due to unanticipated professional services expenditures.

Non-Departmental #001-310-000, Current Expense Transfers Out to Trial Court Improvement, in the amount of \$25,000 due to the budget line being under funded.

Non-Departmental #001-312-000, Insurance Payment (Risk Pool), in the amount of \$39,000 due to unanticipated insurance premiums.

THEREFORE, BE IT RESOLVED BY THE Board of Mason County Commissioners:

That the 15th day of December 2009 at the hour of 9:30 a.m. in the Mason County Commissioners Chambers in Courthouse Building I, 411 North Fifth Street, Shelton, Washington, is hereby fixed as the time and place for a public hearing upon the matter of a supplemental appropriation/budget transfer to the 2009 Budget as follows:


- Search and Rescue Fund (143-000-000) in the estimated amount of \$30,000
- Current Expense Fund - Human Resources Department in the estimated amount of \$12,000
- Current Expense Fund – Current Expense Transfers Out to Trial Court Improvement in the estimated amount of \$25,000
- Current Expense Fund - Insurance Payment (Risk Pool) in the estimated amount of \$39,000

The Clerk of the Board is hereby authorized, empowered, and directed to cause notice of such hearing to be published as provided by law.

DATED this 1<sup>st</sup> day of December 2009.

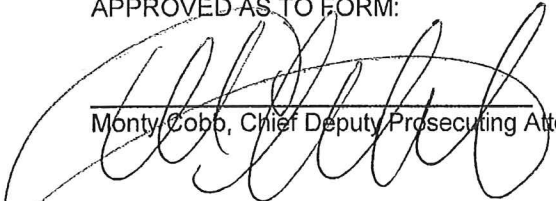
BOARD OF COUNTY COMMISSIONERS  
MASON COUNTY, WASHINGTON

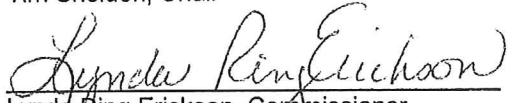
ATTEST:


  
Shannon Goudy, Clerk of the Board

  
Tim Sheldon, Chair

APPROVED AS TO FORM:

  
Monty Cobb, Chief Deputy Prosecuting Attorney

  
Lynda King Erickson, Commissioner

  
Ross Gallagher, Commissioner

C: Budget  
Auditor  
Treasurer  
Search and Rescue Fund  
Human Resources

Publish 2x 12/3 & 12/10 – bill to Mason County Commissioners, 411 North 5<sup>th</sup> Street, Shelton  
J:\RESOLUTIONS\2009\Supp Appr Budget Resolution - SAR and HR.doc

EXHIBIT B

**A RESOLUTION FIXING THE AMOUNT OF AD VALOREM TAXES  
FOR THE ROAD FUND FOR THE YEAR 2010  
RESOLUTION NO. 118-09**

**WHEREAS**, RCW 36.40.090 states that the Board of Mason County Commissioners shall fix the amount of the tax levies to be raised for the Road Levy.

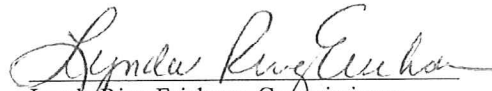
**IT IS THEREFORE DETERMINED**, that the following be fixed as the amount to be raised by ad valorem taxes for the purpose of meeting the expenditures estimated in the 2010 Budget for the Mason County Road Levy:

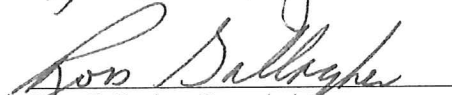
<b>ROAD FUND</b>	<b>\$8,200,000</b>
<b>DIVERSION OF ROAD LEVY</b>	<b><u>\$ 960,381</u></b>
<b>TOTAL ROAD</b>	<b>\$9,160,381</b>

**ADOPTED** this 15<sup>th</sup> day of December 2009.

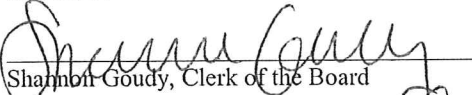
BOARD OF MASON COUNTY COMMISSIONERS

  
\_\_\_\_\_  
Tim Sheldon, Chairperson

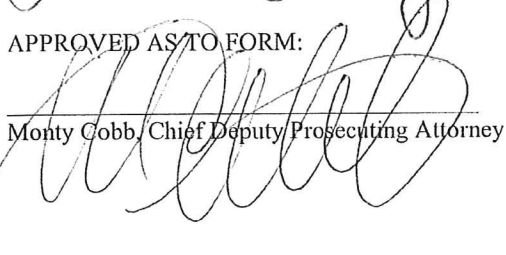
  
\_\_\_\_\_  
Lynda Ring Erickson, Commissioner

  
\_\_\_\_\_  
Ross Gallagher, Commissioner

ATTEST:

  
\_\_\_\_\_  
Shannon Goudy, Clerk of the Board

APPROVED AS TO FORM:

  
\_\_\_\_\_  
Monty Cobb, Chief Deputy Prosecuting Attorney

**A RESOLUTION OF THE BOARD OF MASON COUNTY COMMISSIONERS OF  
SHELTON WASHINGTON, MAKING A DECLARATION OF SUBSTANTIAL NEED  
FOR PURPOSES OF THE SETTING THE LIMIT FACTOR FOR THE ROAD  
PROPERTY TAX LEVY FOR THE YEAR 2010.**

**RESOLUTION NO. 119-09**

**WHEREAS**, RCW 84.55.010 provides that a taxing jurisdiction may levy taxes in an amount no more than the limit factor multiplied by the highest levy of the most recent three years plus additional amounts resulting from new construction and improvements to property, newly constructed wind turbines, and any increase in the value of state-assessed utility property;

**WHEREAS**, RCW 84.55.005 (2) ©, the limit factor for a taxing jurisdiction with a population of 10,000 or over is the lesser of 101 percent or 100 percent plus inflation;

**WHEREAS**, RCW 84.55.005 (1) defines "inflation" as the percentage change in the implicit price deflator for personal consumption expenditures for the United States as published for the most recent 12-month period by the Bureau of Economic Analysis of the federal Department of Commerce in September of the year before the taxes are payable;

**WHEREAS**, "inflation" for July 2009 is -0.848 percent and the limit factor is 99.152 percent, meaning the taxes levied for the Road in 2009 for collection in 2010 will decrease except for the amounts resulting from new construction and improvements to property, newly constructed wind turbines, and any increase in the value of state-assessed utility property;

**WHEREAS**, RCW 84.55.0101 provides for use of a limit factor of 101 percent or less with a finding of substantial need by two-thirds of the members when the board consists of four members or less, or a majority plus one approval of the board when the board consists of more than four members;

**WHEREAS**, the Board of Commissioners of Road Taxing District has determined that, due to reduced revenues, making further cuts to the general maintenance and operation expenses difficulty, the Board of Commissioners finds that there is a substantial need to set the levy limit at one hundred one percent.

**NOW, THEREFORE, THE BOARD OF MASON COUNTY COMMISSIONERS  
OF THE ROAD TAXING DISTRICT OF SHELTON WASHINGTON, DOES RESOLVE  
AS FOLLOWS:**

Section 1. A finding is made of substantial need under RCW 84.55.0101, which authorizes the use of a limit factor of 101 percent for the Road Levy for 2010.

ADOPTED this 15<sup>th</sup> day of December 2009.

BOARD OF MASON COUNTY COMMISSIONERS

NAY  
Tim Sheldon, Chairperson

Lynda Ring Erickson  
Lynda Ring Erickson, Commissioner

Ross Gallagher  
Ross Gallagher, Commissioner

ATTEST:

Shannon Goudy  
Shannon Goudy, Clerk of the Board

APPROVED AS TO FORM:

Monty Cobb  
Monty Cobb, Chief Deputy Prosecuting Attorney